

# **BALDERSTONE AND KIRKHOLT AREA FORUM**

**Thursday 21 September 2023 at 6.30pm  
Million Pavilion, Balderstone Park,  
Platting Lane, Rochdale OL11 2HD**

## **AGENDA**

1. Introductions and Apologies/Code of Conduct
2. Terms of reference
3. Minutes of last meeting and matters arising
4. PACT Meeting - Greater Manchester Police
5. Open Forum
6. Members/Ward Funds
7. Councillor update
8. Updates
  - Kirkholt Million
  - Rochdale Boroughwide Housing
9. Date and time of next meeting  
Monday 18 March 2024 at 6.30pm

# Agenda Item 1

## Rochdale North & South Townships Area Forums Code of Conduct

### Conduct at meetings

Members will at all times observe accepted practice while taking part in discussions to:

- Be courteous to each other and support and assist other members in finding the best possible solution to problems being discussed
- Allow each other the opportunity to speak and comment
- Attempt as far as possible to stick to the agenda and assist each other to reach effective conclusions
- Operate within the constitution or in accordance with the Terms of Reference as appropriate.
- Aggression, violence, threats, harassment, intimidation and other disruptive behaviour in the forum will not be tolerated
- The term 'members' applies to all those present at the meeting

### Confidentiality

- Members will refrain from mentioning specific individual cases which may cause embarrassment or identification of an individual
- Any information or item that is of a confidential nature will **not** be discussed.

### Dignity at meetings

- All those who attend Forum meetings have the right to be treated with dignity and respect regardless of their race, colour, ethnic or national origin, nationality, gender, marital status, age, sexuality, religion or any other matter which causes people to be discriminated against
- The meeting will do all that is in its power to oppose all forms of harassment and bullying

### Individual Members

- Should disclose any personal interest that they consider may affect or influence their approach to the matter being discussed
- Must show respect in all their dealings by observing reasonable standards and courtesy, and by not seeking to take unfair advantage by virtue of their position

### Political Affiliation

- Even though individual members may be affiliated to/or be members of a political party, they may **not** represent a political party in their role as individual members of this Forum
- Elected Members attending meetings outside the ward they represent may be allowed to speak at the discretion of the Chair.

### Breach of Code of Conduct

- If anyone attending the Forum meeting does not abide by the code of conduct, or displays behaviour outside of the Constitution or Terms of Reference, the Chair will have the discretion to decide on an appropriate course of action. The Chair may either issue a warning, ask the person to withdraw from a particular agenda item or exclude that person from the meeting.
- Where a person is asked to leave a meeting, the Chair will have the discretion to decide whether or not that person is welcome to attend future meetings.
- The Chair at his/her discretion, may close the meeting if he/she deems it necessary

# Agenda Item 2

## BALDERSTONE AND KIRKHOLT AREA FORUM

### TERMS OF REFERENCE

#### **Name**

This terms of reference relates to the activity of the Balderstone and Kirkholt Area Forum.

#### **Purpose**

The purpose of the Area Forum is to provide a focal point for residents and businesses in the Ward to raise and comment on issues and be made aware of developments in the Balderstone and Kirkholt area.

#### **Objectives**

The purpose of the Area Forum will be supported by:

- Arranging two Area Forum meeting per year
- Providing access to Ward Councillors
- Providing access to Council Officers
- Reporting issues raised at the Area Forum to the appropriate service
- Providing updates to issues raised at the Area Forum
- Directing minutes of the Area Forum meeting to the relevant Township Committee.

#### **Powers**

The Area Forum is not a decision making body but can influence decision making by raising issues and commenting on Ward developments at meetings.

Members can invite specific Council Officers or Officers from other organisations to the Area Forum to assist discussions. However it should be understood that invited Officers are not obliged to attend. Officers may also opt to provide information in other formats.

#### **Membership**

Membership of the Area Forum shall be open to:

- Any individual living in the Ward
- Any individual working in the Ward
- Any business owner in the Ward
- The Councillors representing the Ward
- The Member of Parliament representing the Borough

#### **Area Forum Meetings**

The Balderstone and Kirkholt Area Forum is a non-party political meeting and is not affiliated to any political party.

The Area Forum shall meet two times a year.

The Township and Engagement Officer will ensure that Area Forum members will be given at least ten working days' notice of meetings.

