

HEYWOOD, MIDDLETON AND ROCHDALE LOCALITY BOARD

MINUTES OF MEETING

Tuesday, 28 May 2024

PRESENT: Mrs. Chris Mayer CBE (Independent Chair), N. Clark (Northern Care Alliance NHS Foundation Trust Representative), W. Heppolette (NHS Greater Manchester Integrated Care Representative), S. McIvor (Local Care Organisation Independent Chair), S. Rumbelow (Place Lead & Rochdale Borough Council Chief Executive), Dr S. Shahid (Associate Medical Director for HMR), N. Tamanis (Pennine Care NHS Foundation Trust Representative), S. Taylor (Local Care Organisation Chief Officer), N. Thompson (NHS GM HMR Locality Representative) and Councillor Wardle.

OFFICERS: S. Antrobus (Monitoring Officer), S. Croasdale (Associate Director Integrated Systems Development NHS GM IC HMR), S. Smith (Deputy Chief Finance Officer), S. Hubber (Director of Children's Services), L. Davies (Assistant Director Public Health & Communities), W. Townsend (Public Health Programme Officer), E. Nixon (Public Health Commissioning and Improvement Manager), S. O'Hare (Interim Associate Director of Finance) and J. Jenkinson (Senior Governance and Committee Officer).

ALSO IN ATTENDANCE: Two members of the public.

1 APOLOGIES

Apologies for absence were submitted on behalf on M. Hubbard (Voluntary, Community Social Enterprise, VCSE representative), K. Jones (HealthWatch Rochdale), Councillor Ali and Councillor R. Massey.

2 URGENT ITEMS OF BUSINESS

There were no items of urgent business.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 ITEMS FOR EXCLUSION OF PRESS AND PUBLIC

Agenda Items: 12a, Attention Deficit Hyperactivity Disorder and Autism Spectrum Disorder Assessment; 13a, Health Savings Requirements; and 14a, Children's Palliative and End of Life Services Issue Report May 2024 to be considered following the exclusion of the press and public.

5 MINUTES

Resolved: That the minutes of the Heywood, Middleton and Rochdale Locality Board meeting held on 26th March 2024 be approved as a correct record.

6 PUBLIC QUESTIONS

It was noted that, in line with the Public Question Protocol for HMR Locality Board, the responses to the following public questions had been shared with the relevant questioners and with Locality Board Members:

- Domestic Abuse and Violence lead in Heywood, Middleton and Rochdale
- Eye Movement Desensitization and Reprocessing (EMDR) treatment for Post-Traumatic Stress Disorder (PTSD)
- Ethnic minorities with learning disabilities access to healthcare
- Ovarian Cancer Audit Feasibility Pilot
- Suicide Prevention

Resolved: That the public questions and responses circulated prior to the meeting be noted.

STRATEGY AND DEVELOPMENT

7 NHS GM VERBAL UPDATE

The NHS Greater Manchester Integrated Care Representative provided a Greater Manchester update.

Resolved: That the NHS Greater Manchester verbal update be noted.

8 ADDITIONAL STOP SMOKING FUNDING 2024/25 - 2028/29 / GM MAKE SMOKING HISTORY FRAMEWORK

Consideration was given to a report of the Cabinet Member for Health / Director of Public Health and Communities which outlined the availability of additional stop smoking funding and presented for information, the Greater Manchester Make Smoking History Framework.

During the discussion concerns were raised regarding the prevalence of vaping amongst children, the absence of Government guidance, and the related potential health risks not yet fully known.

In addition, links to the Council's Anti-Poverty Strategy and the Local Care Organisation Business Plan were highlighted.

On behalf of the Board, the Chair thanked the Public Health Programme Officer and Public Health Commissioning and Improvement Manager for an excellent piece of work.

Resolved:

1. That the Additional Stop Smoking Funding 2024/25-2028/29 and the Greater Manchester Make Smoking History Framework report be noted.

2. That further consideration of smoking / vaping prevention and the interconnectivity to the Council's Anti-Smoking Strategy and Local Care Organisation Business Plan be scheduled for a HMR Locality Board meeting in six months' time.

9 LOCAL CARE ORGANISATION (LCO) END OF YEAR REVIEW - (SECTION 75)

Consideration was given to a report of the Local Care Organisation (LCO) Independent Chair and LCO Chief Officer that presented the LCO end of year review.

