

TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM (2017/18)



ROCHDALE
BOROUGH COUNCIL

Township Ref Service Ref

Township	Pennines	PF/17/17	
Name of Request Originator	Link4life		
Project Manager & Ext	Scott Hardy		
Completed by	Scott Hardy	Date Completed	1-12-2017
A. DETAILS OF SCHEME			
Scheme Name & Location	Smallbridge Doorstep Holiday Club		
Scheme Description (include as much information as possible)	Link4Life will provide vibrant and varied sporting sessions to young people living in Smallbridge. These programmes are designed to enhance and grow their motivation and ability to adopt a sporting habit for life in safe and secure environment. Sessions will be delivered on the 'doorstep' of where the young people live, adapting sports to be so they can be played in community settings. The programme also wants to give young people growing up in the area access to sporting and cultural activities in the township by introducing a pass that removes any financial barrier to activity they may have.		
Desired Outcome (what is required by the scheme)	Reducing ASB Staying safe Bring young people together and stopping social Isolation Getting young people to access other activities across the township		
Township Priorities Met	People		
Land Owner	Rochdale Council		
Public Consultation	Yes		
Proposed Source of Funding	Township Revenue		

B. ESTIMATE

Assumptions made during preparation of estimate

£20 x 2 coaches x 2.5 hours	
February HT- 3 Days	£300
Easter HT- 5 Days	£500
May HT- 2 Days	£200
Summer- 17 Days	£1700
Discounted summer Pass for young people's activities across Pennines Township, ie- Hollingworth Lake, Littleborough SC and climbing wall	£500
Multi-sport equipment	£200
Marketing. Flyers produced for each holiday period	£500
Total	£3900
In-Kind	
Project Co-ordination	
Recruitment, training and management of staff	£1500

Risks that may change estimate

If during the delivery phase there are new projects that can link with this project, we will add more value to the sessions. This could be opportunities to attend sports festivals within and outside the borough, attending sporting, arts and cultural events.

Total Estimated Fees	£3900
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Total Estimated Works Costs	£1500
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Total Cost	£5400
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Amount Approved by Township	£	Cost Code	
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C. TIMESCALES

Estimated Start Date	12 th February 2018
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(start date subject to commissioning within three months of application)

Evidence

Attendance, registers, pictures , videos, social media, young people evaluation ,staff evaluation

Completion Date	Summer 2018
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Evidence**D. AUTHORISATION**

I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee

Date Committee Approved Scheme	
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Signature of Head of Service		Date	
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Signature of Townships & Communities Manager		Date	
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Signature of Township Chair		Date	
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KEY

	To be completed by whoever receives the original proposal
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	To be completed by Service/Provider after discussion with the Township Office
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	To be completed by Township Councillor/Officer
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