

# PENNINES TOWNSHIP FUNDS 2018/19 APPLICATION FORM



**ROCHDALE**  
BOROUGH COUNCIL

**REF**

PF/05/18

Please read the **Terms & Conditions** and **Guidance for Applicants**. If you need advice or support to complete your application form, please contact Pennines Township Office.

## SECTION 1 – NAME OF PROJECT

<b>Name of project</b>	League for Life

## SECTION 2 - APPLICANT DETAILS

<b>a) Name of organisation</b>	Rochdale Hornets Sporting Foundation
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<b>b) Type of organisation</b>						
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Voluntary/ community	Registered charity	Sports/ leisure club	Limited company	Private company	Social enterprise	Other type

### c) Aims and objectives of your organisation and activities or services it provides

Our charitable aim is the support our community to fulfil its potential using healthy sporting activity

We provide sports coaching, health promotion and support, activities to recognise and support our heritage and support for education

<b>d) Contact name</b>	Steve Kerr
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<b>e) Contact telephone</b>	01706 648004
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<b>f) Contact address and postcode</b>	Rochdale Hornets Sporting Foundation The Crown Oil Arena Sandy Lane Rochdale OL11 5DR
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<b>g) Email address</b>	<a href="mailto:Steve.kerr@hornetsrugbyleague.com">Steve.kerr@hornetsrugbyleague.com</a>
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<b>h) Web address</b>	<a href="http://www.hometsrugbyleague.co.uk/foundation">http://www.hometsrugbyleague.co.uk/foundation</a>
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### SECTION 3 – ORGANISATION FINANCES

**a) Have you applied for or received a Township grant before?**  Yes  No

**b) If you have answered yes to question a), please give details below**

**c) Does more than 50% of your annual base budget/income come from Rochdale Council?**  Yes  No

**If yes, detail below the amounts received and Council Services providing budget/income to your organisation (a copy of your application will be forwarded to your relevant Link Officer for their comments)**

We have been supported to deliver a programme to set up Rugby League coaching in the Township in 2016 and 2017.

The programme was fully completed and reports were produced

We have now established that programme within our core activity and it continues.

### SECTION 4 – ABOUT THE PROJECT AND JUSTIFICATION

**Details of the proposed project and what benefits will this project bring for participants, organisation, group or wider community?**

This project is based upon what we have learned over the past 4 years of delivery in a school and community setting. Despite standard PE lessons and efforts to promote healthy activity, there are still problems in promoting physical activity to young people.

We know that the issue cannot be dealt with in isolation or by one agency – for example the school network. It requires a combined and coordinated approach involving schools, parents and community. As a local charitable foundation established to promote healthy sporting activity we are ideally placed to bring this together and to evidence progress.

The plan is for us to provide high quality sports coaching in the school setting, this will be in curriculum time which is paid for by the school and after school which is covered by the League for Life programme. We include the community voluntary sector in the after-school elements and use their facilities to make sure that there is a friendly welcome for the young people which will encourage them to continue and grow their involvement.

We know and can evidence that creating school/club links leads to increased participation but the break in the system was the coordination between schools, who are occupied fully with education and the community clubs who are not available due to work when the sessions need to take place. Homets Foundation fills that gap and facilitates the simple transfer from one to the other.

We will have 240 more young people who understand and enjoy taking part in healthy sporting activity and have the opportunity to participate regularly within a community club setting

<b>Project start date</b>	01/09/2018	<b>Project completion date</b>	31/07/2019
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SECTION 5 – PROJECT FINANCES		
<b>a) Cost of project</b>		£8500
<b>b) Amount of grant required</b>		£4250
<b>c) Amount from other sources</b>		£4250
<b>d) Details of other funding</b>		
Funder	What they may fund	Dates of funding decisions
RHSF via the pupil sports premium	In school coaching	Agreed
<b>e) Breakdown of proposed expenditure relating to the amount of grant required (enclose quotations, cost estimates or extracts from catalogues. At least two quotations will be required for any items to be funded that will cost £1,000 or more to demonstrate value for money).</b>		
Expenditure item	Cost	
Coaching provision – 8 venues x 20 weeks x £20 per hour	£3200	
Volunteer training – including coach education and development (Coach Education = £200 per course for a level 2 – we propose to subsidise up to a maximum of £100)	£500	
Events support – e.g. facility hire etc	£250	
Media support and Marketing – posters, banners and media releases	£300	
<b>TOTAL</b>		<b>£4250</b>



## SECTION 6 – SUPPORTING DOCUMENTATION



Please supply the following documents when you submit your application. **IF YOU DO NOT SUPPLY THESE DOCUMENTS, WE WILL NOT BE ABLE TO PROCESS YOUR APPLICATION.** Please tick the boxes to confirm which documents you have attached to this application.

a) Annual accounts and bank statement(s)	<input checked="" type="checkbox"/>
b) Constitution/governing document	<input checked="" type="checkbox"/>
c) If your project works with children and young people under 18 years old or vulnerable adults, please confirm your organisation has the following in place:	
Child protection policies and procedures	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
Disclosure & Barring Service (DBS) checked staff and volunteers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
d) Quotes/estimates/extracts from catalogues for proposed expenditure	<input checked="" type="checkbox"/>

## SECTION 7 - DECLARATION

We, the undersigned agree to:

- Abide by Pennines Township Funds Terms and Conditions.
- No expenditure being incurred on this project prior to the grant decision being given.
- Certify that the information contained in this application is correct and that we are authorised by the organisation to accept these conditions on their behalf.
- Use funds, if granted, only as specified in this application, unless receiving authorisation from Pennines Township Office to make changes.
- Send the invoices/receipts for all payments made with this grant along with the completed Project Evaluation Form to the Pennines Township Office.
- Agree to participate in monitoring, auditing and evaluation related to this fund.
- Highlight the support of Pennines Township in all publicity material and agree to Rochdale Council's use of the organisation's name and photographs for promotional purposes.
- Inform Pennines Township Office immediately if either signatory leaves the organisation or can no longer fulfil their responsibilities, or someone else takes over responsibility for the grant on behalf of the organisation.

Contact Person		Organisation Chair or Treasurer (Different from Contact Person)	
Signature		Signature	
Full name	Steve Kerr	Full name	Niel Wood
Position	Treasurer and Manager	Position	Chair of Trustees
Date	26/06/2018	Date	26/06/2018

Before you send your application to us, please check that you have:

- answered all the relevant questions and
- enclosed all the information requested:
  - Annual accounts
  - Bank statement(s)
  - BACS form
  - Constitution/governing document
  - Quotations/cost estimates/extracts from catalogues

We will return incomplete application forms.

Please send your completed application form to:

Pennines Township Office, c/o Number One Riverside, Smith Street, Rochdale OL16 1XU  
Tel: 01706 922227  
Email: pennines.township@rochdale.gov.uk