

Report to Heywood Township Committee



Date of Meeting	10 June 2019
Portfolio	Neighbourhoods, Community & Culture
Report Author	Sharron Worrall
Public/Private Document	Public Document

Heywood Township Funds Review

1. Executive Summary

- 1.1 This report reviews the revenue and capital expenditure during 2018/19 and provides options for the allocation of funds in 2019/20.
- 1.2 Members are asked to approve Heywood Township Funds terms and conditions, and agree delegation arrangements concerning funding decisions.

2. Recommendation

- 2.1 Members note the expenditure, commitments and balances for Heywood Township revenue and capital funds at financial year end 2018/19 (Appendix 1 and 2).
- 2.2 Members note the findings of the review of Township Funds 2018/19 (Appendix 3) and evaluations received to date for some of the projects funded (Appendix 4).
- 2.3 Members approve the allocation of Heywood Township Funds to funding streams in 2019/20 as detailed in Appendix 5.
- 2.4 Members approve the terms and conditions for Heywood Township revenue and capital funds for 2019/20 (Appendix 6).
- 2.5 Members agree to the delegation arrangements for Heywood Township Funds 2018/19 as detailed at 4.6 of this report.

3. Reason for Recommendation

- 3.1 Management of the Heywood Township Fund is delegated to the Heywood Township Delegated Sub Committee.
- 3.2 Heywood Township Funds are allocated to projects that benefit the Township's community and environment, and realise the Township priorities.

- 3.3 To enable committee to monitor and review the use of the Heywood Township Funds to ensure continued efficient and effective use of the funds.

4. Key Points for Consideration
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- 4.1 Members note expenditure, commitments and balances for Heywood Township revenue and capital funds 2018/19 (Appendix 1 and 2). The final outturn for financial year 2018/19 as agreed with Accountancy will be reported to the next scheduled funding committee.
- 4.2 A review of Heywood Township revenue and capital funds has been undertaken (Appendix 3). Findings have influenced funding streams suggestions, the terms and conditions of the funds and the administration procedures for grant applications for 2019/20.
- 4.3 Evaluation of projects provides useful information to the Township relating to identifying the effectiveness of the application process and management of grants; whether projects deliver value for money; applicants achieve their objectives and evidence their successes, and ensure that the completed projects funded complied with the terms and conditions of the Heywood Township Fund. Grants awarded and projects funded have made a difference to the local community with improvements to local facilities, increased social interaction and delivery of solutions to address local needs. All successful applicants are informed that it is a condition of the grant that they complete a project evaluation form. Members are asked to note the summaries of evaluation information received on projects which have been funded as detailed in Appendix 4.
- 4.4 Township Officers have analysed the findings from the review of Township Funds 2018/19 and recommend that Members approve the allocation of Township Funds to funding streams in 2019/20 as detailed in Appendix 5.
- 4.5 Terms and conditions for Heywood Township revenue and capital funds have been updated. Members are asked to approve the terms and conditions for 2019/20 (Appendix 6).
- 4.6 Members are asked to agree the delegation arrangements for Heywood Township Funds 2019/20 as follows:
- a) Townships & Communities Manager, in consultation with the Chair and Vice Chair of Heywood Township Committee, may make decisions on the allocation of funds to all projects for £5,000 and under.
 - b) Heywood Township Officers will refer projects over £5,000 to the next Heywood Township Delegated Sub Committee for decision.
 - c) Township Officers will refer projects to be funded from Ward Funds to Ward Councillors to seek their support. Decisions on Ward Funds are delegated to the Townships & Communities Manager in consultation with the Ward Councillors with the decision based on majority agreement. Any disputes concerning allocation of Ward Funds will be referred to the next Heywood Township Delegated Sub Committee for decision.
 - d) Delegated decisions will be reported for information to each Heywood

Township Delegated Sub Committee to ensure all Members are aware of projects that have been approved.

4.7 Alternatives Considered

In considering the report, Members will decide whether or not to approve the allocation of funds to funding streams and adopt the terms and conditions.

5. Costs and Budget Summary

- 5.1 Heywood Township revenue and capital budget summaries that detail expenditure, commitments and balances for financial year 2018/19 in Appendix 1 and 2. Recommendations for allocation of Heywood Township Funds to funding streams for financial year 2019/20 in Appendix 5.
- 5.2 Committee will receive regular reports to enable Members to monitor the use of the Heywood Township Funds to ensure best use of available resources.
- 5.3 Township funds are monitored on a monthly basis and financial monitoring reports will be presented to future committees.

6. Risk and Policy Implications
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- 6.1 No specific risk issues for Members to consider arising from this report.
- 6.2 The Townships Plan forms part of the Council's policy framework. The plan for 2017-19 will be regularly updated to reflect how funds are allocated across the Townships in line with the identified priorities.
- 6.3 The purpose of the Township Funds is to enable Township Committees to meet their respective Township priorities and to deliver actions to meet those priorities.

7. Consultation

- 7.1 None

Background Papers	Place of Inspection
None	N/A

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