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Meeting of: Middleton Township Devolved Funding and Devolved Services Sub Committee
Date: Thursday, 24th March, 2022
Time: 6.00 pm.
Venue: Junction Library and Community Centre, Grimshaw Lane, Middleton, M24 2AA

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7	Middleton Township Funds 2021/22 – Late Applications	2 - 9

To consider Middleton Township Funds 2021/22.

Middleton Township Devolved Funding and Devolved Services Sub Committee Members

Councillor Phil Burke
Councillor Neil Emmott
Councillor Peter Joinson
Councillor Kallum Nolan
Councillor Sara Rowbotham
Councillor Carol Wardle
Councillor Donna Williams

Councillor Patricia Mary Dale
Councillor Susan Emmott
Councillor Donna Martin E
Councillor Linda Robinson
Councillor Susan Smith
Councillor June West
Councillor Peter Williams

For more information about this meeting, please contact
Alison James

01706 924711
alison.james@rochdale.gov.uk

Agenda Item 7

MIDDLETON TOWNSHIP FUND 2021/22 APPLICATION FORM



ROCHDALE
BOROUGH COUNCIL

REF

Please read the **Terms & Conditions** and **Guidance for Applicants**. If you need advice or support to complete your application form, please contact Middleton Township Office.

SECTION 1 – NAME OF PROJECT

Name of project MayDay 2022

SECTION 2 - APPLICANT DETAILS

a) Name of organisation Middleton RoundTable

b) Type of organisation

<input checked="" type="checkbox"/> Voluntary/ community	<input type="checkbox"/> Registered charity	<input type="checkbox"/> Sports/ leisure club	<input type="checkbox"/> Limited company	<input type="checkbox"/> Private company	<input type="checkbox"/> Social enterprise	<input type="checkbox"/> Other type
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c) Aims and objectives of your organisation and activities or services it provides

This is a community event within Middleton town centre that we put on every year within the centre where we celebrate the start of spring by traditional May Pole Dancing, Singing and bands to entertain, Children's Entertainment, Market Stalls,

d) Contact name Mitchell Peacock

e) Contact telephone

f) Contact address and
postcode

g) Email address

h) Web address

SECTION 3 – ORGANISATION FINANCES

a) Have you applied for or received a Township grant before? Yes No

b) If you have answered yes to question a), please give details below

We run an event each year at the request of Middleton Township Called MayDay which is funded by Middleton Township.

c) Does more than 50% of your annual base budget/income come from Rochdale Council? Yes No

If yes, detail below the amounts received and Council Services providing budget/income to your organisation (a copy of your application will be forwarded to your relevant Link Officer for their comments)

SECTION 4 – PROJECT FINANCES

a) Cost of project £7,000

b) Amount of grant required £7,000

c) Amount from other sources £0

d) Details of other funding

Funder	What they may fund	Dates of funding decisions

e) Breakdown of proposed expenditure relating to the grant funds required (enclose quotations, cost estimates or extracts from websites/catalogues. At least two quotations will be required for any items to be funded that will cost £1,000 or more to demonstrate value for money. Costs for items to include VAT only if your organisation cannot claim VAT back from HM Revenue and Customs).

Expenditure item	Cost
Event Costs (Arena Entertainment, Stage entertainment, donations to community groups attending, dance tuition, Face painter, advertising, power generators where power required, first aiders, Vehicle Hire, barriers, toilets, consumables, table and chair Hire	£6,000
Management Fees	£1,000
TOTAL	£7,000

SECTION 5 – ABOUT THE PROJECT AND JUSTIFICATION

Details of the proposed project and what benefits will this project bring for participants, organisation, group or wider community?

MayDay is a wonderful annual community event for everyone and is a fantastic family day out. It is a spring bank holiday fair which involves many different aspects these include:

The event starting with a procession where the band and children will march around a designated area following one of our members in a tree costume to symbolise the start of spring.

May pole dancing

Childrens entertainment

Market stalls

Charity stalls

Entertainment & music

We are very much a community event, this event enables charities and community groups to have stalls free of charge and to raise money for their groups and any monies that we as Middleton Round Table generates we allow local groups and Charities to apply for.

Project start date	02/05/22	Project completion date	02/05/22
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Please indicate below the number of members in your group who reside in each Middleton area.

Langley	Hollin	Boarshaw	Alkrington	Moorclose	Junction	Rhodes
			Page 4			

SECTION 6 – SUPPORTING DOCUMENTATION

Please supply the following documents when you submit your application. IF YOU DO NOT SUPPLY THESE DOCUMENTS, WE WILL NOT BE ABLE TO PROCESS YOUR APPLICATION. Please tick the boxes to confirm which documents you have attached to this application.

a) Annual accounts and bank statement(s)	<input type="checkbox"/>
b) Constitution/governing document	<input type="checkbox"/>
c) If your project works with children and young people under 18 years old or vulnerable adults, please confirm your organisation has the following in place:	
Child protection policies and procedures	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A
Disclosure & Barring Service (DBS) checked staff and volunteers	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A
d) Quotes/estimates/extracts from websites/catalogues for proposed expenditure	<input checked="" type="checkbox"/>

SECTION 7 - DECLARATION

We, the undersigned agree to:

- Abide by Middleton Township Funds Terms and Conditions.
- No expenditure being incurred on this project prior to the grant decision being given.
- Certify that the information contained in this application is correct and that we are authorised by the organisation to accept these conditions on their behalf.
- Use funds, if granted, only as specified in this application, unless receiving authorisation from Middleton Township Office to make changes.
- Send the invoices/receipts for all payments made with this grant along with the completed Project Evaluation Form to the Middleton Township Office.
- Agree to participate in monitoring, auditing and evaluation related to this fund.
- Highlight the support of Middleton Township in all publicity material and agree to Rochdale Council's use of the organisation's name and photographs for promotional purposes.
- Inform Middleton Township Office immediately if either signatory leaves the organisation or can no longer fulfil their responsibilities, or someone else takes over responsibility for the grant on behalf of the organisation.

