

# PENNINES TOWNSHIP FUNDS 2019/20 APPLICATION FORM



**ROCHDALE**  
BOROUGH COUNCIL

**REF**  
PF/01/19

Please read the **Terms & Conditions** and **Guidance for Applicants**. If you need advice or support to complete your application form, please contact Pennines Township Office.

## SECTION 1 – NAME OF PROJECT

<b>Name of project</b>	Refurbishment of Instruments for Wardle Anderson Brass Band
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## SECTION 2 - APPLICANT DETAILS

<b>a) Name of organisation</b>	Wardle Anderson Brass Band
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### b) Type of organisation

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Voluntary/ community	Registered charity	Sports/ leisure club	Limited company	Private company	Social enterprise	Other type

### c) Aims and objectives of your organisation and activities or services it provides

The main aims and objectives of the Wardle Brass Band Committee are:

To provide the support, facilities and players to maintain a highly professional community based brass band.

To ensure the band maintains provision for young people to progress to when they over 18 and therefore too old to compete in Youth Band competitions.

To provide professional guidance and direction to ensure the band continually improves and enables continual improvement for all the band members.

To continue to provide regular subsidised entertainment, marches and concerts at local churches and within the local community.

To compete in competitions, encouraging improvement and positively promoting our local area.

To provide support to Wardle Community Band – a band created for absolute beginners to learn a brass instrument which has been a great success and many people have taken advantage of. Some players have stayed with the band and some have moved on to other bands in the area.

<b>d) Contact name</b>	Linda Whitehead – Wardle Anderson Brass Band Secretary
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<b>e) Contact telephone</b>	██████████
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<b>f) Contact address and postcode</b>	██
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<b>g) Email address</b>	██
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<b>h) Web address</b>	Andersonbrass.co.uk
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### SECTION 3 – ORGANISATION FINANCES

a) Have you applied for or received a Township grant before?

Yes

No

b) If you have answered yes to question a), please give details below

2017- £5,205 – Replacement of brass instruments  
2015 - £3,000 - Provision of storage container based at Wardle Academy  
2013 - £3,751 - Purchase of new uniforms (ties, jackets and shirts)

c) Does more than 50% of your annual base budget/income come from Rochdale Council?

Yes

No

If yes, detail below the amounts received and Council Services providing budget/income to your organisation (a copy of your application will be forwarded to your relevant Link Officer for their comments)

### SECTION 4 – ABOUT THE PROJECT AND JUSTIFICATION

Details of the proposed project and what benefits will this project bring for participants, organisation, group or wider community?

The Wardle Anderson brass band was formed in the 1990s, consisting of players from the Wardle Academy Youth Band who, at 19, became too old to play in youth band competitions. In 1997 the band received a lottery grant to buy new instruments and uniforms. The old instruments were used to create Wardle Community Band which gave anyone who had never played an instrument the chance to learn and join a band.

Many of the instruments purchased are still being used by Wardle Anderson Brass Band players but are now in need of refurbishment. This refurbishment is much less expensive than replacing them and will significantly prolong the life of the instruments.

The band have always been highly professional and successful, have always had a strong presence within the local community, and always provided facilities for young people to be able to join a brass band and continually contribute and develop their skills. The majority of the members of Wardle Anderson Brass Band are also members of the Wardle Academy Youth Band and would therefore also use the instruments when playing with Youth Band. The Youth Band take part in many high profile contests throughout the year and recently came first in the European Youth Brass Band Championships and therefore qualified to represent the Rochdale Borough again next year at the European competition in Lithuania.

To enable the band(s) to continue to operate in a professional capacity and continue to make provision for more young people to join the band and develop their brass playing we would like to arrange the refurbishment of the relevant instruments.

