

# ROCHDALE TOWNSHIP FUND 2024/25 APPLICATION FORM



**ROCHDALE**  
BOROUGH COUNCIL

**REF**

RP/14/24

Please read the **Terms & Conditions** and **Guidance for Applicants**. If you need advice or support to complete your application form, please contact Rochdale Township Office.

## SECTION 1 – TOWNSHIP

Please confirm whether you are applying for a grant from Rochdale North Township or Rochdale South Township (tick **ONE** box only). See **Guidance for Applicants** for information about Townships

<input type="checkbox"/>	Rochdale North Township	<input checked="" type="checkbox"/>	Rochdale South Township
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## SECTION 2 – NAME OF PROJECT

<b>Name of project</b>	Reconnect and Engage.
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## SECTION 3 - APPLICANT DETAILS

<b>a) Name of organisation</b>	Kashmir Youth Project
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<b>b) Type of organisation</b>						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Voluntary/ community	Registered charity	Sports/ leisure club	Limited company	Private company	Social enterprise	Other type

### **c) Aims and objectives of your organisation and activities or services it provides**

KYP is a leading community & voluntary organisation established in 1979 and has since been providing a variety of services to the communities of Rochdale, Greater Manchester (and beyond) for over 40 years. We are an independent charity dedicated to the development and economic regeneration of the communities of Rochdale. Our ethos is one of community empowerment, whether that is through enterprise, employment or training. Our motto is "Investing in People, Developing Skills".

We are dedicated to helping individuals obtain the services and skills they require to meet and fulfil community and personal needs. We offer a high level of practical and lived experience, know-how and a network with long established partnerships.

In line with our aims, we provide an on-site Nursery (Little Gems) as well as an Elders Day Care Centre, effectively removing two of the largest barriers to employment - child care and adult care. For those seeking self-employment as an alternative, KYP offers business support by providing excellent affordable managed workspace for new start-ups.

KYP also provides a bi-lingual Welfare Advice service for those that struggle to access the support they need due to language barriers.

We have state of the art conference and training facilities as well as community facilities for residents, community groups and other organisations for hire.

<b>d) Contact name</b>	Zulf Ahmed
<b>e) Contact telephone</b>	[REDACTED]
<b>f) Contact address and postcode</b>	KYP Unique Enterprise Centre Belfield Road

	Rochdale OL16 2UP
<b>g) Email address</b>	██████████
<b>h) Web address</b>	<a href="http://www.kyp.org.uk">www.kyp.org.uk</a>

<b>SECTION 4 – ORGANISATION FINANCES</b>	
<b>a) Have you applied for or received a Township grant before?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>b) If you have answered yes to question a), please give details below</b>	
<p>Apna Ghar – A Space to tackle Social Isolation - 2021  Sew Fabulous Sisters – 2023 currently delivering this project with 25/30 attendees</p> <p>Information entered from Rochdale Township Office records:  RP/20/23 Sew Fabulous Sisters - £3,000 grant awarded in Nov 2023  RP/09/21 Apna Ghar a space to tackle social isolation - £12,480 grant awarded in Nov 2021</p>	
<b>c) Does more than 50% of your annual base budget/income come from Rochdale Council?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>If yes, detail below the amounts received and Council Services providing budget/income to your organisation (a copy of your application will be forwarded to your relevant Link Officer for their comments)</b>	

<b>SECTION 5 – ABOUT THE PROJECT AND JUSTIFICATION</b>
<b>Details of the proposed project and what benefits will this project bring for participants, organisation, group or wider community?</b>
<p>After successfully re-establishing provision post-Covid, we have identified gaps in the community which are not currently being addressed adequately – such as engagement with youth, women, unemployed people, disengaged people due to long-term sickness, people facing language barriers and people encountering forms of inequalities (including health, digital, etc).</p> <p>Based on feedback from our residents and users of our services (such as Nursery parents, Pantry users, Welfare Advice Service clients), we have ascertained that there is a need to engage and work with above mentioned groups so that their social, economic and educational needs can be addressed. This will help towards reducing some of the inequalities and gaps experienced and enable people, families and communities to prosper. We will do this by collaborating with other groups (such as informal groups, constituted groups and grassroots organisations) to make a bigger impact. This initiative aims to foster a more inclusive and comprehensive community development strategy.</p> <p>We will address the specific needs of the groups identified by coordinating our efforts with others operating in the community enabling us to create a more cohesive and supportive community environment. This holistic approach will not only enhance individual and group capacities but also</p>

foster a sense of unity and shared purpose across the entire community, reflecting the theme of 'Pride in Place'

KYP is seeking a contribution from Rochdale North and South Townships to support the employment of 1 x male and 1 x female Development Worker (gender specific for cultural reasons) to engage with individuals, build connections, deliver activities, develop partnerships and explore further opportunities with funders / partners to secure continuity and sustainability of the project.

