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Meeting of: Charitable Trustee Committee
Date: Monday, 16th November, 2020
Time: 2.00 pm.
Venue: Zoom Meeting

This agenda gives notice of items to be considered in private as required by Regulations 5 (4) and (5) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Item No.	AGENDA	Page No
1	Apologies To receive any apologies for absence.	
2	Declarations of Interest Members are required to declare any disclosable pecuniary, personal or personal and prejudicial interests they may have and the nature of those interests relating to items on this agenda and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.	
3	Items for Exclusion of Public and Press To determine any items on the agenda, if any, where the public are to be excluded from the meeting.	
4	Urgent Items of Business To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.	
5	Minutes To consider the minutes of the meeting held on 19 th November 2019.	4 - 5
6	Exclusion of Press and Public To consider that the press and public be excluded from the remaining	

part of the meeting pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that discussions may involve the likely disclosure of exempt information as defined in the provisions of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

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|-----------|--|---------|
| 7 | Charitable Trustee Committee Annual Accounts 2019/20 and Projected Financial Position for 2020/21 | 6 - 11 |
| | To consider the report of the Director of Resources (Appendices to be circulated). | |
| 8 | Herbert Norcross Scholarship Fund - Applications for Assistance | |
| | To consider applications for assistance to the Herbert Norcross Scholarship Fund. | |
| 9 | Application 1/20 | 12 - 16 |
| 10 | Application 2/20 | 17 - 23 |
| 11 | Application 3/20 | 24 - 28 |
| 12 | Application 4/20 | 29 - 37 |

Charitable Trustee Committee Members

Councillor Ali Ahmed
Councillor Michael Holly
Councillor Sameena Zaheer

Councillor Tom Besford
Councillor Shaun O'Neill

For more information about this meeting, please contact
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Agenda Item 5

CHARITABLE TRUSTEE COMMITTEE

MINUTES OF MEETING Tuesday 19th November 2019

PRESENT: Councillor O'Neill (Chair) Councillors Ali Ahmed, Besford, Holly and Zaheer

OFFICERS: N. Helliwell, K. Elliot, A. James and D. Sutcliffe (Resources Directorate)

1 **APOLOGIES**

No apologies were received.

2 **DECLARATIONS OF INTEREST**

Councillor Zaheer declared an interest in application 5/19 to the Herbert Norcross Scholarship Fund and left the room during consideration of the application.

3 **URGENT ITEMS OF BUSINESS**

There were no urgent items of business.

4 **APPOINTMENT OF VICE CHAIR FOR 2019/2020**

Resolved:

That Councillor Besford be appointed Vice-Chair of the Charitable Trustee Committee for the 2019/2020 Municipal Year.

5 **MINUTES**

Resolved:

That the minutes of the meeting of the Charitable Trustee Committee held on 13th September 2018 be approved and signed as a correct record.

6 **EXCLUSION OF PRESS AND PUBLIC**

Resolved:

The public be excluded from the meeting during consideration of the following items of business since it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public were present there would be disclosure to them of exempt information, namely information relating to the business or financial affairs of any particular person (including the person holding that information).

7 **CHARITABLE TRUSTEE COMMITTEE ANNUAL ACCOUNTS 18/19 AND PROJECTED FINANCIAL POSITION FOR 2019/2020**

The Committee considered the report of the Director of Resources which provided an update on the 2018/19 Financial Statements and the current 2019/20 projected financial positions of the Herbert Norcross Scholarship Fund, the James Handley Bequest and the Doctor Chadwick Trust Fund.

Resolved:

1. That the financial position of the Norcross Scholarship Fund, the James Handley Bequest and the Doctor Chadwick Trust Fund as outlined in section 4 of the submitted report be noted;
2. That the maximum reserves policy be considered at the next meeting of the Charitable Trustee Committee;
3. That a report be submitted to the next meeting of the Committee outlining a proposed application process for the Doctor Chadwick Trust Fund.

Eligible for call in – no

8 HERBERT NORCROSS SCHOLARSHIP FUND

The Trustees considered applications for assistance to the Herbert Norcross Scholarship Fund and gave due consideration to each application against the eligibility criteria as contained within the Trust Deed.

Resolved:

That the submitted applications to the Herbert Norcross Scholarship Fund be dealt with as follows:

Application Number	Decision
1/19	Application declined as it does not fit the criteria for the Trust
2/19	Award of £1000
3/19	Award of £1000
4/19	Award of £1000
5/19	Application declined as it does not fit the criteria for the Trust
6/19	Award of £1000
7/19	Award of £1000

Eligible for call in – no

Agenda Item 7

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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of the Local Government Act 1972.

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Agenda Item 9

By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Agenda Item 10

By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Agenda Item 11

By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Agenda Item 12

By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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