

INTEGRATED COMMISSIONING BOARD

MINUTES OF MEETING

Tuesday, 30 July 2019

PRESENT: G. Burgess (Independent Chair); HMR CCG: Dr B. Alam, D. Dawson, K. Hurley (Substitute for Dr C. Duffy), J. Newton; RBC: Councillor I. Ahmed, Councillor Brett, Councillor Heakin and Councillor Rowbotham.

OFFICERS: HMR CCG: S. Evans (Chief Finance Officer), S. Croasdale (Strategic Commissioning Director).

HMR CCG/RBC: S. Rumbelow (Chief Executive/Accountable Officer), S Mclvor (Joint Director of Commissioning/DASS).

RBC: Gail Hopper (Director for Children Services), N. Thornton (Director of Resources), D. Wilcock (Assistant Director Legal Governance and Workforce), J. Murphy (Chief Finance Officer) and J. Addison (Resources Directorate).

16 APOLOGIES

Apologies were received from Dr Duffy, Dr York and K. Jones (Healthwatch Rochdale).

17 MINUTES

RESOLVED:

That the Minutes of the Integrated Commissioning Board held 25th June 2019 be approved and signed by the Chair as a correct record.

18 DECLARATIONS OF INTEREST

Cllr Heakin declared a personal and prejudicial interest around the LCO. It was noted that there was no item on the Agenda regarding the LCO, but if the matter came up Cllr Heakin would leave the room and the Minute item would highlight this.

19 ITEMS FOR EXCLUSION OF PUBLIC AND PRESS

The Chair informed the Board that there were a number of items on the Agenda that would require the press and public to leave the room during the discussion of those items.

20 URGENT ITEMS OF BUSINESS

The Chair declared there were no items of urgent business.

21 APPOINTMENT OF A VICE-CHAIR

The Chair invited nominations for the appointment of a Vice-Chair for the Integrated Commissioning Board. Members were reminded that as per the Terms of Reference for the Board, the position of Vice-Chair would rotate between a Council voting Member and a CCG Voting Member. It was unanimously agreed that Councillor Brett be appointed Vice-Chair of the Integrated Commissioning Board for the municipal year 2019-2020.

RESOLVED:

That Councillor Brett be appointed Vice-Chair of the Integrated Commissioning Board for the municipal year 2019-2020.

22 HEALTH AND SOCIAL CARE BETTER CARE FUND BUDGET MONITORING REPORT - QUARTER 1 2019/20

The Chief Finance Officer for Health & Social Care Integration provided the Board with an update report on quarter 1 budget monitoring for the Better Care Fund for the financial year 2019/20.

It was reported that the Disabled Facility Grant (DFG) allocations for 2019/20 had been confirmed since the last update to ICB in March 2019. Rochdale's allocation was £2.633m, which was an increase of £193k from the amount initially expected. It was noted that the revised allocation had been reflected in the capital budgets forecasts for the June period end with the Board being asked to agree its use in line with the revised budgets.

The Board was informed that for 2019/20 the CCG minimum contribution requirements had been confirmed on the 18th of July 2019. It was reported that for HMR CCG, this had been set at £17,044,502, which was a 5.6% increase on the 18/19 minimum requirement, and the CCG had increased its contribution to match this.

The Chief Finance Officer for Health & Social Care Integration reported that this increase had resulted in an additional contribution of £265k to the Revenue Budget and Forecast at June period end.

Members were informed that the revenue position was currently showing a forecast underspend of £38k and there was £122k of unallocated DFG money. It was noted that the requirement to allocate these funds would be monitored as the year progressed.

Members were reminded that a risk had been highlighted in previous reports to the Board around the treatment of VAT on purchases of equipment for the equipment loan store. It was reported that following advice the Local Authority (LA), Members were confident that the treatment was correct and there was no risk. It was noted that this subsequently meant the provision being held in the LA accounts would be added back into the 2019/20 BCF as a one year only additional budget.

Members were asked to consider and agree to release this one off monies to go against the 2019/20 pooled budget gap, the amount agreed was £401.6k.

RESOLVED:

That the Integrated Commissioning Board;

- 1) Notes the Quarter 1 monitoring information as at June 2019 period end.
- 2) Notes that there are contingencies being held for budgets not yet allocated in 2019/20.
- 3) Agrees to the allocation of the VAT provision into the 2019/20 BCF to be used as a one-off resource against the pooled gap in 2019/20.
- 4) Notes the carry forward of £572k of capital budgets for the development of integrating Adult Social Care and Health and for DFG adaptations to the Autism Project.
- 5) Notes the revised allocation of DFG budgets following confirmation of the 2019/20 allocation.
- 6) Notes that the minimum CCG contribution for 2019/20 had now been confirmed, resulting in additional £265k being added to the Better Care Fund.