Contact Person		Organisation Chair or Treasurer (Different from Contact Person)	
Signature	M. Peacock	Signature	
Full name	Mitchell Peacock	Full name	
Position	Chairman	Position	
Date	23/02/22	Date	

Before you send your application to us, please check that you have:

- answered all the relevant questions and
- enclosed all the information requested:
 - Annual accounts
 - Bank statement(s)
 - BACS form
 - Constitution/governing document
 - Quotations/cost estimates/extracts from websites/catalogues

We will return incomplete application forms.

Please send your completed application form and supporting documentation to the Middleton Township Office Email: middleton.township@rochdale.gov.uk and sharron.worrall@rochdale.gov.uk

MIDDLETON TOWNSHIP FUND 2021/22 APPLICATION FORM



ROCHDALE
BOROUGH COUNCIL

REF

Please read the **Terms & Conditions** and **Guidance for Applicants**. If you need advice or support to complete your application form, please contact Middleton Township Office.

SECTION 1 – NAME OF PROJECT

Name of project Middfest 2022

SECTION 2 - APPLICANT DETAILS

a) Name of organisation Middleton RoundTable

b) Type of organisation

<input checked="" type="checkbox"/> Voluntary/ community	<input type="checkbox"/> Registered charity	<input type="checkbox"/> Sports/ leisure club	<input type="checkbox"/> Limited company	<input type="checkbox"/> Private company	<input type="checkbox"/> Social enterprise	<input type="checkbox"/> Other type
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c) Aims and objectives of your organisation and activities or services it provides

This is a summer Community event Hosted at Limefield Park in Middleton, By Middleton Round Table as a charity event containing a large main event, a fair and many more activities for the general public to take part and be involved with.

d) Contact name Mitchell Peacock

e) Contact telephone [REDACTED]

**f) Contact address and
postcode** [REDACTED]

g) Email address [REDACTED]

h) Web address

SECTION 3 – ORGANISATION FINANCES

a) Have you applied for or received a Township grant before? Yes No

b) If you have answered yes to question a), please give details below

Middfest is an annual event we complete every year for Middleton Township, This event is funded by Middleton Township.

c) Does more than 50% of your annual base budget/income come from Rochdale Council? Yes No

If yes, detail below the amounts received and Council Services providing budget/income to your organisation (a copy of your application will be forwarded to your relevant Link Officer for their comments)

SECTION 4 – PROJECT FINANCES

a) Cost of project £17,500

b) Amount of grant required £17,500

c) Amount from other sources £0

d) Details of other funding

Funder	What they may fund	Dates of funding decisions

e) Breakdown of proposed expenditure relating to the grant funds required (enclose quotations, cost estimates or extracts from websites/catalogues. At least two quotations will be required for any items to be funded that will cost £1,000 or more to demonstrate value for money. Costs for items to include VAT only if your organisation cannot claim VAT back from HM Revenue and Customs).

Expenditure item	Cost
Event costs (arena entertainment, stage entertainment, donations to community groups attending, dance competition, face painter, punch and Judy, advertising, SIA Security, Power generators, First Aiders, Stage hire, marquee, Table and Chair Hire, Barriers, Toilets, refrigeration, consumables, Loadall Hire, Flood light Hire.	£15,000
Management Fee	£2,500
TOTAL	£17,500

SECTION 5 – ABOUT THE PROJECT AND JUSTIFICATION

Details of the proposed project and what benefits will this project bring for participants, organisation, group or wider community?

Midd fest is a community event for everyone and is a fantastic family day out. It is a summer fair which contains the following aspects, these include:

- Stage area for live entertainment
- Main event

Amongst various entertainments there will be a fair ground, with many different attractions, circus skills and display, and a bird and prey display stand. There is a dancing competition for local dance troops to compete in. we are very much a community event, this event enables charities and community groups to have stalls free of charge to raise money for their groups and monies raised by Middleton Round Table is available for local groups and Charities to apply for.

Project start date	16/07/22	Project completion date	17/02/22			
Please indicate below the number of members in your group who reside in each Middleton area.						
Langley	Hollin	Boarshaw	Alkrington	Moorclose	Junction	Rhodes
			Page 8			

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b) Constitution/governing document	<input type="checkbox"/>
c) If your project works with children and young people under 18 years old or vulnerable adults, please confirm your organisation has the following in place: Child protection policies and procedures Disclosure & Barring Service (DBS) checked staff and volunteers	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A
d) Quotes/estimates/extracts from websites/catalogues for proposed expenditure	<input checked="" type="checkbox"/>

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- Agree to participate in monitoring, auditing and evaluation related to this fund.
- Highlight the support of Middleton Township in all publicity material and agree to Rochdale Council's use of the organisation's name and photographs for promotional purposes.
- Inform Middleton Township Office immediately if either signatory leaves the organisation or can no longer fulfil their responsibilities, or someone else takes over responsibility for the grant on behalf of the organisation.

Contact Person		Organisation Chair or Treasurer (Different from Contact Person)	
Signature	M.Peacock	Signature	
Full name	Mitchell Peacock	Full name	
Position	Chairman	Position	
Date	23/02/22	Date	

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- answered all the relevant questions and
- enclosed all the information requested:
 - Annual accounts
 - Bank statement(s)
 - BACS form
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 - Quotations/cost estimates/extracts from websites/catalogues

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