The project will benefit local residents (primarily but not exclusively from BAME backgrounds) through:

- Engaging with young people aged 14 – 19 to provide them with a space and outlet for recreation, socialising with peers, developing creativity, sharing ideas, nurturing talent and developing aspirations. Studies and research indicate that due to Covid restrictions, many young people have missed out on crucial stages of their social development (due to having to stay at home) and this is manifesting itself now in schools and colleges and impacting on their behaviour/attitude.

Across Greater Manchester, data indicates a significant increase in the number of NEETs (Not in Education, Employment, Training). In research carried out by University of Strathclyde and the London School of Economics (LSE), the legacy of Covid 19 on young people is far reaching: "The pandemic dramatically impacted access to education, which is intrinsically connected to access to food, for vulnerable young people, but also to play, socialisation, welfare and overall mental wellbeing" and that the impact of Covid 19 "will affect exam results well into the 2030s" (University of Strathclyde).

As part of the 'Youth Voice Census 2023' there were 4 key themes identified by young people who felt that they were:

- Disaffected and Disconnected (manifesting itself in anxiety and mental health challenges / safety and fear / growing disenchantment);
- Catching up (with disruption continuing in education / experiences of work are down / lack of support for key issues)
- Facing the Future (Careers education in secondary schools was increasing but 'the closer you get to work, the less ready you feel')
- Quality Work (workloads, stress and pressure increasing / increased anxiety and depression)

Our engagement with young people and ongoing support aims to address these key issues to tackle and address a longer term issue, thus preventing future crisis and tensions in the locality.

- Addressing social isolation in women in the community and facilitating peer support / social connections. This is an ongoing issue in the Ethnic Communities due to cultural and familial expectations and commitments.
- Addressing social isolation for marginalised groups and vulnerable individuals in the community and encouraging engagement in community activities. Through 1-1 contact and engagement, individual's fears and assumptions about being alone, not having support, (etc) will be reduced. They will be encouraged to join a group/activity which will help alleviate their fears and instill self confidence. They will be accompanied (if appropriate) to nearby classes/activities to reduce anxiety and fears.

- Supporting Health and Wellbeing needs by signposting to activities and information (delivered by KYP and other VCSE/public sector organisations).
- Engage with and coordinate input from statutory support services and other local providers to provide a holistic approach to meet the needs of the identified target groups.
- Provide opportunities for local residents to volunteer and build their experience.

KYP facilities are used by ethnically diverse residents from across the borough of Rochdale, and the project will be promoted and publicised across the township. KYP has a good track record of nurturing and mainstreaming projects and programmes and will seek to do so with this project.

Alongside ongoing Outreach and Engagement activities with the target groups listed above, we aim to deliver 2 co-produced workshops per week in response to identified needs to encourage and maintain connections and participation, in partnership with other service providers. This will be mutually beneficial to all in bridging the underrepresented gap as we know that ethnic communities are not accessing many mainstream services/ provision. Sessions will cover:

- Health and Well Being. – Self help and prevention.
- Information Advice and Guidance – Post 16 options, Reskilling, upskilling, Skill Shortage Areas.
- Employability
- Essential Skills (Literacy, Numeracy and Digital).
- Youth – Empowerment, Citizenship, social and physical activities, positive thinking, Drugs and Alcohol dangers and Keeping Safe / Safeguarding.

88 Workshops will be delivered with an average of 15 participants per workshop. Sessions will be delivered to meet cultural and religious needs of the residents. We will employ workers who can communicate in relevant community languages especially Pahari (Kashmiri) as this is underrepresented across all service delivery as identified in the report “Unknown and Unseen” which highlights the needs and issues of Kashmiris in Rochdale.

Through this we aim to accomplish several goals among the Kashmiri/South Asian and other marginalised individuals/communities by promoting important health themes; encouraging physical fitness through customised exercise sessions; boosting mental health and stress management, etc. We will signpost people to our own provision, or if more suitable, to other providers so people can access relevant skills training, employability support, digital skills, literacy and numeracy support, enabling people to manage everyday tasks more effectively. Our employability training will provide support with CV writing, interview skills, and job search strategies to better prepare individuals for the job market. Furthermore, we offer digital skills training, covering basic computer skills and internet navigation to help individuals use technology more efficiently for both personal and job-related purposes.

