

Report to Heywood Township Committee



Date of Meeting	30 th May 2018
Portfolio	Cabinet Member for Resources
Report Author	John Addison
Public/Private Document	Public

Heywood Township Delegation Arrangements and Appointments 2019/20

Executive Summary

1. At the start of each municipal year, the Township Committee is required to confirm its delegated decision making arrangements for the year and to make appointments to Township Sub-Committees, (including the Chair and Vice Chair) and other bodies as detailed in Appendix 2 to the report.

Recommendation

2. That the Heywood Township Delegated Sub-Committee be retained on the terms of reference as set out in Appendix 1 of the report;
 - 2.1 That the Chair and Vice Chair of the Heywood Township Delegated Sub-Committee and the membership be appointed;
 - 2.2 That appointments be made to the other bodies as detailed in Appendix 2 to the report;

Reason for Recommendation

3. The Council has established and appoints Township Committees that may exercise both executive and non-executive powers as set out in the Responsibility for Council Functions in Part 3 of the Constitution.

The Sub-Committee exercises either delegated powers or acts on any matter detailed in the Committee's Terms of Reference on which it is essential to take a decision.

The proper appointment of Sub-Committees is required to permit the undertaking of delegated functions in accordance with statutory and procedural requirements, and appointments to Working Groups and Other Bodies are required to enable the Township Committee to undertake and to respond to the full range of issues relevant to the Township.

The Committee has delegated powers to make appointments to a number of other bodies as detailed in Appendix 2.

Key Points for Consideration

4. The Heywood Township Delegated Sub-Committee currently exercises formal powers as detailed at Appendix 1, as a Sub-Committee for dealing with 'urgent' issues on behalf of the Township Committee and for making grant approvals and decisions on devolved budgets and Township Funds.

Alternatives Considered

4.1

The Committee could choose not to appoint to sub-committees and undertake all delegated functions themselves, but this may have a detrimental impact on the ability to progress Township priorities or deal with urgent items of business.

The Committee could choose to adopt alternative Sub-Committee arrangements.

Costs and Budget Summary

5. There are no direct financial implications to this report.

Risk and Policy Implications

6. The Committee is being asked to confirm its delegation arrangements to ensure that decisions are made in accordance with relevant and statutory procedural requirements. Not to appoint to the Sub-Committee and the working groups might limit member involvement in key initiatives for the Township.

Consultation

7. Not required.

Background Papers	Place of Inspection
8. There are no background papers to this report.	

For Further Information Contact:	John Addison, Tel: 01706 924716 john.addison@rochdale.gov.uk
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Appendix 1

Heywood Township Delegated Sub-Committee – Terms of Reference 2019/2020

1. To deal with any urgent matters, on behalf of the Township Committee as detailed within Part 3, Paragraphs 8.1 and 8.2 of the Councils Constitution;
2. To monitor budgets delegated to the Township level (including Township Funds), to ensure that all requirements and restrictions placed on any devolved funding are met or are capable of being met before any decisions are made;
3. To consider and determine all applications/ proposals to the Township Funds, ensuring that all requirements and restrictions placed on any devolved funding are met, or capable of being met, before any decisions are made.

Appendix 2

Heywood Township Appointments 2019/2020

a) Heywood Township Delegated Sub-Committee

In 2018/2019 All Township Committee Members were appointed to the Heywood Township Delegated Sub-Committee with Councillors Rush and Dutton being appointed as Chair and Vice Chair respectively.

b) East Lancashire Railway Trust

The Township Committee is requested to appoint two individuals to serve on the Trust. In 2018/19, Councillor Dutton and Mr B Davies were appointed to the Trust.

c) Heywood Magic Board

The Township Committee is requested to appoint Members to serve on the Board. In 2018/19 Councillors Dutton, Susan Emmott, Malcom and Rush were appointed to the Board.

d) Township Older Persons Champion

The Township Committee appoint one Member to serve in the above role. In 2018/19 Councillor Robinson was appointed as the Township Older Persons Champion.

e) Township Highways Champion

The Township Committee appoint one Member to serve in the above role. In 2018/19 Councillor Rush was appointed as the Township Highways Champion.

f) Heywood Township Planning Panels

The Township Committee appoint Members to serve on the Planning Panel. Members should preferably not be on the Planning & Licensing Committee.