







































Action Plan		Due Date	Status	% Complete
ASC2401 Deliver the Adult Social Care medium-term Financial Strategy and NHS GM (HMR) financial sustainability (ASC and NHS GM)		30 March 2025		47%
Ref.	Name	Due	Status	% Complete
ASC2401.A	Develop an Adult Social Care savings and efficiency programme	30 April 2024		75%
Plan in place and continual development work underway to ensure Adult Social Care recovery plan is robust and deliverable.				
ASC2401.B	Complete a zero based review of the Adult Social Care revenue budget for 2024/25	30 May 2024		100%
Complete				
ASC2401.C	Re-align the budget	30 June 2024		75%
Once the growth figure is agreed this can be finalised and virements done to realign the budgets.				
ASC2401.D	Embed new practices for the management and monitoring for the Adult Social Care revenue budget for the Q1 update	30 July 2024		75%
Quarter 1 update not yet due but will be based on new methodology discussed and agreed				
ASC2401.E	Review (financial and Equality Impact Assessment) for all service lines	30 September 2024		20%
Initial desktop review of services took place in April & May, to deliver the initial short term work with regard to 2024/25 CIP. This work will be built upon through the process to develop the 2025/26 finance plan and required CIP for the NHS Greater Manchester Heywood, Middleton and Rochdale locality budget. Those contracts and areas of expenditure which are understood to have the greatest opportunity to save money will be prioritised in the period to the end of August to review financially with an EQIA completed for any service changes.				
ASC2401.F	Develop commissioning plans for 2025/26	30 September 2024		25%
Plans are in place for all areas of health linked to the Local Care Organisation (LCO) business plan and LCO operating model. Work in Quarter 1 has focused on the implementation of the Provider Selection Regime (PSR) for contracts that ended in March 2024. In Quarter 2 the focus will be on service reviews and efficiency plans.				
ASC2401.G	Develop a refreshed Locality Plan	30 December 2024		0%






Action Plan		Due Date	Status	% Complete
Work not due to start until Q3 aligned to Locality Board Development Programme.				
ASC2401.H	Review all health contracts relating to children services, to prioritise and decommission where appropriate.	30 March 2025		0%
Work not due to start until Q4.				
ASC2401.I	Deliver £1.6 million savings and efficiencies in 2024/25	30 March 2025		60%
Progress with the medium term financial strategy is well underway. The service is on target to deliver the £.16 million savings and efficiencies by year end.				
ASC2402 Ensure the workforce is supported to deliver the roles and statutory functions of Adult Social Care		30 March 2025		36%
Ref.	Name	Due	Status	% Complete
ASC2402.A	Develop a provider workforce action plan that underpins the newly developed provider workforce strategy	30 June 2024		60%
An external Workforce Plan has been developed. An Action Plan has been developed. Next steps involve ensuring that each provider has their own implementation plan				
ASC2402.B	Develop a communication plan to promote career opportunities	30 September 2024		25%
Career opportunities are communicated through the Weekly Roundup, managers meetings and the Operational Leadership Group (OLG). External opportunities are shared via Greater Jobs and social media. The service is reviewing the current comms strategy linked with recruitment and career opportunities to develop a communication plan.				
ASC2402.C	Redesign Care Act documentation to frame strength based and best practice in Adult Social Care	30 October 2024		15%
Initial meeting held with Systems, ICT and operational leads to review V9 Allis Care Act assessment document intended to have greater focus on strengths based assessments.				
ASC2402.D	Implement the 2024/25 Adult Social Care Workforce Development Plan	30 March 2025		15%
ICE Creates supporting with the development of the Adult Social Care People Plan which has been re-named and re-drafted following initial feedback. To be reviewed through the Workforce Development Board and sub groups to agree and confirm action plan.				