The Township and Engagement Officer will be responsible to ensure that a true and accurate record is made of all meetings.

In the event of the Chair not being present at an Area Forum meeting a member present at this meeting will be appointed as Chair. If no member is willing to take the Chair the meeting will be cancelled.

There shall be a minimum of 5 members of the public in order for the meeting to continue.

All Area Forum meetings will commence at 1830 hours and finish no later than 2000 hours. Any extension to this will require the permission of the Chair.

Area Forum meetings will have a standard agenda which will include:

- Introduction, Apologies and Code of Conduct
- Greater Manchester Police
- Approval of the minutes, matters arising and updates
- Open Forum
- Members/Ward Funds
- Councillor Updates
- Date and time of next meeting

Any request to add additional items to the agenda should be submitted to the Township and Engagement Officer no less than fifteen working days before the date of the meeting. The Township and Engagement Officer will consult the Chair about accepting additional item(s).

# Agenda Item 3

## BALDERSTONE AND KIRKHOLT COMMUNITY MEETING

Monday 27 March 2023  
Kirkholt Community Church, Daventry Road,  
Rochdale OL11 2HZ

### MINUTES

**Present:** 5 members of the public

**Councillors:** None present

**Officers:** R Hudson (Townships & Engagement Officer, Rochdale Borough Council)  
Y Pickering (Community Safety Officer, Rochdale Borough Council)  
PCSO T Johnston (GMP)  
R Adams (Rochdale Boroughwide Housing)  
N O'Neill (Rochdale Boroughwide Housing)

**Apologies:** Councillor P Massey  
Councillor D Meredith  
Councillor E Blundell

#### 1. INTRODUCTIONS AND APOLOGIES/CODE OF CONDUCT

The chair welcomed all to the meeting. Reference was made to the code of conduct and all were asked to abide by the code for the duration of the meeting.

#### 2. MINUTES OF LAST MEETING AND MATTERS ARISING

The minutes of the previous meeting were agreed. Updates from the previous meeting's actions were provided as follows.

##### **Hartley Lane**

A previous query was raised as to when future resurfacing works will take place, also whether the crater/hole has now been fixed in the road. Townships raised the matters with the Council's Highways Department who advised the resurfacing works will commence within the school summer holiday period (July/August) after City Fibre complete their installation works in the area. The crater/hole repair works have now been completed.

##### **Great Gates Road**

Issue had been raised about the gully/grids on Great Gates Road as two metal coverings were missing from the pavement sides of the road. Townships raised the matter with the Council's Highways Department who advised the repair works have now been completed.

##### **Flower bulbs - Balderstone Park**

A resident had previously commented that it would be nice to get some flower bulbs planted in Balderstone Park along the road side near the railings. Townships raised the matter with the Council's Environmental Management Department who asked for an opinion on type/colour and it can be costed.

#### 3. PACT MEETING - GREATER MANCHESTER POLICE

PCSO Johnston attended the meeting on behalf of GMP and provided the update. The Chief Constable of GMP is now pushing forward an initiative focussing on neighbourhood policing, with

the introduction of new officers and a proactive team in each area including one PCSO along with one Neighbourhood Beat Officer. GMP hold two surgeries per month in differing areas of the ward.

April dates

Monday 17/04/23 – Million Pavilion at 12-1pm

Friday 21/04/23 – The Craven at 1-2pm

**Always call 999 in an emergency.**

**Call 101 to report incidents, crimes and matters of concern.**

**You can report a crime or incident or suspicious circumstances online on GMP website.**

#### **4. OPEN FORUM**

##### **Gladstone Crescent anti-social behaviour**

A resident attended and raised a matter with both GMP and RBH officers in attendance regarding an anti-social behaviour issue concerning a neighbour on Gladstone Crescent.

##### **Aldwych parking problems**

A resident raised concerns about parking on Aldwych stating that the additional cars/residents from the new development properties have added to the level of congestion in the area. The area of concern does not have parking restrictions, so unfortunately Council Parking Enforcement Officers on patrol cannot assist this matter.

#### **5. COUNCILLOR UPDATE**

No update.

#### **6. UPDATES**

##### **Kirkholt Million**

No update.

##### **Rochdale Boroughwide Housing (RBH)**

No update.

#### **7. DATE AND TIME OF NEXT MEETING**

To be confirmed.