The report demonstrated key achievements and the positive impact the Business Plan had had on the residents of Heywood, Middleton and Rochdale.

In addition, the report highlighted the achievement of the LCO in winning the prestigious Health Service Journal Award in the category of "Integrated Care Initiative of the Year".

On behalf of the Board, the Chair welcomed the report and commended the LCO for its achievements.

Resolved: That the Local Care Organisation (LCO) End of Year Review report, including the LCO achievements during 2023/24 be noted.

10 LOCAL CARE ORGANISATION BUSINESS PLAN (SECTION 75)

Consideration was given to a report of the Local Care Organisation (LCO) Independent Chair and LCO Chief Officer which sought approval of the LCO Business Plan.

During the discussion the importance of interconnectivity, maximising opportunities for efficiency and demonstrating impact were highlighted.

Resolved: That the Local Care Organisation Business Plan 2024/25 be approved.

Reason for decision

The Local Care Organisation Business Plan 2024/25 would support improved outcomes for residents, as defined within the Locality Plan.

Alternatives considered

Not to approve the Local Care Organisation (LCO) Business Plan and to develop and deliver plans individually – this option was not recommended as this would risk duplication, inefficiency and failure to identify and manage interdependencies. Alternative options had been discussed and discounted as part of the LCO Board development session held in March 2024 and as part of a peer review process, detailed in section 1.10 of the report.

The LCO Business Plan brought together operational plans across the system to deliver system strategic objectives. Integrated plans would deliver a bigger impact more effectively and efficiently. The programmes detailed with the Business Plan had been selected to have the biggest impact on residents and would assist a robust cross system programme approach.

11 ATTENTION DEFICIT HYPERACTIVITY DISORDER (ADHD) AND AUTISM SPECTRUM DISORDER (ASD) ASSESSMENT - (SECTION 75)

Consideration was given to a report of the Cabinet Member for Health / Associate Director of Transformation and Delivery which outlined proposals to commission a service to support residents eligible for assessment for attention deficit hyperactivity disorder (ADHD) and autism spectrum disorder (ASD) from within the Locality Budget, and in collaboration with Bury and Oldham localities.

Resolved: That further consideration be given to the report during the exempt part of the meeting.

PERFORMANCE AND FINANCE

12 HMR LOCALITY HEALTH OPENING BUDGET REPORT 2024/25 - (SECTION 75)

Consideration was given to a report of the Interim Associated Director of Finance (Heywood, Middleton and Rochdale, (HMR)) that provided an update regarding the HMR Locality Health Budgets for 2024/25

NHS Greater Manchester (GM) as the statutory body for the whole of the NHS in Greater Manchester, provider and commissioners, had co-ordinated budgetary and planning submissions to NHS England for 2024/25. It was reported that these had left NHS GM in a deficit position of greater than £200 million and this, amongst other reasons, had led to NHS GM being placed into “undertakings”.

Within the plans there was a requirement for delivery of at least 5% savings or Cost Improvement Plans (CIP), which for the locality healthcare budgets of £117m was £5.6m. The final budget had been shared with locality, and discussions with GM colleagues were currently being undertaken. The Locality Leadership Team was working through the Operating Cost budgets for 2024/25.

It was explained that delivery of a 5% CIP would be very challenging and subject to significant scrutiny both in the locality and from central NHS GM colleagues.

Resolved:

1. That the HMR Locality Health Opening Budget Report 2024/25 report be noted.

2. That a HMR Locality Health Opening Budget Report 2024/25 update report be submitted to the next HMR Locality Board Meeting.

Reason for decision

The Locality Leadership Team were currently working through the budgets and seeking clarification on some points of potential ambiguity.

Alternatives considered

There were currently no alternative options to consider.

13 HEALTH AND SOCIAL CARE POOLED BUDGET MONITORING REPORT QUARTER 4 2023/24 - (SECTION 75)

Consideration was given to a report of the Interim Associated Director of Finance (Heywood, Middleton and Rochdale, (HMR)) that provided an update regarding the Health and Social Care pooled budgets for 2023/24 in line with NHS Greater Manchester requirements.