Action Plan		Due Date	Status	% Complete
ASC2402.E	Measure the impact of recruitment and retention initiatives in Adult Social Care	30 March 2025		40%
<p>It is too early to measure the impact of recruitment and retention initiatives but work to date includes;</p> <ul style="list-style-type: none"> • The development of a career pathway for assessment and support planners creating a senior support planner role at G6. Hopefully this will aid retention in recognising the increased complexity of the cases they work with • For newly qualified social workers, we have increased the starting pay to make the borough attractive. This measure has increased the number of newly qualified workers who have applied for jobs. • We have streamlined the progression process so that social workers at G7 can achieve G8 in a timely way supported by their line managers and evidence of their practice. • We have also removed a bar on G8 progression which we hope will encourage more experienced social workers to stay in the borough this is a gap area for us currently. 				
ASC2402.F	Implement the 2024/25 Adult Social Care Workforce Development Plan for care providers	30 March 2025		60%
<p>An external Workforce Plan has been developed. An Action Plan has been developed. Next steps involve ensuring that each provider has their own implementation plan</p>				
ASC2403	'Putting people at the heart from the start' to develop and implement a Coproduction Charter	30 March 2025		26%
Ref.	Name	Due	Status	% Complete
ASC2403.A	Launch the coproduced Coproduction Charter	30 June 2024		20%
<p>Awaiting completion of the Coproduction Charter by ICE Creates. A date to launch the charter can be set once the document has been signed off.</p>				
ASC2403.B	Establish six coproduction networks	30 June 2024		100%
<p>All six networks have been established. Five of the six networks have held their first network session and some have held their second. Monthly monitoring meetings in place with each host and Co-production & Engagement Officer. Quarterly meeting host networking session with commissioning. Co-production event planned for 2nd July with network hosts.</p>				
ASC2403.C	Develop an action plan to deliver the Coproduction Charter	30 September 2024		0%
<p>Working group to be established to co-produce the action plan once the charter is complete.</p>				








Action Plan		Due Date	Status	% Complete
ASC2403.D	Establish five partnership boards for the coproduction networks to feed into	30 December 2024		10%
<p>Proposal for each of the partnership boards has been drafted and circulated to Commissioning Heads of Service for comment. Co-production & Engagement Officer to take proposal to the Senior Leadership Team for wider consideration.</p>				
ASC2403.E	Develop a network of provider and community coproduction champions	30 March 2025		0%
<p>Engagement plan to be drafted to continue to build relationships with providers and the wider community.</p>				
ASC2404 To develop and implement key strategies across Health and Social Care		30 March 2025		34%
Ref.	Name	Due	Status	% Complete
ASC2404.A	Finalise the Adult Social Care Strategy	30 June 2024		95%
<p>Strategy in final stages of completion with aim to launch July 24. Working collaboratively to define and set clear milestone plan to delivery commitments.</p>				
ASC2404.B	Develop an action and implementation plan to deliver the strategic outcomes of the Adult Social Care Strategy	30 July 2024		30%
<p>Currently refining clear milestone plan as part of the final stage of the strategy to ensure commitment and accountability. Working collaboratively, workshops have been held to identify and agree milestones. These in turn will set the priorities of the strategic action plan.</p>				
ASC2404.C	Develop and implement the Preparing For Adulthood (PFA) system strategy	30 September 2024		40%
<p>Core Steering group established with all system partners involved. Workshops held to ensure a coproduced approach is used, this has provided some recommendations for next steps to provide a clear framework on strategic approach. This will enable a single system strategy to be developed. However this needs to be worked up collaboratively with all system partners to agree and deliver.</p>				
ASC2404.D	Launch the Adult Social Care Strategy and action plan	30 October 2024		30%
<p>Currently refining clear milestone plan as part of the final stage of the strategy to ensure commitment and accountability. Working collaboratively, workshops have been held to identify and agree milestones. These in turn will set the priorities of the strategic action plan.</p>				








Action Plan		Due Date	Status	% Complete
ASC2404.E	Establish and implement the governance structure to monitor the implementation and impact of the Preparing for Adulthood (PFA) Strategy	30 October 2024		40%
Core Steering group established with all system partners involved. Workshops held to ensure a coproduced approach is used, this has provided some recommendations for next steps to provide a clear framework on strategic approach. This will enable a single system strategy to be developed. However this needs to be worked up collaboratively with all system partners to agree and deliver.				
ASC2404.F	Implement the Health and Care joint forward plan	30 March 2025		0%
Work not due to start until Q4.				
ASC2404.G	Implement the Primary Care blueprint	30 March 2025		0%
The Greater Manchester Primary care Blueprint has 10 chapters. In Quarter 1 the Heywood, Middleton & Rochdale locality held a Primary care conference with provider partners to get feedback from all areas and to look at areas of focus in 2024/25. The report from this workshop will be used to inform the development of Primary care in the locality.				
ASC2405 Redefine and implement the Adult Social Care digital and technology enabled care offer		30 March 2025		69%
Ref.	Name	Due	Status	% Complete
ASC2405.A	Develop a digital 'plan on a page'	30 June 2024		75%
Draft plan on a page in development to be considered to move to final version				
ASC2405.B	Develop an action plan to ensure appropriate spend of the £1 million capital technology enabled care	30 June 2024		75%
Initial plan developed to provide focus on priorities and objectives. Monthly capital bid meetings in place to identify and work up business proformas to support and ensure appropriate spend of the capital monies. Work underway to develop business proformas to ensure robust viability for investment.				
ASC2405.C	Develop effective communications with people who access the Adult Social Care digital offer	30 July 2024		80%
Through various communications work, the digital offer has been continually promoted directly and indirectly to our residents, but a more detailed communication plan will be developed to align with service priorities set out in the plan'				









