

ROCHDALE TOWNSHIP FUNDS 2018/19 APPLICATION FORM



ROCHDALE
BOROUGH COUNCIL

REF
RP/07/18

Please read the **Terms & Conditions** and **Guidance for Applicants**. If you need advice or support to complete your application form, please contact Rochdale Township Office.

SECTION 1 – NAME OF PROJECT

Name of project I.T Empowerment

SECTION 2 - APPLICANT DETAILS

a) Name of organisation Rochdale Womens Welfare Association

b) Type of organisation

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Voluntary/ community	Registered charity	Sports/ leisure club	Limited company	Private company	Social enterprise	Other type

c) Aims and objectives of your organisation and activities or services it provides

RWWA was established in 1984, to help women and young children through various activities to develop their mental, physical and spiritual capacities that they may live and grow to full development and maturity as individuals and members of society.

Rochdale Women's Welfare Association works in an ethnically diverse area where many women, particularly those from Bangladeshi and Pakistani communities, can become isolated, due to difficulty accessing mainstream services, or challenging family situations. Our charity makes exceptional contribution to tackling poverty and turning lives around of women and children

We have a previous track record of bringing together Pakistani, Bangladeshi and Kashmiri women and tackling this isolation. This has strengthened ties with the different sections of the community by recognising and celebrating the differences and each other's achievements.

The project has a strong tradition of meeting local women's needs. It is a well-established organisation run by local women, and trusted by the communities it serves. By offering a 'one stop shop', women-only service, we have built strong relationships with our service users, and shape all our services in response to their needs

Our biggest achievement to date are:

- we have been here for 31 years
- development and sustainability of the domestic violence project (25 years)
- networking regional and national
- lobbying government around no recourse to public funds
- inclusive services for ALL women
- contracted by RMBC to deliver domestic violence and CSE projects
- working with Oxfam, safety4sisters, women's solidarity (campaigning)
- developing training Packages around domestic violence, HBV, FGM
- partnership working with Gaddum in a consortium bid for the 'Let's Talk'

RWWA has delivered many projects over the years from domestic violence, to health related matters. We have also delivered projects around education and employability. We have trained the police health visitors and social workers around issues relating to domestic violence and culture

One of our successful projects was around volunteers and skilling them up to be employable and be champions in the community. The Let's Talk project consists of 7 partners within Rochdale and Manchester.

Each partner brings its own unique specialism from domestic violence. Homelessness, substance misuse and mental health.

This approach is working because we all use a holistic approach in supporting our service users. This also shows that as a consortium we work well together

d) Contact name	Mrs Khaldha Manzoor
e) Contact telephone	██████████
f) Contact address and postcode	██████████ ██████████ ██████████
g) Email address	██████████████████
h) Web address	www.rwwa.org.uk

SECTION 3 – ORGANISATION FINANCES

a) Have you applied for or received a Township grant before? Yes No

b) If you have answered yes to question a), please give details below

We applied for a cooker for our healthy eating class last year around £600

c) Does more than 50% of your annual base budget/income come from Rochdale Council? Yes No

If yes, detail below the amounts received and Council Services providing budget/income to your organisation (a copy of your application will be forwarded to your relevant Link Officer for their comments)

SECTION 4 – ABOUT THE PROJECT AND JUSTIFICATION

Details of the proposed project and what benefits will this project bring for participants, organisation, group or wider community?

With the grant we want to buy laptops for our 28 students to learn to use the computers for their life skill so they can be empowered.

We want to delivery very basic I.T. classes to women from all different background especially women from BME communities.

These are supportive and friendly step-by-step class for aged 19 to retirement age who want to learn from the start to entry level to improve their computer skills.

Pre entry is for absolute beginners starting from switching on a computer and logging in using a password. The teacher will guide the students through learning how to use a mouse, basic keyboard skills and typing in a document. She will also teach how to save a document somewhere that you can find it again and how to print a document as well as how to label a picture. The teacher will help to set up a new email account or access one that you already have. You will also learn how to receive, read and understand emails.

We will also use the computers to teach ESOL to women who want to learn to read and type English. We been told by the Job centre plus that people will need to log on to computers to apply for their benefits and keep them updated by computers of their progress. To apply for universal credit the women will need to use the computers to apply. We need for the women to learn to use the computer For their needs as now registering with online agencies, applying online and using Universal Job match. We work with single parent and widows from BME communities who cannot read and write, the computers will help them to do this by learning modern way.

Project start date	January 2019	Project completion date	On going
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SECTION 5 – PROJECT FINANCES

a) Cost of project £ 5220

b) Amount of grant required £ 5000

c) Amount from other sources £220

d) Details of other funding

Funder	What they may fund	Dates of funding decisions
Fund raised by the project towards the computers		

e) Breakdown of proposed expenditure relating to the amount of grant required (enclose quotations, cost estimates or extracts from catalogues. At least two quotations will be required for any items to be funded that will cost £1,000 or more to demonstrate value for money).

Expenditure item	Cost
Lenovo ideapad 330S 15.6 inch i5 8GB laptop Grey	£579.99 x 9 = £5219.91
TOTAL	£5219.91

SECTION 6 – SUPPORTING DOCUMENTATION

Please supply the following documents when you submit your application. IF YOU DO NOT SUPPLY THESE DOCUMENTS, WE WILL NOT BE ABLE TO PROCESS YOUR APPLICATION. Please tick the boxes to confirm which documents you have attached to this application.

a) Annual accounts and bank statement(s)	<input checked="" type="checkbox"/>
b) Constitution/governing document	<input checked="" type="checkbox"/>
c) If your project works with children and young people under 18 years old or vulnerable adults, please confirm your organisation has the following in place:	
Child protection policies and procedures	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
Disclosure and Barring Service (DBS) checked staff and volunteers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
d) Quotes/estimates/extracts from catalogues for proposed expenditure	<input checked="" type="checkbox"/>

SECTION 7 - DECLARATION

We, the undersigned agree to:

- Abide by Rochdale Township Fund's Terms and Conditions.
- No expenditure being incurred on this project prior to the grant decision being given.
- Certify that the information contained in this application is correct and that we are authorised by the organisation to accept these conditions on their behalf.
- Use funds, if granted, only as specified in this application, unless receiving authorisation from Rochdale Township Office to make changes.
- Send the invoices/receipts for all payments made with this grant along with the completed Project Evaluation Form to the Rochdale Township Office.
- Agree to participate in monitoring, auditing and evaluation related to this fund.
- Highlight the support of Rochdale Township in all publicity material and agree to Rochdale Council's use of the organisation's name and photographs for promotional purposes.
- Inform Rochdale Township Office immediately if either signatory leaves the organisation or can no longer fulfil their responsibilities, or someone else takes over responsibility for the grant on behalf of the organisation.

Contact Person		Organisation Chair or Treasurer (Different from Contact Person)	
Signature	Khaldha Manzoor	Signature	Fozia Moazam
Full name	KHALDHA MANZOOR	Full name	FOZIA MOAZAM
Position	MANAGER	Position	CHAIR
Date	2/3/17	Date	2/3/17

Before you send your application to us, please check that you have:

- answered all the relevant questions and
- enclosed all the information requested:
 - Annual accounts
 - Bank statement(s)
 - BACS form
 - Constitution/governing document
 - Quotations/cost estimates/extracts from catalogues

We will return incomplete application forms.

Please send your completed application form to:

Rochdale Township Office, Number One Riverside, Smith Street, Rochdale OL16 1XU

Tel: 01706 924802

Email: rochdale.township@rochdale.gov.uk



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