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**ROCHDALE**  
METROPOLITAN BOROUGH  
**COUNCIL**

## **CORPORATE SERVICES**

**Service Director  
Linda Fisher**

### **GOVERNANCE AND COMMITTEE SERVICES TEAM**

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Date: 6<sup>th</sup> November 2012

To: All Members of the Pennines Township  
Delegated and Funding Sub-Committee

Dear Councillor

### **PENNINES TOWNSHIP DELEGATED AND FUNDING SUB-COMMITTEE**

You are requested to attend the meeting of the Pennines Township Delegated and Funding Sub-Committee to be held in No 1 Committee Room - Rochdale Town Hall on Wednesday, 14 November 2012, commencing at 6.15 pm.

The agenda and supporting papers are attached.

If you require advice on any agenda item involving a possible Declaration of Interest which could affect your right to speak and/or vote, please contact staff in the Governance and Committee Services Team at least 24 hours in advance of the meeting.

Yours Faithfully

**Linda Fisher**  
**Service Director**

### Pennines Township Delegated and Funding Sub-Committee Membership 2012/13

Councillor Allen Brett

Councillor Robert Clegg

Councillor Ashley Dearnley

Councillor John Hartley

Councillor Aftab Hussain

Councillor Andy Kelly

Councillor Stephanie Mills

Councillor Anna Mir



**ROCHDALE METROPOLITAN BOROUGH COUNCIL**  
**PENNINES TOWNSHIP DELEGATED AND FUNDING SUB-COMMITTEE**

**Wednesday, 14 November 2012 at 6.15 pm**

**No 1 Committee Room - Rochdale Town Hall**

**AGENDA**

Apologies for Absence

1. Declarations of Interest

Members are requested to indicate at this stage any items on the agenda in which they intend to declare an interest. Members are reminded that, in accordance with the Localism Act 2011 and the Council's newly adopted Code of Conduct, they must declare the nature of any personal or discloseable pecuniary interest required of them and, in the case of any discloseable pecuniary interest, withdraw from the meeting during consideration of the item, unless permitted otherwise within the Code of Conduct.

2. Minutes

1 - 2

- To consider the minutes of the meeting of the Pennines Township Delegated and Funding Sub-Committee held on 26<sup>th</sup> September 2012.

3. Pennines Township Funding 2012/13

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# Public Document Pack Agenda Item 2

## PENNINES TOWNSHIP DELEGATED AND FUNDING SUB-COMMITTEE

### MINUTES OF MEETING Wednesday, 26 September 2012

**PRESENT:** Councillor Clegg (in the Chair); Councillors Brett, Rodgers, Dearnley, Hartley, Mills and Mir.

**OFFICERS:** T. Knight and M. Garraway (Corporate Services)

**APOLOGIES FOR ABSENCE:** Councillor Hussain and Councillor Kelly

#### DECLARATIONS OF INTEREST

6 There were no declarations of interest.

#### ADDITIONAL ITEM OF BUSINESS

7 In accordance with Council Procedure Rule 25.1 the Chair indicated acceptance of two additional items of business on the grounds of urgency, seeking the agreement of the Sub-Committee for Township Capital funds to narrow the central reservation on Albert Royds Street, and a request for an investigation to provide a low level footway at Hollingworth Lake; the grounds of urgency being a requirement to begin work prior to the next scheduled meeting of the Sub-Committee.

#### MINUTES

8 **DECIDED – That the minutes of the Pennines Township Delegated and Funding Sub-Committee meeting held on 27<sup>th</sup> June 2012, be approved as a correct record.**

#### TOWNSHIP FUNDS 2012/13

9 The Sub-Committee considered a report of the Head of Townships which asked Members to agree the allocation of Pennines Township Funds to funding streams in 2012/13 and consider proposed projects for decision.

The recommendations contained in the report were presented as management of the Pennines Township Fund is delegated to the Pennines Township Delegated and Funding Sub Committee. Pennines Township Funds are allocated to projects/schemes that benefit the Township's community and environment, and realise the Township priorities. The report enabled the Sub-Committee to monitor and review the use of the Pennines Township Funds to ensure continued efficient and effective use of Township Funds.

The Service Director – Corporate Services informed the Sub-Committee that the Pennines Township Fund Terms and Conditions state that applicants are limited to one Pennines Township grant in any two consecutive financial years.

Alternatives: Members were asked to support or decline proposed schemes within the submitted report.