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ASC2405.D	Review and retender the council's telecare service	30 December 2024		75%
Tender is currently out to market. Closing date is July 1st. Will need evaluation and award				
ASC2405.E	Expand the technology enabled care offer for the public	30 March 2025		40%
Currently an area of risk due to prevention team Assistive Technology staff moving on and leaving a gap in service to support the development of this area of work. There are some initial plans in place on how to progress this in the meantime with some additional project management support.				
ASC2406 To develop market shaping and innovation plans with care providers		30 March 2025		35%
Ref.	Name	Due	Status	% Complete
ASC2406.A	Develop the Enhanced Care Home Model plan for 2024/25	30 June 2024		10%
Developing plans for Partnership House to be enhanced care home. Currently early drawing stage.				
ASC2406.B	Develop a plan to increase in borough provision for specialist care	30 September 2024		30%
Developments underway for example; Langfield Reconnect Service, Moss Lodge, Eden Futures				
ASC2406.C	Launch the suite of Market Position Statements	30 November 2024		50%
In development. Awaiting data input from Housing LIN				
ASC2406.D	Refresh CQC readiness/preparedness for Local Authority and Integrated Care Board (ICB) assurance	30 March 2025		50%






Action Plan		Due Date	Status	% Complete
<p>The CQC Delivery Group has been expanded to include wider stakeholders. The Greater Manchester QIAF pilot is underway providing some resource to check and challenge our response. The Governance Lead has been working with key theme leads to ensure the evidence library is up to date and evidence is quality assured. 232 pieces of evidence have been identified at the end of the quarter. A group has been set up to facilitate and plan for the logistical requirements and to develop a welcome pack for CQC Assessors. A revised CQC assessment summary document is being drafted. The Delivery Group is starting to list key achievements.</p>				
ASC2406.E	Develop a new Intermediate Care Model across the borough	30 March 2025		60%
<p>System IMC remodel and review delivery group set up and meeting every four weeks. Two workshops have been to explore IMC, opportunities, challenges and best practice. Work to date has identified four key work streams that will start reporting to the delivery group. These workstreams are;</p> <ul style="list-style-type: none"> • Home first model (community IMC model) • Remodelling Tudor Court and Wolstenholme • Discharge to Assess review and remodel • Specialist IMC (pathway delivery) 				
ASC2406.F	Develop a programme to deliver 'solar panels' across care providers in the borough	30 March 2025		10%
<p>Capital funding has been confirmed. Need to develop process for grants or alternative</p>				
ASC2407	To embed service user financial wellbeing across the service	30 December 2024		50%
Ref.	Name	Due	Status	% Complete
ASC2407.A	Implementation of the revised Adult Social Care Charging Policy	30 May 2024		100%
<p>New charging policy is now live and financial re-assessments are under way.</p>				
ASC2407.B	Review and implement changes to the service provided to people under corporate appointeeship	30 September 2024		30%
<p>Interest now paid to people under appointeeship and business case being developed for new IT system. Potential transfer to deputyship is delayed due to resource issues for the reviews.</p>				