A £10.3 million overspend was reported against local authority pooled budgets. This included pressures of £6.2m against Children's budgets due to increased placement costs and Special Educational Needs and Disabilities Transport pressures, £4.7m pressure against Adults due to placement demand, and a £0.6m in year saving forecast against Public Health budgets due to savings on staffing costs caused by vacancies.

Health locality budgets were reporting a £1.0m overspend. This was due to increased prescribing costs of £1.0m, out of area placements in Mental Health of £0.6m, offset by one off benefits from a prior year of £0.6m.

Resolved: That the £11.3 million overspend position forecast in relation to pooled budgets as at the Outturn, funded from increased contributions from both the local authority and health be noted.

Reason for decision

The update was provided in accordance with NHS Greater Manchester requirements. In line with the operation of a pooled budget regular monitoring reports were required.

Alternatives considered

Not to receive an update report – this option was not recommended as it would be contrary to NHS Greater Manchester requirements.

14 HEALTH AND SOCIAL CARE BETTER CARE FUND BUDGET MONITORING REPORT QUARTER 4 2023/24 - (SECTION 75)

Consideration was given to a report of the Interim Associated Director of Finance (Heywood, Middleton and Rochdale, (HMR)) that provided an update regarding the Quarter 4 position for the Better Care Fund (BCF) for 2023/24.

The revised 2023/24 budget for the BCF had been agreed by the Locality Board in May 2023 and the report provided an update on the forecast position against the budgets.

Reason for decision

The Locality Board had responsibility for the BCF budget as mandated in the BCF Policy Framework and Planning Guidance. NHS Greater Manchester and Rochdale Borough Council had delegated responsibility of the BCF to the Locality Board.

Alternatives considered

Not to receive an update report – this option was not recommended as the report provided monitoring against the 2023/24 budget, which was a requirement of the Section 75 agreement.

Resolved:

1. That the Quarter 4 monitoring information as at March 2024 period end be noted.
2. That it be noted there was an overspend on Social Care Services of £40k and reablement carers life after stroke of £4k which was mitigated by a underspend against the equipment loan store.
3. That it be approved that a £44k equipment loan store budget underspend was allocated to funding of Social Care Services to mitigate the reported pressure in Adult Care for the increased costs in placements.
4. That the forecast underspend against capital budgets of £965k in relation to the Disabled Facilities Grant (DFG) be noted and the carry forward of any unspent capital budgets to 2024/25 be recommended.

15 HMR LOCALITY HEALTH BUDGET 2023/24 MONITORING REPORT QUARTER 4 2023/24 - (NON-SECTION 75 HEALTH)

Consideration was given to a report of the Interim Associated Director of Finance (Heywood, Middleton and Rochdale, (HMR)) that provided an update regarding the HMR Locality Health budgets for the period April – March (Q1 – Q4) 2023/24.

It was reported that at month 12, HMR Locality were overspent by £1,107k due to the pressures seen within prescribing in relation to national price increases. It was highlighted that the cost pressure seen in 2022/23, relating to the No Cheaper Stock Obtainable drugs within prescribing, had continued into the 2023/24 financial year and costs had continued to increase across the North West region.

The pressure had been held within NHS GM budgets rather than locality level to allow communication with NHS England in relation to mitigating the uncontrollable pressure.

Resolved: That HMR Locality Health Budget 2023/24 full year position of £1,107k overspend be noted.

Reason for decision

Quarterly updates were presented to the Locality Board to provide assurance / monitor against the financial plan.

Alternatives considered

Not to receive an update report – this option was not recommended as this would not allow the Locality Board oversight of the financial position.

ASSURANCE

16 STRATEGIC ESTATES GROUP (SEG) COMMITTEE ASSURANCE REPORT

Consideration was given to a report of the Strategic Estates Group Chair that outlined key risks, areas of outstanding practice and innovation and highlighted other areas of work undertaken.

Resolved: That the Strategic Estates Group Committee Assurance Report be noted.

17 LOCALITY BOARD ASSURANCE FRAMEWORK 2023-24 (Q4 POSITION)

Consideration was given to a report of the Associate Director of Integrated Systems Development that presented the Heywood, Middleton and Rochdale (HMR) Locality Board Assurance Framework (BAF), Q4 position for 2023/24.

A full refresh of the BAF for 2023/24 had been undertaken to ensure the new strategic risks identified were aligned to the agreed locality strategic objectives.