**DECIDED – That (1) the expenditure, commitments and balances of Pennines Township Revenue and Capital funds as detailed in appendices 1 and 2 be noted;  
(2) the decisions made under delegated authority as detailed in appendix 3 be noted;**

**(3) applications for assistance from the Pennines Township Priorities Fund, as detailed in Appendix 4 of the submitted report, be determined as follows:**

- a) A request from Pennines in Bloom be deferred until the next meeting of the Sub-Committee pending further information on what has been achieved using previously allocated resources and what is expected from the submitted application for 2013's project, and a member from Pennines in Bloom be requested to attend the next meeting to address the Sub-Committee;**
  - b) £500 be awarded to the Littleborough Rushbearing Festival towards the event in 2013;**
  - c) £1500 be awarded to the Littleborough Arts Festival for the next event in 2013;**
  - d) A request for six dropped kerbs at the side of numbers 99, 103 and 115 Hollingworth Road be approved;**
  - e) £4000 be awarded to the Friends of Hollingworth Lake for repair to the hull of the Lady Alice, on condition that the stated repair will allow for the return of the boat to Hollingworth Lake, confirmation that all profit received from operation of the boat will be to the Friends of Hollingworth Lake, Link4Life confirm the release of the Lady Alice to the ownership of the Friends of Hollingworth Lake, and all required Health & Safety, insurance policies and required regulations are met by the Friends of Hollingworth Lake;**
  - f) £350 towards the Littleborough Christmas lights switch on, be approved;**
- (4) £35600 be approved from the Pennines Township Capital fund for a scheme to reduce the width of the central reservation on Albert Royds Street outside numbers 55 to 14;**
- (5) Consideration of a request to support an investigation of options available to provide a low level footpath by Hollingworth Lake be deferred to a future meeting of the Sub-Committee pending confirmation that a study had been previously undertaken and the report circulated to Members of the Sub-Committee.**

In accordance with Council procedure rule 16.5 Councillor Brett requested the recording of his vote against the awarding of £1500 to the Littleborough Arts Festival (3c) and £350 to the Littleborough Christmas lights switch on (3f).

**Subject:** Pennines Township Funds 2012/13

**Status:** For publication

**Report to:** Pennines Township Delegated & Funding Sub Committee

**Date:** 14 November 2012

**Report of:** Service Director of Corporate Services  
– Linda Fisher

**Author Email:**  
jill.hodkinson@rochdale.gov.uk

**Author:** Jill Hodkinson, Head of Townships

**Tel:** 01706 924351

**Comments from**

**Section 151 Officer**

**Statutory Officers:**

**Monitoring Officer**

**Key Decision:** Yes / No

## 1. PURPOSE OF REPORT

- 1.1 Members to be updated on revenue and capital expenditure, commitments and balances of Pennines Township Funds 2012/13, and enable Members to allocate funds to proposed schemes.

## 2. RECOMMENDATIONS

- 2.1 Committee note the expenditure, commitments and balances for Pennines Township revenue and capital funds in Appendix 1 and 2.
- 2.2 Members note decisions made under delegated authority as detailed in Appendix 3.
- 2.3 Members consider and approve, defer or refuse the allocation of funds to proposed projects listed in Appendix 4.
- 2.4 The Head of Townships, in consultation with the Chair and Vice Chair be given delegated authority to make decisions on any deferred projects.

### 2.5 Reasons for recommendation

Management of the Pennines Township Fund is delegated to the Pennines Township Delegated and Funding Sub Committee.

Pennines Township Funds are allocated to projects/schemes that benefit the Township's community and environment, and realise the Township priorities.

To enable Committee to monitor and review the use of the Pennines Township Funds to ensure continued efficient and effective use of Township Funds.

## 3. PENNINES TOWNSHIP FUNDS

- 3.1 Members are asked to note expenditure, commitments and balances of Pennines Township Funds 2012/13 in Appendix 1 and 2. Actual/committed spend for revenue funds is 68.19% and capital funds is 6.40%.

- 3.2 Delegated decisions will be reported for information to each Pennines Township Delegated and Funding Sub Committee to ensure Members are aware of the projects that have been agreed within their Ward. Members are asked to note the decisions made under delegated arrangements since the last Committee from 2012/13 funds in Appendix 3.
- 3.3 Members consider the applications for funding as detailed in Appendix 4.
- 3.4 To reduce the potential carry forward of funds during 2012/13, Members are asked to agree to the Head of Townships, in consultation with the Chair and Vice Chair, being given delegated authority to make decisions on any deferred projects.

3.5 **Alternatives considered**

In considering the report, Members will decide whether or not to approve the allocation of funds to projects/schemes as appropriate.

3.6 **Consultation proposed/undertaken**

Committee receives regular monitoring reports about the use of the funds. Any proposal for funding requires support from at least one Member. All proposals will continue to be consulted on as appropriate with Members, residents and other stakeholders.

