

INTEGRATED COMMISSIONING BOARD

MINUTES OF MEETING

Tuesday, 29 May 2018

PRESENT: Graham Burgess (Independent Chair); HMR CCG: Dr Bodrul Alam (Clinician), Dr Chris Duffy (Clinical Lead), Denise Dawson (Lay Member), P. Hennigan (Lay Member).

RBC: Councillor Brett (Leader of the Council and Portfolio Holder for Finance), Councillor Rowbotham (Portfolio Holder for Health and Wellbeing), Councillor Iftikhar Ahmed (Portfolio Holder for Adult Care), Councillor Heakin (Portfolio Holder for Children's Services).

OFFICERS: HMR CCG: K. Hurley (Deputy Chief Officer and Executive Nurse) J. Evans, S. Barrett.

RBC: S. McIvor (Director of Commissioning), N. Thornton (Director of Resources), V. Bradshaw (Chief Finance Officer), A. Fallon (Director of Public Health), W. Meston (Consultant in Public Health) and M. Garraway (Governance & Committee Services)

Also in Attendance: S. Taylor (Chief Officer Northern Care Alliance Bury & Rochdale and Chief Officer of the Local Care Organisation); one member of public.

APOLOGIES

1 Apologies were received from S. Rumbelow (Chief Executive RBC) G. Hopper (Director of Children's Services – RBC), S. Wotton, S. Evans (HMR CCG).

DECLARATIONS OF INTEREST

2 There were no declarations of interest.

MINUTES

3 Resolved: That the minutes of the meeting of the Integrated Commissioning Board held on 10th April 2018 be approved as a correct record.

LOCAL CARE ORGANISATION (LCO) BUSINESS PLAN

4 The Board received a presentation from the Chief Officer Northern Care Alliance (NCA) Bury & Rochdale; and Chief Officer of the Local Care Organisation (LCO) which provided details of the agreed governance structure for the LCO and the progress achieved on transformation schemes. The Board were informed that the LCO had agreed a thematic group focus on Mental Health for 2018/19.

Members of the Board welcomed a significant improvement in recruitment and workforce retention.

Resolved:

1. The Chief Officer Northern Care Alliance Bury & Rochdale; and Chief Officer of the Local Care Organisation report quarterly to the Integrated Commissioning Board detailing progress and non-compliance issues arising.
2. A decision making framework for the LCO, identifying timescales for delivery, be brought to the July meeting of the Integrated Commissioning Board.

HEALTHY LIFE EXPECTANCY

5 The Board received a presentation from the Consultant in Public Health (RBC) detailing key statistical information relating to healthy life expectancy across the Borough and analysis against the Authorities statistical neighbours and other Greater Manchester Authorities.

Resolved:

That a report be brought to the next meeting of the Integrated Commissioning Board identifying two or three priority areas where resources should be focussed and from which projects funding should be diverted.

OVER THE COUNTER PRESCRIBING MEDICINES - VERBAL UPDATE

6 The Board received an update from the Deputy Chief Officer and Executive Nurse (CCG) following the guidance issued by NHS England (NHSE) and NHS Clinical Commissioners on 29th March 2018 on the outcomes of a consultation exercise on prescribing at NHS expense for self-limiting conditions or minor illness which were suitable for self-care.

The Board were informed formal guidance from the British Medical Association was that patients must be put first, in fulfilling contracts and progressing NHSE guidance.

A Member expressed concerns and sighted the example of the purchase costs of over the counter paracetamol when compared to the same item being prescribed by a GP.

Resolved:

1. Councillor Sara Rowbotham, Dr Chris Duffy and Andrea Fallon (Director of Public Health – RBC) be appointed to the Prescribing Medicines Sub-Group.
2. The Sub-Group report to a future meeting of the Integrated Commissioning Board advising on best practice from other Local Authorities/CCG's and whether there is a need to make further representation to NHSE, Members of Parliament and other bodies.

TRANSFORMATION PERFORMANCE REPORT

7 The Board considered a report of the Transformation Director updating Members on matters arising from performance reports to previous meetings.

Resolved:

1. Reports submitted to the Integrated Commissioning Board be undertaken in accordance with the statutory requirements of reporting to Council

Committees providing a recommendation, alternative options and key points for consideration.

2. Reports responding to matters raised at previous meetings be submitted in a timely manner to enable consideration at the next appropriate meeting of the Board.
3. Transformation Performance reports be considered bi-monthly.

TRANSFORMATION PROGRAMME - HIGHLIGHTS REPORT

8 The Board considered a report of the Transformation Director which provided Members with an update on the following: (a) Finance – describing current status and the impact of any financial risks on the programme; (b) Programme Delivery – new reporting system starts to describe delivery supported by an intervention recovery process; (c) Local Care Organisation – general update; and (d) Risk – a look at the quarterly “business as usual” risk submitted to the Greater Manchester Health and Social Care Partnership (GMH&SCP) meeting for the period. The overall rating of the programme for this period was Amber.

Resolved:

1. That the report be noted.
2. Transformation programme highlights reports to future meetings focus on the issues identified as red within the RAG rating providing detail around the areas for concern.