Action Plan		Due Date	Status	% Complete
ASC2407.C	Implementation of the financial wellbeing offer to ensure that service users are supported through the financial assessment and charging process, ensuring that any financial hardship issues are identified and managed, whilst maximising income to the service	30 December 2024		20%
Service 'offer' has now been developed. Due to be approved in July.				
ASC2408 To improve operational delivery – People at the Heart of Care (Adult Social Care and NHS Greater Manchester)		30 March 2025		38%
Ref.	Name	Due	Status	% Complete
ASC2408.A	Develop Standard Operating Procedures and referral pathways for the Preparing For Adulthood, Learning Disabilities & Autism Team	30 June 2024		90%
Standard Operating Procedures (SOP's) ready to be reviewed by Adult Care and Children's Senior Leadership Team before being finalised.				
ASC2408.B	Establish a new Learning Disability and Autism Team in Adult Social Care	30 July 2024		80%
Referral pathways in situ. SOP's in draft (as above). Ongoing recruitment for the team.				
ASC2408.C	Implement new telephony solutions (Interactive Voice Response) at the front door and evidence impact and improved customer journey.	30 August 2024		40%
Started in April 2022 for six month pilot. Seems to be going very well. We have a 9% abandoned rate where it was around 20 to 30% before. A six month review is coming up where we will review data and look at an options appraisal.				
ASC2408.D	Deliver training and embed strengths based practice for prevention officers and call handlers	30 August 2024		40%
Ongoing. New screening tool developed, shadowing and participating in low level equipment training. ITA have shadowed contact centre staff.				
ASC2408.E	Implement Standard Operating Procedures and referral pathways for the Preparing For Adulthood, Learning Disabilities & Autism Team	30 August 2024		85%
Once reviewed by Adult Social Care and Children's Services Senior Leadership Team the SOP'S will be ready to share across teams and will be uploaded to the policy centre. The Preparing For Adulthood/Learning Disabilities and Autism Team are currently working in adherence to draft SOPS and referral pathways are implemented.				
ASC2408.F	Implement improved staffing structure and embed new functions around the operational delivery of Careline, following the move of operational tasks to the prevention team	30 November 2024		40%

Action Plan		Due Date	Status	% Complete
Delegated Decision Making (DDM) form signed off in June. Management are speaking with Careline Team regarding process. Recruitment is ongoing with a view of careline moving over soon after September dependent on recruitment.				
ASC2408.G	Enhance practice Quality Assurance and Audit Framework	30 March 2025		25%
Quality Assurance (QA) Framework Procedure to be reviewed in line with amended governance structures. Additional QA Advanced Practitioner to be recruited. Direct Service User feed incorporated into case audit process. Report to be included in Q1. QA report Staff training feedback form implemented, report to be included in Q1 QA report				
ASC2408.H	Develop and implement online referral and assessment documentation	30 March 2025		20%
This is part of the transformation project work. Currently there is a health check being carried out on Liquid Logic and what it can offer so we can look at options of developing online assessments.				
ASC2408.I	Reduce unwarranted variation in Primary Care	30 March 2025		0%
Ongoing. Across NHS Greater Manchester there is the development of an approach to support the improvement of quality in primary care and the reduction in unwarranted variation. Updates are being reported to the Primary care commissioning Committee held in the Heywood, Middleton & Rochdale locality.				
ASC2408.J	Develop a whole system Speech and Language Strategy	30 March 2025		0%
Work not due to start until Q4.				
ASC2408.K	Remodel the Neurodiversity hub to ensure that this is sustainable going forward.	30 March 2025		0%
Work not due to start until Q4.				
ASC2409 Improve the quality of care and ensure residents are safeguarded appropriately (ASC and NHS GM)		30 March 2025		14%
Ref.	Name	Due	Status	% Complete
ASC2409.A	Develop an action plan to deliver the changes identified in the Local Government Association (LGA) peer review into the Safeguarding Adult Board (SAB)	30 July 2024		50%

Action Plan		Due Date	Status	% Complete
Local Government Association (LGA) review shared with Rochdale Borough Safeguarding Adults Board (RBSAB) partners and initial workshop completed. Draft action plan devised and circulated. A second workshop has been arranged for 11th July 2024.				
ASC2409.B	Refresh the Multi Agency Concern (MAC) policy to ensure learning is applied	30 September 2024		10%
Escalation Plan and Accountability Framework on the agenda for the first Provider Market Sustainability and Quality Group. Multi agency working group to be established to review process and quality assurance/ learning element.				
ASC2409.C	Implement new Safeguarding Adult Board structure	30 October 2024		35%
Workshop taking place on the 11th July with Rochdale Borough Safeguarding Adults Board (RBSAB) members to discuss sub groups and governance structure. RBSAB agenda amended to include highlight reports / data and opportunity for questions / challenge				
ASC2409.D	Undertake a Greater Manchester pilot around the Quality Assurance Framework	30 December 2024		10%
Meeting with Greater Manchester to agree next steps and actions				
ASC2409.E	Change protocol/procedures to reduce reoccurrence of GP quality issues	30 March 2025		10%
Initial review of existing quality framework commenced, across locality and NHS Greater Manchester				
ASC2409.F	Improve patient outcomes and reduce mortality and morbidity currently associated with sepsis	30 March 2025		0%
This is an annual work programme data will be collated at end of Q4 2025.				
ASC2409.G	Increase the number of colleagues having their covid and flu vaccinations- therefore greater protection	30 March 2025		0%
This is an annual work programme data will be collated at end of Q4 2025.				
ASC2409.H	Deliver Greater Manchester Safeguarding training programme across Heywood, Middleton and Rochdale	30 March 2025		0%
Greater Manchester programme of training remains in development. The team continue to support the locality safeguarding partnership with subject specific safeguarding training.				