**4. FINANCIAL IMPLICATIONS**

- 4.1 Committee will receive regular reports to enable Members to monitor the use of the Pennines Township Funds to ensure best use of available resources.
- 4.2 Township funds are monitored on a monthly basis and financial monitoring reports will be presented to future Committees on a regular basis.

**5. LEGAL IMPLICATIONS**

- 5.1 There are no legal implications arising from this report.

**6. PERSONNEL IMPLICATIONS**

- 6.1 There are no personnel implications arising from this report.

**7. CORPORATE AND TOWNSHIP PRIORITIES**

- 7.1 The purpose of the Township Funds is to enable Township Committees to meet their respective Township Plan priorities and deliver actions to meet those priorities. This report asks Members to consider how Township Funds 2012/13 are allocated in order to do this.

7.2 The Vision and Blueprint for Rochdale Council 2014/15 retains Township Committees and will devolve a range of services to Township direction, managed through annual Township Plans which are reviewed on a quarterly basis.

## **8. RISK ASSESSMENT IMPLICATIONS**

8.1 There are no specific risk issues for Members to consider arising from this report.

## **9. EQUALITIES IMPACTS**

### **9.1 Workforce Equality Impacts Assessment**

There are no workforce equality issues arising from this report.

### **9.2 Equality/Community Impact Assessments**

There are no significant equality/community issues arising from this report.

<b>Background Papers</b>	
<b>Document</b>	<b>Place of Inspection</b>
Summary of Pennines Township Revenue Fund 2012/13	Appendix 1
Summary of Pennines Township Capital Fund 2012/13	Appendix 2
Delegated decisions for information	Appendix 3
Proposed projects for allocation of funds	Appendix 4

# APPENDIX 1

## PENNINES TOWNSHIP FUNDS REPORT 2012/13

OVERALL SUMMARY - REVENUE 2012/13	£
Budget b/f (2011/12)	56,100
Base Budget 2012/13	81,400
Income from other funds/services 2011/12	-
<b>Budget Available 2011/12</b>	<b>137,500</b>
Budgets transferred to services/Actuals	69,166
Commitments	24,599
Total Actual + Commitments	93,764
<b>Budget Remaining 2012/13</b>	<b>43,736</b>

% Actual Spend	% Actual + Committed
50.30%	68.19%

<b>Forecast Outturn</b>	<b>137,500</b>
<b>Potential under/overspend 2010/11</b>	<b>43,736</b>

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Grants/Contributions	Balance b/f 2011/12 £	Base Budget 2012/13 £	Income 2012/13	Revised Budget 2012/13	Actuals to Period £	Committed to Period £	Virements within Township Funds £	Virements to Services £	Total to Period £	Budget remaining 2012/13 £
Township Priority Projects Fund	50,500	66,400	-	116,900	5,417	24,243	55,500	-	85,160	31,740
Pennines in Bloom Fund	3,900	-	-	3,900	3,072	6	-	-	3,078	822
Maintenance Contracts Fund	700	3,000	-	3,700	2,113	-	-	-	2,113	1,587
Littleborough Lakeside Ward Fund	400	3,000	-	3,400	326	175	-	-	501	2,899
Milnrow & Newhey Ward Fund	-	3,000	-	3,000	350	-	-	-	350	2,650
Smallbridge & Firgrove Ward Fund	-	3,000	-	3,000	350	-	-	-	350	2,650
Wardle & West Littleborough Ward Fund	600	3,000	-	3,600	2,037	175	-	-	2,212	1,388
<b>Total</b>	<b>56,100</b>	<b>81,400</b>	<b>-</b>	<b>137,500</b>	<b>13,666</b>	<b>24,599</b>	<b>55,500</b>	<b>-</b>	<b>93,764</b>	<b>43,736</b>





### APPENDIX 3

#### PENNINES TOWNSHIP FUNDS 2012/13 - DELEGATED DECISIONS FOR INFORMATION

Members note the delegated decisions made by the Head of Townships in consultation with the Chair and Vice Chair of Pennines Township since 26 September 2012

Ref No.	Name of Scheme	Scheme Description	Ward	Amount	Delegated Decision Date	Decision
PW/05/12	Wardle Environment Improvements	Contribution towards purchasing equipment/soil/turf for environmental improvement works in Wardle Village at the Electric Substation and the area around the old church building. Wardle residents will work with Green Volunteers to remove litter and maintain grassed areas.	Wardle & West Littleborough	£1,000.00	19 October 2012	Agreed allocation of £1,000 each from Ward Fund