Project start date

Project completion date

## SECTION 5 – PROJECT FINANCES

<b>a) Cost of project</b>	£ 19,800
<b>b) Amount of grant required</b>	£ 19,800
<b>c) Amount from other sources</b>	£ 0

**d) Details of other funding**

Funder	What they may fund	Dates of funding decisions

**e) Breakdown of proposed expenditure relating to the amount of grant required**  
*(enclose quotations, cost estimates or extracts from catalogues. At least two quotations will be required for any items to be funded that will cost £1,000 or more to demonstrate value for money).*

Expenditure item	Cost
<b>Quote From [REDACTED] for refurbishment (Attached)</b>	
3.00 REPAIRS Overhaul 4 valve Besson Sovereign Eb Tuba 2,600.00 7,800.00 including 10 hours dent work, polish/silver plate and set up. - (3 off)	7,800  8,700
3.00 REPAIRS Overhaul 4 valve Besson Sovereign Bb Tuba 2,900.00 8,700.00 including 10 hours dent work, polish/silver plate and set up. (3 off)	16,500.00  VAT £ 3,300.00 Total cost £19,800
<b>Quote from [REDACTED] - for refurbishment (Attached)</b>	
EEb Bass complete overhaul and silver plate BBb Bass complete overhaul and silver plate VAT	5,775.00 6,450.00 2,445.00 Total cost £14,670
<b>Quote from [REDACTED] to replace instruments (Attached)</b>	
This would be the cost to replace the instruments if not refurbished 3 x Besson Sovereign Tuba (BE982S – EEb)) 3 x Besson Sovereign Tuba (BB994S BBb)	£21,750 £26,898
<b>TOTAL</b>	

## SECTION 6 – SUPPORTING DOCUMENTATION

Please supply the following documents when you submit your application. **IF YOU DO NOT SUPPLY THESE DOCUMENTS, WE WILL NOT BE ABLE TO PROCESS YOUR APPLICATION.** Please tick the boxes to confirm which documents you have attached to this application.

a) Annual accounts and bank statement(s)	<input checked="" type="checkbox"/>
b) Constitution/governing document	<input checked="" type="checkbox"/>
c) If your project works with children and young people under 18 years old or vulnerable adults, please confirm your organisation has the following in place:	
Child protection policies and procedures	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
Disclosure & Barring Service (DBS) checked staff and volunteers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
d) Quotes/estimates/extracts from catalogues for proposed expenditure	<input checked="" type="checkbox"/>

## SECTION 7 - DECLARATION

We, the undersigned agree to:

- Abide by Pennines Township Funds Terms and Conditions.
- No expenditure being incurred on this project prior to the grant decision being given.
- Certify that the information contained in this application is correct and that we are authorised by the organisation to accept these conditions on their behalf.
- Use funds, if granted, only as specified in this application, unless receiving authorisation from Pennines Township Office to make changes.
- Send the invoices/receipts for all payments made with this grant along with the completed Project Evaluation Form to the Pennines Township Office.
- Agree to participate in monitoring, auditing and evaluation related to this fund.
- Highlight the support of Pennines Township in all publicity material and agree to Rochdale Council's use of the organisation's name and photographs for promotional purposes.
- Inform Pennines Township Office immediately if either signatory leaves the organisation or can no longer fulfil their responsibilities, or someone else takes over responsibility for the grant on behalf of the organisation.

Contact Person		Organisation Chair or Treasurer (Different from Contact Person)	
Signature		Signature	
Full name	Linda Whitehead	Full name	Jamie Butterworth
Position	General Secretary (Anderson Band)	Position	Treasurer (Anderson Band)
Date	2 <sup>nd</sup> May 2019	Date	2 <sup>nd</sup> May 2019

**Before you send your application to us, please check that you have:**

- answered all the relevant questions and
- enclosed all the information requested:
  - Annual accounts
  - Bank statement(s)
  - BACS form
  - Constitution/governing document
  - Quotations/cost estimates/extracts from catalogues

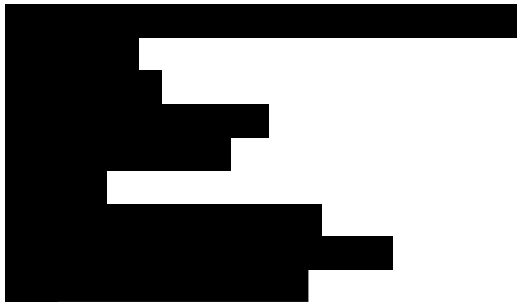
**We will return incomplete application forms.**

**Please send your completed application form to:**

Pennines Township Office, c/o Number One Riverside, Smith Street, Rochdale OL16 1XU


