

TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM (2017/18)



ROCHDALE
BOROUGH COUNCIL

		Township Ref	Service Ref
Township	Rochdale	TC/08/18	
Name of Request Originator	Norden Area Forum		
Project Manager & Ext	Nathan McKendrey		
Completed by	Paul Wotton	Date Completed	19/6/18
A. DETAILS OF SCHEME			
Scheme Name & Location	Former Norden Bus Terminus		
Scheme Description (include as much information as possible)	<p>Investigate and implement a TRO to</p> <ul style="list-style-type: none"> • Change unrestricted time parking bays at the former Norden Bus Terminus (adjacent to Edenfield Rd, Hutchinson Rd & Norden Jubilee Park) to limited time period, and possibly include a few more bays where possible. • Introduce limited waiting outside some shops on Edenfield Road in Norden village center on presently unrestricted parking bays. 		
Scheme comments from Highways	To make better use of the parking bays, deterring parking for long periods of time, and assist customers of nearby businesses and Norden Jubilee Park users.		
Desired Outcome (what is required by the scheme)	To prepare and implement a scheme to satisfy Rochdale Township Action & Resources Committee after consultation with Norden Area Forum.		
Township Priorities Met	Place. Clean and green		
Land Owner	Rochdale Council		
Public Consultation	Yes		
Proposed Source of Funding	Select source of funding Township Capital		

B. ESTIMATE

Assumptions made during preparation of estimate

- The scheme content is fully understood by the Township Committee and has the full support of the Township Committee, especially the local ward councilors.
- There will be no amendments to the schemes once commissioning documents have been approved and signed off.
- The promotion of a Traffic Order is a statutory process and must be completed accordingly.
- The estimate does not include for dealing with or reporting back to committee any objections received during the legal process. To deal with objections may increase the cost due to staff time having to be expended.
- This estimate assumes that there will be no major amendments made to scheme at committee resulting the scheme requiring re-advertising.
- The estimate does not include for attendance at Area Forum Meeting(s).

Risks that may change estimate

- Objections being received during the legal process or amendments made to the scheme during its development will result in additional costs.
- The scheme requires amendments so as to satisfy the requirements of the emergency services or TfGM.
- Ward Councillors require further information, justification or scheme content.

Total Estimated Fees	£3500		
Total Estimated Works Costs	£1250		
**Total Cost Estimate valid for a 6 month period	£4750		
Amount Approved by Township		Cost Code	

C. TIMESCALES

Estimated Start Date	To be assessed on receipt of the signed commissioning document.
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Evidence

- A start date will be identified once the commissioning document has been approved and received by Highways, this will be depend on staff availability and workload.
- It is envisaged that a start date will be within 6 months of receiving the commission.
- Evidence of the work commencing will be the expenditure of fees

Completion Date	Dependent on start date but will be at least 6 months after commencement of design
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Evidence

- A completion date will be dependent on the availability of staff both in Highways and Legal.
- It will also be dependent on the level of objection should that be the case.
- Evidence of the completion of works on site and settlement of final account.

D. AUTHORISATION

I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee

Date Committee Approved Scheme			
Signature of Head of Service	A. Coates	Date	19.6.18.
Signature of Principal Townships Officer		Date	
Signature of Township Chair		Date	

E. BENEFITS/OUTCOMES (FOR COMPLETION BY HIGHWAYS & ENGINEERING SERVICE ONLY)

TAMP Objectives		LTP Criteria	
Accessibility		Improve Safety	
Condition		Accident Reduction	
Township Priority		Reduce Congestion	
		Improve Network	

** Based on decision to proceed given in (timescale) and including scope/assumptions are correct.

KEY

	To be completed by whoever receives the original proposal
	To be completed by Service/Provider after discussion with the Township Office
	To be completed by Township Councillor/Officer