APPENDIX 4

PENNINES TOWNSHIP FUNDS 2012/13

Pennines Township Priorities Fund 2012/13 available for allocation = £31,740

Pennines Township Priorities Fund 2012/13 - Proposed projects for decision					
Ref No.	Name of Scheme	Scheme Description	Ward	Request Originator	Cost
PF/16/12	Pennines in Bloom 2013	Pennines in Bloom supports community-led projects that show the pride that many businesses and residents have in their local areas. The Pennines in Bloom Steering Group made up of residents and community groups have come together for the last three years to enter the North West in Bloom competition that promotes the creation and maintenance of attractive environments for the benefit of the local community and visitors to the area. Partnership working between voluntary groups, residents, schools, the Council's Environmental Management and businesses provides new opportunities for improving landscapes and public areas in Pennines Township.	All	Pennines in Bloom Steering Group	£3,500.00
PF/21/12	Meadowfield Community Centre - Running Costs	Contribution to running costs (non-recurrent costs) for Meadowfield Community Centre that will cover the shortfall in budget should Surestart funding be withdrawn (awaiting outcome of the consultation concerning a saving proposal that would result in a cut of £18,000 Surestart funding to Meadowfields from April 2013). The future of Meadowfield Community Centre would be uncertain with the possibility that the centre would need to close or critically reduce its timetable and staffing if this alternative funding cannot be secured.	Smallbridge & Firgrove	Councillor Brett & Councillor Hussain	£12,231.00
PF/22/12	Refurbishment of Milnrow Clock	Restoration of Milnrow Clock is supported by members of Milnrow & Newhey Area Forum and Ward Councillors. The refurbishment of the clock includes fixing the dial motion works, the bevel gears, replacing the missing panels in the dials, clock motors, and providing a spur and cabling for the actuator. Future maintenance of the clock for the next three years can be provided at a cost of £600. <b>Total cost with maintenance £3,800 and total cost without maintenance £3,200 (NB maintenance/running costs is not eligible for funding under the terms and conditions of this fund 3i)</b>	Milnrow & Newhey	Milnrow & Newhey Area Forum	£3,800.00
					£19,531.00

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**Pennines Township Capital Fund 2012/13 available for allocation = £109,600**

<b>Pennines Township Capital Fund 2012/13 - Proposed projects for decision</b>					
<b>Ref No.</b>	<b>Name of Scheme</b>	<b>Scheme Description</b>	<b>Ward</b>	<b>Request Originator</b>	<b>Cost</b>
PTC/03/12	Stonie Heyes Play Area	Supply and installation of a multi play toddler play unit at Stonie Heyes. Works to include preparation of the land prior to installation (£4,800), install geotextile membrane and pressure treated timber edge to pit (£786), provide and install toddler multi play unit (£6,500), supply and install 1.2 metre high bow top fencing including 2 self closing gates, galvanized and painted dark green (£3,568), install 300mm depth of clean washed play sand as per ROSPA recommendation 12.6m3 (£912.50). Excavate and install geotextile membrane, timber edging boards, stone up, provide and lay base and wearing course tarmac (£1,052). Landscape surrounding land, provide grade 2 top soil, rake level and seed (£768).	Smallbridge & Firgrove	Councillor Hussain	£18,386.50
PTC/02/12	Hollingworth Lake Low Level Footway	Investigate additional options to provide a low level footway along the side of Hollingworth Lake adjacent to Rakewood Road (no current footway provision exists). Highways & Engineering will undertake a site visit, investigate various options, produce a general arrangement drawing for the most effective option and calculate an estimate for undertaking the construction of a footway at this location.	Littleborough Lakeside	Councillor Mills	£7,000.00
PTC/04/12	Puffin Crossing on Church Street	Conversion of zebra crossing into a puffin crossing on Church Street, Littleborough near the junction with Hare Hill Road. Interrogation of accident records indicate that there have been 4 recorded personal injury accidents associated with the zebra crossing in the last 5 years, 3 involving elderly pedestrians, 2 of a serious nature. Installation of a puffin crossing will make the crossing safer and reduce congestion for traffic by controlling when pedestrians can cross the road.	Littleborough Lakeside	Highways Officer	£45,000.00
PTC/05/12	Fencing for Milnrow Precinct	Supply and installation of a 2m high galvanised steel palisade fencing and double gate at Milnrow Precinct. Urban Properties (owners of the Precinct) have approached the Ward Councillors for a financial contribution (match funding) to enable them to install palisade fencing with a gate at the rear of some of the properties to prevent ongoing anti social behaviour in the area.	Milnrow & Newhey	Ward Councillors	£3,067.50
					<b>£73,454.00</b>

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