Tel: 01706 922227


Email: pennines.township@rochdale.gov.uk



QUOTATION

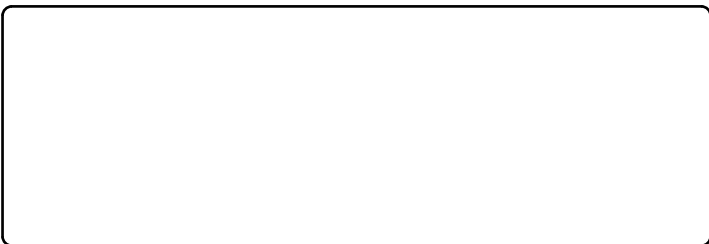
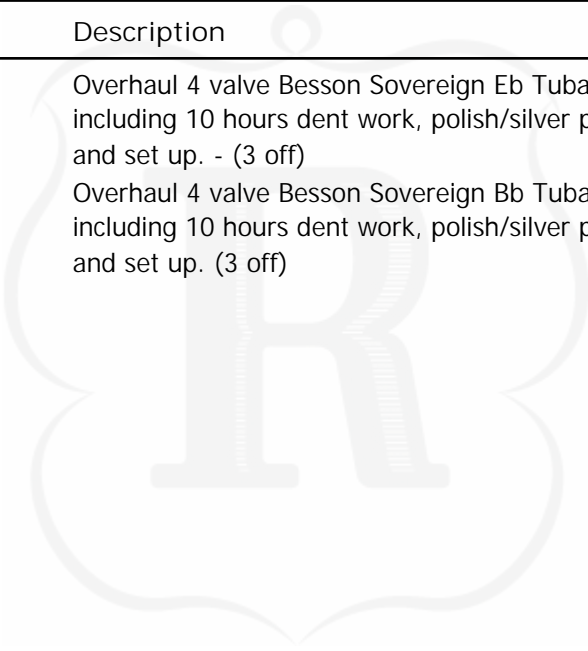
Sean Conway  
 Wardle Anderson Brass Band



Quotation No	6812
Quotation Date	18/12/2018
Order No	
Account Ref	

This is not a V.A.T Invoice

Qty Ordered	Product Code	Description	Unit Price	Net Amount
3.00	REPAIRS	Overhaul 4 valve Besson Sovereign Eb Tuba including 10 hours dent work, polish/silver plate and set up. - (3 off)	2,600.00	7,800.00
3.00	REPAIRS	Overhaul 4 valve Besson Sovereign Bb Tuba including 10 hours dent work, polish/silver plate and set up. (3 off)	2,900.00	8,700.00



Total Net Amount	£	16,500.00
Carriage	£	0.00
Total VAT Amount	£	3,300.00
Order Total	£	19,800.00

Bank Details:



IF PAYING BY BANK TRANSFER PLEASE ENSURE ALL BANK CHARGES ARE PAID IN FULL  
GOODS WILL NOT BE DESPATCHED UNTIL PAYMENT IS RECEIVED IN FULL

# Estimate

Date	Estimate #
20/03/2019	24862

Name / Address
SEAN CONWAY

Project

Description	Qty	Rate	Total	VAT
EEb BASS..COMPLETE OVERHAUL AND SILVER PLATE	3	1,925.00	5,775.00	S
BBb BASS..COMPLETE OVERHAUL AND SILVER PLATE	3	2,150.00	6,450.00	S
Standard Sales		20.00%	2,445.00	

<b>VAT Summary</b>			<b>Total</b>	£14,670.00
Rate	VAT	NET		
S@20.0%	2,445.00	12,225.00		
TOTALS			2,445.00	12,225.00

Company VAT Number	451477346	Signature
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[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

20 March 2019

*Specialist in the supply and repair of all  
Band Instruments, accessories and music*

**Customer Quotation :**

**Wardle & Anderson Brass**  
Sean Conway

Please find my quote as requested for 3 EEb Besson Tubas and also 3 BBb Besson Tubas

QTY	DESCRIPTION	PRICE
3	Besson BE982S EEb Sovereign Tuba	£21,750.00
3	Besson BE994S BBb Sovereign Tuba	£26,898.00

All prices shown are inclusive of VAT

**TOTAL    £48,648.00**

Best Wishes

[Redacted]

[Redacted]

[Redacted]