

# ROCHDALE TOWNSHIP FUND 2019/20 APPLICATION FORM



**ROCHDALE**  
BOROUGH COUNCIL

**REF**  
RP/08/19

Please read the **Terms & Conditions** and **Guidance for Applicants**. If you need advice or support to complete your application form, please contact Rochdale Township Office.

## SECTION 1 – NAME OF PROJECT

<b>Name of project</b>	Eden Drop In
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## SECTION 2 - APPLICANT DETAILS

<b>a) Name of organisation</b>	Hebron Social Concern
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<b>b) Type of organisation</b>						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Voluntary/ community	Registered charity	Sports/ leisure club	Limited company	Private company	Social enterprise	Other type

<b>c) Aims and objectives of your organisation and activities or services it provides</b>
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Hebron Social Concern is based within Rochdale Central Ward. The 2015 Indices of Deprivation ranks the area as the 450<sup>th</sup> most deprived community out of 33,855 in the UK and in the poorest 15%.

Hebron Social Concern has a specific purpose and focus to work with children, young people and families in the Falinge area and has a weekly programme of outreach to the local community. This ranges from the Breakfast Club for homeless vulnerable adults, to a community café and 4 weekly groups for pre-school, children and young people.

We believe it is vital to provide a safe, encouraging environment for young people to thrive and develop. We already provide free drop in sessions once a month on Wednesdays after school, where they can have fun playing games, are listened to, learn vocational skills to develop their employability, provide interpersonal skills. Following a successful pilot project over the last 6 months we want to develop the project to include more sessions and better facilities and equipment.

<b>d) Contact name</b>	James Moss
<b>e) Contact telephone</b>	██████████
<b>f) Contact address and postcode</b>	████████████████████████████████████████
<b>g) Email address</b>	████████████████████████████████████████
<b>h) Web address</b>	

### SECTION 3 – ORGANISATION FINANCES

a) Have you applied for or received a Township grant before?

Yes

No

b) If you have answered yes to question a), please give details below

We received £900 from the Members Fund towards the costs of musical instruments to provide free music lessons for the local community as part of our Music Matters project in March 2017.

c) Does more than 50% of your annual base budget/income come from Rochdale Council?

Yes

No

If yes, detail below the amounts received and Council Services providing budget/income to your organisation (a copy of your application will be forwarded to your relevant Link Officer for their comments)

### SECTION 4 – ABOUT THE PROJECT AND JUSTIFICATION

Details of the proposed project and what benefits will this project bring for participants, organisation, group or wider community?

The project was piloted 6 months ago when we began to provide a safe and warm environment for young people to be heard and listened to; to have fun and build relationships with other young people and positive role models.

We currently provide a 2-hour weekly session with free refreshments and a range of activities including board games.

We want to develop and extend the project by adding an additional weekly session and increase the range of available diversionary activities to include PS4 and video games.

The benefits of the project include:

For participants – the project aims to tackle issues of loneliness and isolation facing some young people. The project will help young people to develop confidence and cooperation through involvement in community activities and broadening their social networks. We will promote active citizenship and encourage young people to be involved in their local community and environment. Have fun playing games, have a safe space where they are listened to, learn vocational skills to develop their employability, provide interpersonal skills.

For the organisation – Hebron Social Concern will develop the project with input from the young people involved, by canvassing for ideas and suggestions, inviting regular feedback and involvement in how the sessions run. This will provide a benefit for the organisation as we aim to work towards meeting some of the needs and expectations of the local community.

For the wider community and organisation - the diversionary activities provided at the project will help towards tackling anti-social behavior, crime and vandalism which is something we have seen first hand through our existing links and strong presence in the community and know we are in a good position to help tackle.

Project start date

September 2019

Project completion date

August 2020

## SECTION 5 – PROJECT FINANCES

a) Cost of project	£ 6980
b) Amount of grant required	£ 4100
c) Amount from other sources	£ 2880

### d) Details of other funding

Funder	What they may fund	Dates of funding decisions
Co-op Local Community Fund	Contribution towards equipment and Youth Worker salary for the wider Eden Project.	January 2019
Forever Manchester Youth Social Action Fund	Contribution towards community impact projects with young people in the area.	June 2017 (funding deferred for use in 2018)

e) Breakdown of proposed expenditure relating to the amount of grant required (Enclose quotations, cost estimates or extracts from catalogues. At least two quotations will be required for any items to be funded that will cost £1,000 or more to demonstrate value for money. Costs for items to include VAT only if your organisation cannot claim VAT back from HM Revenue and Customs).

Expenditure item	Cost
3 x sessional youth outreach workers @ 2 hours a week, £12 per hour (45 weeks)	£3,240
Board games	£100
1 x Play Station 4 consoles plus games	£310
Weekly refreshments (45 weeks @ £8)	£450
<b>TOTAL</b>	<b>£4100</b>

## SECTION 6 – SUPPORTING DOCUMENTATION


Please supply the following documents when you submit your application. IF YOU DO NOT SUPPLY THESE DOCUMENTS, WE WILL NOT BE ABLE TO PROCESS YOUR APPLICATION. Please tick the boxes to confirm which documents you have attached to this application.

a) Annual accounts and bank statement(s)	<input checked="" type="checkbox"/>
b) Constitution/governing document	<input checked="" type="checkbox"/>
c) If your project works with children and young people under 18 years old or vulnerable adults, please confirm your organisation has the following in place:	
Child protection policies and procedures	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
Disclosure and Barring Service (DBS) checked staff and volunteers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
d) Quotes/estimates/extracts from catalogues for proposed expenditure	<input checked="" type="checkbox"/>

## SECTION 7 - DECLARATION

We, the undersigned agree to:

- Abide by Rochdale Township Fund's Terms and Conditions.
- No expenditure being incurred on this project prior to the grant decision being given.
- Certify that the information contained in this application is correct and that we are authorised by the organisation to accept these conditions on their behalf.
- Use funds, if granted, only as specified in this application, unless receiving authorisation from Rochdale Township Office to make changes.
- Send the invoices/receipts for all payments made with this grant along with the completed Project Evaluation Form to the Rochdale Township Office.
- Agree to participate in monitoring, auditing and evaluation related to this fund.
- Highlight the support of Rochdale Township in all publicity material and agree to Rochdale Council's use of the organisation's name and photographs for promotional purposes.
- Inform Rochdale Township Office immediately if either signatory leaves the organisation or can no longer fulfil their responsibilities, or someone else takes over responsibility for the grant on behalf of the organisation.

Contact Person		Organisation Chair or Treasurer (Different from Contact Person)	
Signature		Signature	
Full name	James Moss	Full name	
Position	Youth Worker	Position	
Date	07/06/2019	Date	

Before you send your application to us, please check that you have:

- answered all the relevant questions and
- enclosed all the information requested:
  - Annual accounts
  - Bank statement(s)
  - BACS form
  - Constitution/governing document
  - Quotations/cost estimates/extracts from catalogues

We will return incomplete application forms.


Please send your completed application form to:

Rochdale Township Office, Number One Riverside, Smith Street, Rochdale OL16 1XU

Tel: 01706 924802

Email: rochdale.township@rochdale.gov.uk

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**Subtotal (5 items): £98.79**