

# PENNINES TOWNSHIP FUNDS 2017/18 APPLICATION FORM



**ROCHDALE**  
BOROUGH COUNCIL

**REF**  
PF/14/17

Please read the **Terms & Conditions** and **Guidance for Applicants**. If you need advice or support to complete your application form, please contact Pennines Township Office.

## SECTION 1 – NAME OF PROJECT

**Name of project** Pennines In Bloom 2018

## SECTION 2 - APPLICANT DETAILS

**a) Name of organisation** Pennines in Bloom

### b) Type of organisation

<input checked="" type="checkbox"/> Voluntary/ community	<input type="checkbox"/> Registered charity	<input type="checkbox"/> Sports/ leisure club	<input type="checkbox"/> Limited company	<input type="checkbox"/> Private company	<input type="checkbox"/> Social enterprise	<input type="checkbox"/> Other type
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### c) Aims and objectives of your organisation and activities or services it provides

To help and develop new and existing facilities in all areas of the Pennine Township, help to create and restore the environment.  
We are a self-funding for all initiatives and raising public awareness about issues in the township.  
We help to provide public spaces where environmental and wildlife issues are balanced wherever possible.  
We work closely with partners to encourage and appreciate, together the aims and contributions of all groups involved along with awareness in the area that benefits horticultural activity and maintaining and improving the natural landscape and the built environment.

**d) Contact name** Ray Smith

**e) Contact telephone** [REDACTED]

**f) Contact address and  
postcode** [REDACTED]

**g) Email address** [REDACTED]

**h) Web address**

**SECTION 3 – ORGANISATION FINANCES****a) Have you applied for or received a Township grant before?** **Yes** **No****b) If you have answered yes to question a), please give details below**

PF/12/17 Winter Planting £582.28  
PF/15/16 Summer projects £3497.75  
PF/27/16 Watergrove Improvements £2256  
PF/17/14 Summer Projects £2997.88

**c) Does more than 50% of your annual base budget/income come from Rochdale Council?** **Yes** **No****If yes, detail below the amounts received and Council Services providing budget/income to your organisation (a copy of your application will be forwarded to your relevant Link Officer for their comments)****SECTION 4 – ABOUT THE PROJECT AND JUSTIFICATION****Details of the proposed project and what benefits will this project bring for participants, organisation, group or wider community?**

Provision of summer bedding plants and shrubs to be planted in all locations in Pennines Township to create colour and improve the look and feel of each area.

The work involved will be completed by an established team of volunteers who work tirelessly on In Bloom Projects to benefit the areas that we work and live in.

**Project start date**

ASAP

**Project completion date**

August 2018

**SECTION 5 – PROJECT FINANCES**

a) Cost of project	£5000
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b) Amount of grant required	£5000
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c) Amount from other sources	£0
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**d) Details of other funding**

Funder	What they may fund	Dates of funding decisions

**e) Breakdown of proposed expenditure relating to the amount of grant required**  
*(enclose quotations, cost estimates or extracts from catalogues. At least two quotations will be required for any items to be funded that will cost £1,000 or more to demonstrate value for money).*

Expenditure item	Cost
Bedding plants, shrubs, top soil and pole planters	£5000

<b>TOTAL</b>	£5000
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## SECTION 6 – SUPPORTING DOCUMENTATION



Please supply the following documents when you submit your application. IF YOU DO NOT SUPPLY THESE DOCUMENTS, WE WILL NOT BE ABLE TO PROCESS YOUR APPLICATION. Please tick the boxes to confirm which documents you have attached to this application.

a) Annual accounts and bank statement(s)	<input checked="" type="checkbox"/>
b) Constitution/governing document	<input checked="" type="checkbox"/>
c) If your project works with children and young people under 18 years old or vulnerable adults, please confirm your organisation has the following in place:	
Child protection policies and procedures	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A
Disclosure & Barring Service (DBS) checked staff and volunteers	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A
d) Quotes/estimates/extracts from catalogues for proposed expenditure	<input type="checkbox"/>

## SECTION 7 - DECLARATION

We, the undersigned agree to:

- Abide by Pennines Township Funds Terms and Conditions.
- No expenditure being incurred on this project prior to the grant decision being given.
- Certify that the information contained in this application is correct and that we are authorised by the organisation to accept these conditions on their behalf.
- Use funds, if granted, only as specified in this application, unless receiving authorisation from Pennines Township Office to make changes.
- Send the invoices/receipts for all payments made with this grant along with the completed Project Evaluation Form to the Pennines Township Office.
- Agree to participate in monitoring, auditing and evaluation related to this fund.
- Highlight the support of Pennines Township in all publicity material and agree to Rochdale Council's use of the organisation's name and photographs for promotional purposes.
- Inform Pennines Township Office immediately if either signatory leaves the organisation or can no longer fulfil their responsibilities, or someone else takes over responsibility for the grant on behalf of the organisation.

Contact Person		Organisation Chair or Treasurer (Different from Contact Person)	
Signature		Signature	
Full name	Ray Smith	Full name	Elaine Gerrard
Position	Chair	Position	Treasurer
Date	20/02/18	Date	20/02/18

Before you send your application to us, please check that you have:

- answered all the relevant questions and
- enclosed all the information requested:
  - Annual accounts
  - Bank statement(s)
  - BACS form
  - Constitution/governing document
  - Quotations/cost estimates/extracts from catalogues

We will return incomplete application forms.

Please send your completed application form to:

Pennines Township Office, c/o Number One Riverside, Smith Street, Rochdale OL16 1XU  
 Tel: 01706 922227  
 Email: pennines.township@rochdale.gov.uk