



Meeting of: Licensing Sub-Committee
Date: Friday, 2nd October, 2020
Time: 10.00 am.
Venue: Zoom

This agenda gives notice of items to be considered in private as required by Regulations 5 (4) and (5) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Item No.	AGENDA	Page No
1	Appointment of Chair	
2	Procedures for Hearings Under the Licensing Act 2003	4
	The Chair will introduce members of the Licensing Sub-Committee and officers present and invite the applicant and any other parties present to introduce themselves. The Chair will then outline the procedure to be followed at the meeting.	
3	Declarations of Interest	
	Members are required to declare any disclosable pecuniary, personal or personal and prejudicial interests they may have and the nature of those interests relating to items on this agenda and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.	
4	Licensing Officer	5 - 14
	The Licensing Officer will present the report	
5	The Representations	
	The party making representations and/or their representative will address the members of the Licensing Sub-Committee, providing any information in support of their representation, and call any witnesses in support of their representation. These representations will be taken in the following order as applicable:-	

- a) Police Representation
- b) Fire Service Representation
- c) Environmental Health Representation
- d) Weights and Measures
- e) Planning
- f) Social Services Representation
- g) Any other interested person (including the local ward Councillor if present)

6 The Application

The applicant and/or their representative will address the Licensing Sub-Committee, present information in support of the application, and to call any witnesses in support of the application, one witness at a time.

7 Final Submissions

Each party will have no more than five minutes to make their final submissions.

8 Exclusion of Press and Public

To consider that the press and public be excluded from the remaining part of the meeting pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that discussions may involve the likely disclosure of exempt information as defined in the provisions of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

9 Additional Information - Confidential Appendices

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Confidential appendices to the Licensing Officer's report

10 Determination

The Licensing Sub-Committee will make its decision in private and all of the parties will be asked to leave the room. The Legal Officer and the Clerk will remain with the Licensing-Committee to give legal or procedural advice only.

11 Re-Admission of Press and Public

The public to be re-admitted to the meeting

12 Decision

Upon reaching a decision, the parties will be asked to return to the meeting and the decision of the sub-committee will be verbally communicated.

If the Licensing Sub-Committee defer in reaching a decision, the Clerk will write to the relevant parties to tell them of the Licensing Sub-Committee's decision within the relevant time-scale.

Licensing Sub-Committee Members

Councillor Shakil Ahmed
Councillor John Taylor

Councillor Phil Burke

For more information about this meeting, please contact:

Peter Thompson
Committees and Constitutional Services
Rochdale Borough Council

Telephone: 01706 924715

E-mail: peter.thompson@rochdale.gov.uk