

TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM



ROCHDALE
BOROUGH COUNCIL

Township Ref

Service Ref

Township	Rochdale	TC/23/18	
Name of Request Originator	Ian Trickett		
Project Manager & Ext	Gerard Proudman		
Completed by	Ian Trickett	Date Completed	9/1/19
A. DETAILS OF SCHEME			
Scheme Name & Location	Renovating bin and bench stock at Broadfield Park		
Scheme Description (include as much information as possible)	<p>Bins and benches in the park have reached the end of their 10 year lifespan for day to day maintenance after the Lottery funded improvements a decade ago. Investment is required to bring them back to a standard where EM can carry out standard day to day maintenance for another 10 years.</p> <p>EM Services will fund replacement of bins from existing budgets, estimated value £7k but are seeking equivalent match funding from Township to refurbish all the existing benches</p> <p>Refurbishing all the existing benches: Replacing as required timber slats and stripping back & retreating retained timber lasts and stripping and repainting metalwork £7,000</p> <p>Management fees at 5% £700 Maintenance fees £0 EM Services to absorb cost day to day maintenance for next 10 years</p> <p>Total cost £7,700</p>		
Desired Outcome (what is required by the scheme)	Visitor infrastructure preserved for the next decade		
Township Priorities Met	Place		
Land Owner	Rochdale Council		
Public Consultation	Yes		
Proposed Source of Funding	Township Capital		

B. ESTIMATE

Assumptions made during preparation of estimate

Cost estimates based on prior works

Risks that may change estimate

Contractor quotes higher or lower than expected

Total Estimated Fees

£700

Total Estimated Works Costs


£7,000

Total Cost		£7,700	
Amount Approved by Township	£	Cost Code	

C. TIMESCALES

Estimated Start Date	1/3/19
<i>(start date subject to commissioning within three months of application)</i>	
Evidence	
<i>Contract signed</i>	
Completion Date	1/5/19
Evidence	
Benches refurbished and bins replaced	

D. AUTHORISATION

I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee			
Date Committee Approved Scheme			
Signature of Head of Service		Date	9/1/19
Signature of Townships & Communities Manager		Date	
Signature of Township Chair		Date	

KEY

	To be completed by whoever receives the original proposal
	To be completed by Service/Provider after discussion with the Township Office
	To be completed by Township Councillor/Officer