23 TRANSFORMATION OUTLINING THE FINANCIAL POSITION AGAINST THE PLAN

The Chief Finance Officer for Health & Social Care Integration presented to the Board an update report on the amended funding available for transformation, along with the forecast expenditure for the transformation programme for the forthcoming three months.

Members were informed that the CCG and the Local Care Organisation had jointly agreed to put in place the Rochdale Sustainability Group (RSG) and the Rochdale Sustainability Working Group (RSWG). It was noted that the RSG would oversee the transformation programme and other system-wide financial sustainability issues.

The report provided the Board with numerous tables regarding the transformation programme, in particular around cashable benefits. It was noted that the planned cashable benefits had been revised following the outcome of the contract negotiation and budget setting as at June 2019.

The Board held a discussion around the transformation programme and the expenditure for the next three months, in particular around Urgent Care.

RESOLVED:

That the Integrated Commissioning Board note the report and the amended funding for 2019/20.

24 FINANCE, PERFORMANCE & RISK SUB GROUP TERMS OF REFERENCE

The Terms of Reference for the Finance, Performance & Risk Sub Group were presented to the Board for approval by the Chief Finance Officer for Health & Social Care Integration.

Members were informed that under delegated authority from the Cabinet and CCG Governing Body, the Sub Group would report and provide assurance with reference to the pooled budgets overall financial position, activity, performance and risk. The Sub Group would support the identification of organisational risks and agreement of mitigating actions.

Members were informed that the ICB would receive a verbal update at each meeting of the ICB of the recent work of the Sub Group. It was noted that a written report could not be provided as the Sub Group meet after the publication of the ICB Agenda.

RESOLVED:

That the Finance, Performance & Risk Sub Group Terms of Reference be approved.

25 QUORUM

The Chair provided the Committee with a verbal update on options open to the Board around changes to Quorum. It was noted that all options had previously been considered and it was now necessary for the Board to make a decision if they wished to change the Boards Quorum.

The Chair stated that he felt changing Quorum to any 6 Voting Members was the most suitable and appropriate option. CCG Members, although not opposed to the change to any 6 Members, felt the matter required approval by the CCG governing body.

The Board was advised that changes to the Boards terms of reference was a matter for the ICB to agree, prior to the approval from the Strategic Place Board. The ICB terms of reference would be presented to the August 2019 meeting of the Board.

RESOLVED:

That the Committee agree in principal to the adoption of any 6 voting Members to make a meeting quorate, subject to approval from the CCG

Governing Body and the ratification of the Boards terms of reference at a future meeting.

26 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

The Press and Public be excluded from the meeting during consideration of the following two items of business, in accordance with the provisions of Section 100A (4) of the Local Government Act 1972, as amended.

27 HEALTH AND SOCIAL CARE DEVELOPMENT OF A NEW SERVICE FOR VULNERABLE ADULTS: THE WELL-BEING AND RECOVERY TEAM

Members received a report from the Assistant Director for Operations on a proposal for a consultation on proposals for the disestablishment of the CRT Service and the Renaissance Service and the consideration of a new service for vulnerable adults.

The Board requested that once the consultation had taken place, it should be reported back to the ICB and that report should be made public.

RESOLVED:

- 1) That commencement of consultation on proposals for the disestablishment of the CRT Service and the Renaissance Service be approved.
- 2) That the development of a new service for vulnerable adults called Recovery and Reablement be approved.

28 TRANSFORMATION DEEP DIVES

The Strategic Commissioning Director provided the Board with a report on the deep dives that had been completed to date and had been through the agreed governance process. It was noted that the report, along with the detailed deep dives themselves had been presented and discussed at the Integrated Commissioning Director Senior Management Team, Rochdale Sustainability Group and Finance, Performance and Risk Sub Group.

RESOLVED:

That the Integrated Commissioning Board agree the content of the report and recommendations contained within it.

29 SAVINGS PROGRAMME UPDATE

The Strategic Commissioning Director provided the Integrated Commissioning Board with a report and presentation updating Members on the current position of the Savings Programme 2019/20-2020/21.

RESOLVED:

That the report be noted.

30 2019/20 - FURTHER SAVINGS PROPOSALS

The Strategic Commissioning Director provided the Integrated Commissioning Board with a report and presentation on further saving proposals to close the remaining pooled budget gap 2019/20-2020/21.

Members held a discussion around the budget gap and proposals to close it, with four options being considered. In responses to queries raised by an Officer, it was felt that one of the savings should not be approved to allow further consideration.

RESOLVED:

- 1) That the ICB Note the progress made towards closing the 19/20 and 20/21 financial gap.
- 2) That the ICB approve the options proposed to close the remaining pooled budget gap, with the exception of the proposed 2020/21 saving of £51k.