During the discussion it was suggested that an assessment of impact be provided within the 'narrative summary' section of the report.

The Associate Director of Integrated Systems Development reported that further to a request to the Greater Manchester ICB to seek clarification regarding the risk escalation process - a response had been received and would be circulated to the Board.

Resolved:

1. That progress made in Q4 in respect of mitigating the agreed HMR Locality BAF risks be noted.

2. That the refresh of the BAF underway for 2024-25 be noted.
3. That the proposed risks scored 15 or above be escalated to GM ICB, as set out in the GM risk escalation form, detailed in Appendix One of the report.
4. That the Greater Manchester ICB response clarifying the risk escalation process be circulated to the HMR Locality Board.

18 HEALTH PROTECTION PARTNERSHIP

Consideration was given to Health Protection Partnership Terms of Reference which had been reviewed and updated in line with locality governance requirements.

Resolved: That the Health Protection Partnership Terms of Reference be approved.

19 ENGAGEMENT AND INSIGHT

Consideration was given to a report of the Cabinet Member for Health / Director of Public Health and Communities that provided an update on the activity of the Engagement and Insight Group and sought approval of the 'Better Together' Cooperative Engagement Framework.

Resolved:

1. That the Engagement and Insight Committee Assurance report be noted.
2. That support for the adoption of the 'Better Together' Cooperative Engagement Framework be agreed.

20 EXCLUSION OF PRESS AND PUBLIC

Resolved: That, in accordance with the provisions under Section 100(A) (4) of the Local Government Act 1972, as amended, the press and public be excluded from the meeting during the consideration of the following items of business. Reason for the Decision: Should the press and public remain during consideration of the items, there may be a disclosure of information that was deemed to be exempt under Part 3 of Schedule 12A of the Local Government Act 1972.

DELIVERY

21 ATTENTION DEFICIT HYPERACTIVITY DISORDER (ADHD) AND AUTISM SPECTRUM DISORDER (ASD) ASSESSMENT - (SECTION 75)

Consideration was given to a report of the Cabinet Member for Health / Associate Director of Transformation and Delivery which outlined proposals to commission a service to support residents eligible for assessment for attention deficit hyperactivity disorder (ADHD) and autism spectrum disorder (ASD) from within the Locality Budget, and in collaboration with Bury and Oldham localities.

Resolved: That the development of the commissioning process (designed to ensure it would not exceed the allocated budget for 2024/25) to put in place a commissioned provider for adult attention deficit hyperactivity disorder (ADHD) and autism spectrum disorder (ASD) be approved.

Reason for decision

A service was required to support:

- Residents who were under the care of LANC UK but were not being prescribed medication.
- Provision of a route to refer local residents to where they were eligible to access the services.

Alternatives considered

Not to approve the development of a commissioned provider for ADHD and ASD – this option was not recommended. The report set out the current situation in relation to the lack of a commissioned provider for ADHD and ASD assessments. The development of a future service was recommended as without this residents requiring the services would only be able to obtain access via the Right to Choose pathway – this would incur increased costs and provided less oversight of quality and the services utilised.

PERFORMANCE AND FINANCE

22 HEALTH SAVINGS REQUIREMENTS - (SECTION 75)

Consideration was given to a report of the Interim Associated Director of Finance (Heywood, Middleton and Rochdale, (HMR)) that provided an update on the current position in relation to health savings requirements for the locality.

Resolved:

1. That the recommended changes set out in the report be agreed.

2. That the recurrent and non recurrent financial impact of the changes during 2024/25 and 2025/26 be noted.
3. That a joint Locality Board and Local Care Organisation Board development session to consider the financial position be scheduled.

Reason for decision

Reasons for the decision were detailed in the exempt report.

Alternatives considered

Alternative options considered were detailed in the exempt report.

INFORMATION / DISCUSSION

**23 CHILDREN'S PALLIATIVE AND END OF LIFE SERVICES ISSUE REPORT
MAY 2024**

Consideration was given to a report of the Assistant Director Integration and Health that provided background information regarding the commissioning of children and young people's palliative and end of life out of hours support.

Resolved:

1. That the Children's Palliative and End of Life Services Issue Report May 2024 be noted.
2. That a further children and young people's palliative and end of life report be scheduled for a future HMR Locality Board meeting.