TRANSFORMATION PROGRAMME - REVIEW OF 2017/18

9 The Board considered a report of the Director of Commissioning outlining the progress to date on the journey to a single commissioning function, Local Care Organisation development and transformation including the local successes and challenges in delivering this agenda.

Resolved:

1. That the report be noted.
2. The action plan be updated to include completion dates for all actions.
3. Further reports be submitted to Integrated Commissioning Board meetings detailing a communication plan of successes.

HEALTH AND SOCIAL CARE BETTER CARE FUND FINAL OUTTURN REPORT 2017/18

10 The Board considered a report of the Chief Finance Officer setting out the final position of the Better Care Fund for the financial year 2017/18.

Alternatives considered:

No alternatives were considered as it is a requirement of the National Health Service for England (NHSE) to produce a budget for 2017/18 which the Integrated Commissioning Board approved at the May 2017 meeting. Monitoring of the budget is a requirement of the Section 75 agreement which was approved at the September 2017 Integrated Commissioning Board meeting, and the year-end figures are reported to NHSE as part of year-end returns.

Resolved:

1. That The BCF return submitted on the 20th April under delegation from the Integrated Commissioning Board be noted.
2. That the current balance in the VAT provision of £401.6k be reviewed at a future meeting of the Integrated Commissioning Board.
3. That the delay in some of the capital projects agreed in September 2017 be noted.

Reason for resolution:

Regular monitoring of the budget is a requirement of the Section 75 (S75) agreement and is a function of the Integrated Commissioning Board.

HEALTH AND SOCIAL CARE BETTER CARE FUND REVISED BUDGET REPORT- 2018/19

11 The Board considered a report of the Chief Finance Officer seeking approval of the revised revenue and capital budgets for the Better Care Fund for 2018/19, an additional £125k protection of Adult Care Services to reduce the pooled gap by this amount in 2018/19 and approval of the spending plan for the 2018/19 DFG capital grant and the capital grant brought forward from 2017/18.

Alternatives considered:

No alternatives were considered as it is a requirement of the NHSE guidance to produce a budget for 2018/19 which is a function of the Integrated Commissioning Board.

Resolved:

1. The revised revenue and capital budgets for the Better Care Fund for 2018/19 be approved.
2. The additional £125k protection of Adult Care Services to reduce the pooled gap by this amount in 2018/19 be approved.
3. The revised capital DFG allocation for 2018/19 be noted.
4. The spending plan for the 2018/19 DFG capital grant and the capital grant brought forward from 2017/18 be approved.

Reason for resolution:

No alternatives were considered as it is a requirement of the National Health Service for England (NHSE) to produce a budget for 2018/19.

FINAL 2017/18 SHADOW POOLED BUDGET OUTTURN REPORT

12 The Board considered a report of the Chief Finance Officer updating the Integrated Commissioning Board (ICB) on the final position of the shadow pooled budget for Health and Social Care for the financial year 2017/18.

Alternatives considered:

No alternatives were considered as it is a requirement of the National Health Service for England (NHSE) to produce and monitor the budget for 2017/18. Monitoring enables the early identification of variations against the plan and facilitates timely corrective action.

Resolved:

1. That the final position for the shadow pooled budget for 2017/18 be noted.

Reason for resolution:

The operation of a shadow pooled budget for Health and Social Care was agreed at the Integrated Commissioning Board meeting in April 2017. This has formed the basis of the formal pooling of budgets between the two organisations in line with National Health Services England (NHSE) guidelines.

POOLED BUDGET SAVINGS PROGRAMME 2018/19

13 The Board considered a report of the Chief Finance Officer detailing the work undertaken to date on achieving the savings plan for 2018/19 and the on-going work to ensure that the savings target is met to enable the Pooled budget to break even.

Alternatives considered:

Not reporting on financial performance puts at risk the achievement of the saving programme.

Resolved:

That the report be noted.

Reason for resolution:

Monitoring enables the early identification of variations against the plan and facilitates timely corrective action.

SECTION 75 REPORT - HEALTH AND SOCIAL CARE POOLED FUND

14 The Board considered a report of the Chief Finance Officer updating on the progress made on the production of the Section 75 agreement for the Pooled Fund and seeking agreement for the Council and CCG to progress with the operation of the pooled fund from 1st April as if the formal Section 75 was in place. It was reported that the Section 75 is now almost complete and will only be subject to minor changes arising from feedback from Legal / VAT officers. If the changes were only minor then it was recommended that final sign off of the Section 75 be delegated to the Pooled Fund Manager (Chief Finance Officer for Health & Social Care Integration). If the feedback on the legal / VAT issues required significant changes to the Section 75, it was recommended that a full report be brought back to the next meeting of the Integrated Commissioning Board on 26th June.

Alternatives considered:

The production of the Section 75 agreement is a statutory requirement therefore no alternatives were considered.

Resolved:

That the final sign off of the Section 75 agreement be delegated to the Pooled Fund Manager / Chief Finance Officer for Health & Social Care Integration once the Section 75 has been revised to reflect advice from Legal Services / VAT officers, if the changes don't materially change the Section 75. If the

changes are material, then a further report should be brought to ICB on 26th June 2018 updating on these changes and asking for formal sign off of the Section 75 by Integrated Commissioning Board.

Reason for recommendation:

A Section 75 agreement is required for the operation of a Pooled Fund.