Action Plan		Due Date	Status	% Complete
ASC2410 Improve the delivery of Mental Health, Autism Spectrum Disorder (ASD) and Attention Deficit Hyperactivity Disorder (ADHD) across HMR (ASC and NHS GM)		30 March 2025		25%
Ref.	Name	Due	Status	% Complete
ASC2410.A	Review Emergency Duty Team (EDT) Service Level Agreement in line with EDT partnership Board. Embedding mental health pathways and developing policies and procedures.	30 July 2024		60%
Service Level agreement has been reviewed and needs to have scrutiny from respective Legal teams given shared service with Bury Adults and Children's. Standard Operating Procedure to be finalised and policies and procedures developed				
ASC2410.B	Refine ways of capturing Care Act initial screening and eligibility data from Pennine Care NHS Foundation Trust systems (developed through the MH partnership Board)	30 July 2024		25%
Paper completed by Adult Social Care Heads of Service. To go to the Service Development Board to be reviewed re assurance. Ongoing Review. The Mental Health Partnership Board have got the beginnings of a dashboard. This is indicating that more work needs to be undertaken to evidence concordance and compliance				
ASC2410.C	Ensure concordance and compliance with Care Act/Mental Capacity Act/Safeguarding are fully embedded in practice within partnership arrangements with Pennine Care NHS Foundation Trust/Rochdale Borough Council	30 August 2024		50%
Paper completed by Heads of Service. To go to the Service Development Board to be reviewed re assurance. The Mental Health Partnership Board have got the beginnings of a dashboard. This is indicating more work needs to be undertaken to evidence concordance and compliance				
ASC2410.D	To update the Memorandum of Understanding/section 75 between PCFT and ASC and ensure robust governance is in place to monitor.	30 August 2024		40%
Director of Adult Social Services (DASS) and Assistant Directors from Adult Social Care and Pennine Care NHS Foundation Trust (PCFT) have met and are looking at how this can be progressed. Draft Memorandum of Understanding (MoU) is with HR for review with legal				
ASC2410.E	Develop proposals for a mental health intermediate care provision in HMR	30 September 2024		0%
Scoping for this work has commenced with involvement from The Mental Health Trust, NHS Greater Manchester Integrated Care Board, Locality team and Adult social care. Updates will be shared with the Mental Health Transformation Group.				
ASC2410.F	Redefine the integration model between Pennine Care Foundation Trust and Adult Social Care.	30 March 2025		30%
AD represents Adult Social Care at GM steering group level. Locally Greater Manchester are supporting to scope out the "as is" model to inform the future model. An initial workshop with both Pennine Care Foundation Trust and ASC was held in June. The initial findings have been minuted and show themes which will need to be worked up into joint action plans				
ASC2410.G	Procure and Mobilise the new ASD and ADHD service in HMR	30 March 2025		0%

Action Plan		Due Date	Status	% Complete
Approval was received at the HMR locality Board meeting in May 2024 to proceed with the development a procurement process to have a provider in place for ADHD and ASD in the North East Sector of Greater Manchester . The service is anticipated to be in place in Q4 2024/25.				
ASC2410.H	Reduce the number admissions to out of area hospital placements	30 March 2025		0%
A programme of work is underway to support a reduction in out of area placements and to improve the flow of patients with a reduction in the numbers who are clinically ready for discharge. This work is on-going .There is a NHS GM target of a 25% reduction in Out of area placements in 2024/25.				
ASC2411 Develop an Adult Social Care Equality, Diversity and Inclusion (EDI) Strategy and accompanying action plan using a co-design approach with staff		30 March 2025		20%
Ref.	Name	Due	Status	% Complete
ASC2411.A	Coproduce the Equality, Diversity and Inclusion (EDI) Strategy across Health and Care	30 July 2024		20%
Initial draft EDI plan in place to start the conversation via workshops consider how well/or not diversity is embraced across social care and health and what is needed.				
ASC2411.B	Develop an action plan to implement the EDI strategy across Health and Care	30 August 2024		20%
Initial draft EDI plan in place to start the conversation via workshops consider how well/or not diversity is embraced across social care and health and what is needed.				
ASC2411.C	Implement EDI action plan	30 March 2025		20%
Initial draft EDI plan in place to start the conversation via workshops consider how well/or not diversity is embraced across social care and health and what is needed.				