The cost of employing a Community Development Worker range between £28,000 to £35,000. As advertised on Indeed. We are seeking a contribution of £12,480 from each township to cover salary costs of two part-time (0.5 FTE) development officers (1x Male and 1x Female) for a period of 12 months @ £24,960. This will provide us with the resource to support young people and marginalised/vulnerable individuals (predominantly from BAME backgrounds) across Rochdale to meet immediate identified needs and to enable the Workers to research and apply for external funding to continue this project after the grant funding ceases. The total cost of our project is £36,138; the remaining cost of £11,178.00 (facilities, refreshments, project management) will be a contribution in kind from KYP.

~~Project start date is when you anticipate that you will start to deliver the project's activities with the grant you are applying for. No expenditure/purchases can take place prior to the start date and they will not be eligible for a grant. Project completion date is when you anticipate the project's activities will conclude and the grant will have been spent.~~

Project start date	September 2024	Project completion date	August 2025
Location/address where project/activities will take place		KYP Rochdale North, South and Pennines	

## SECTION 6 – PROJECT FINANCES

a) Cost of project	£36,138	
b) Amount of grant required	£12,480	
c) Amount from other sources	£12,480 + £11,178	
d) Details of other funding		
Funder	What they may fund	Dates of funding decisions
KYP	£11,178 In kind funding to cover facilities, overheads, refreshments and management costs	Agreed by CEO
e) Breakdown of proposed expenditure relating to the amount of grant required (Enclose quotations, cost estimates or extracts from websites/catalogues. At least two quotations will be required for any items to be funded that will cost £1,000 or more to demonstrate value for money. Costs for items to include VAT only if your organisation cannot claim VAT back from HM Revenue and Customs)		
Expenditure item	Cost	
Male Development Worker	£6,240	
Female Development Worker	£6,240	
<b>TOTAL</b>		<b>£12,480</b>

## SECTION 7 – SUPPORTING DOCUMENTATION


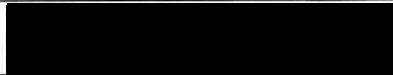
Please supply the following documents when you submit your application. IF YOU DO NOT SUPPLY THESE DOCUMENTS, WE WILL NOT BE ABLE TO PROCESS YOUR APPLICATION. Please tick the boxes to confirm which documents you have attached to this application.

a) Annual accounts and bank statement(s)	<input checked="" type="checkbox"/>
b) Constitution/governing document	<input checked="" type="checkbox"/>
c) If your project works with children and young people under 18 years old or vulnerable adults, please confirm your organisation has the following:	
Child protection policies and procedures	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
Disclosure and Barring Service (DBS) checked staff and volunteers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
d) Quotes/estimates/extracts from websites/catalogues for proposed expenditure	<input type="checkbox"/>

## SECTION 8 - DECLARATION

We, the undersigned agree to:

- Abide by Rochdale Township Fund's Terms and Conditions.
- No expenditure being incurred on this project prior to the grant decision being given.
- Certify that the information contained in this application is correct and that we are authorised by the organisation to accept these conditions on their behalf.
- Use funds, if granted, only as specified in this application, unless receiving authorisation from Rochdale Township Office to make changes.
- Send the invoices/receipts for all payments made with this grant along with the completed Project Evaluation Form to the Rochdale Township Office.
- Agree to participate in monitoring, auditing and evaluation related to this fund.
- Highlight the support of Rochdale Township in all publicity material and agree to Rochdale Council's use of the organisation's name and photographs for promotional purposes.
- Inform Rochdale Township Office immediately if either signatory leaves the organisation or can no longer fulfil their responsibilities, or someone else takes over responsibility for the grant on behalf of the organisation.

Contact Person		Secondary Contact Person (Organisation Chair or Treasurer)	
Signature		Signature	
Full name	Zulf Ahmed	Full name	Sohail I. Nusratin
Position	CEO	Position	TREASURER
Date	23/7/2024	Date	23/07/2024
		Contact telephone	
		Email address	

Before you send your application to us, please check that you have answered all the relevant questions and enclosed all the information requested:

- Annual accounts
- Constitution/governing document
- Bank details form
- Bank statement(s)
- Quotes/cost estimates

We will return incomplete application forms

Please send your completed application form with supporting documentation to the Rochdale Township Office Email: [rochdale.township@rochdale.gov.uk](mailto:rochdale.township@rochdale.gov.uk) and [sharron.worrall@rochdale.gov.uk](mailto:sharron.worrall@rochdale.gov.uk)