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AC1901 Develop operational management structures across integrated adult care services		31 March 2020	
Ref.	Name	Due	Status
AC1901.A	Agree matrix management (Chief LCO officer / Director of Adult Social Services (DASS) arrangement) to support operation from March 2020	30 October 2019	
Matrix management is in place			
AC1901.B	Develop joint policies and procedures with Clinical Commissioning Group (CCG) and health providers (Pennine Acute Trust (PAT)/ Pennine Care NHS Foundation Trust(PCFT)	31 January 2020	
New policies have been developed along with standard operating procedures for neighbourhood teams and lone working. Ongoing work for others as identified			
AC1901.C	Prepare generic role descriptions with the Clinical Commissioning Group (CCG) and health providers (PAT/PCFT)	31 March 2020	
New blended role has been agreed for health and social care locality manager with the first new appointment due October			
AC1901.D	Agree electronic record management process to support implementation by Sept 2020	31 March 2020	
Records management process agreed ASC retentions schedule to be signed off October/November, Filing conventions and reports repository launched with 6 weekly reviews of cleansing project			
AC1902 Support the delivery of integrated neighbourhood working		31 March 2020	
Ref.	Name	Due	Status
AC1902.A	Develop a partnership set of guiding principles which evidence good neighbourhood working	31 March 2020	
Standard operating neighbourhood approach documents have been completed and shared with elected members and pennine care			

Action Plan		Due Date	Status
AC1902.B	Establish two co -located Integrated Neighbourhood Teams(INT) /Neighbourhood teams.	31 March 2020	
Co-located teams now in place in globe house (central) and Middleton will be in place by the end of October			
AC1903	Identify and establish the neighbourhood offer for Occupational Therapy, Mental Health and Learning Disabilities	31 December 2019	
Ref.	Name	Due	Status
AC1903.A	Occupational Therapy (OT) service desegregated to a neighbourhood level with any remaining specialist borough wide OT services assigned to a neighbourhood TM lead.	31 December 2019	
New arrangements for the OT service are under development. All within the neighbourhood teams			
AC1903.B	Aligned Learning Disability (LD) complex case team members in neighbourhoods and to have aligned Child Sexual Exploitation (CSE) and transitions work streams in new arrangements within a reformed Adult Social Care offer.	31 December 2019	
A learning disability offer for the neighbourhoods has been established all within the neighbourhood teams.			
AC1903.C	In Mental Health clear plans for a single line management across Health and Social Care	31 December 2019	
This is work in progress in conjunction with the CCG- on track			
AC1904	Clarify and identify reablement and support service offer to people with a substance addiction/MH issue	31 March 2020	
Ref.	Name	Due	Status
AC1904.A	New Service offer for people with Mental Health /Substance/CSE issues which offers support and reablement in place.	31 March 2020	








Action Plan		Due Date	Status
Service specification has been developed in draft. Further consultation of the service change was in September			
AC1904.B	Implement recommendations from Greave House and Mental Health supported living schemes	31 March 2020	
Service specification has been developed in draft. Further consultation of the service change was in September			
AC1904.C	Complete review of Renaissance substance addiction	30 November 2019	
Service specification has been developed in draft. Further consultation of the service change was in September			
AC1904.D	Assessment process reflects AT and amended Resource Allocation System (RAS) allocations work.	31 March 2020	
Assessment process has been amended to reflect the changes ad mandatory training developed and running			
AC1905 Implement system improvements in respect of commissioning information and payments.		31 March 2020	
Ref.	Name	Due	Status
AC1905.A	Joint protocol in place for cash budgets/Personal Health Budgets (PHB)/RAS	31 March 2020	
Joint protocol in place			
AC1905.B	Develop joint protocol for disputes around Continuing Health Care (CHC) with CCG	31 March 2020	
A complex case forum has been established to look at the most appropriate place and best use of resources. A CHC RAS(resource allocation system) has been developed. This sub action is now complete.			
AC1905.C	Implement cash cards for cash budgets	31 March 2020	
Implementation plans are available but suspended awaiting the outcome of a national court case			







Action Plan		Due Date	Status
AC1906 Extend the range of care and support options for people with learning disabilities		31 March 2020	
Ref.	Name	Due	Status
AC1906.A	Opening of Ladybarn and Cherwell extra care schemes	31 March 2020	
Ladybarn is due to open by February 2020. Cherwell lease has been agreed and building work to commence imminently			
AC1907 Develop Assistive Technology (AT) across the borough and implement a technology first approach		31 March 2020	
Ref.	Name	Due	Status
AC1907.A	Embed AT in all assessment processes	31 March 2020	
AT has been embedded in the assessment process. This sub action is now complete.			
AC1907.B	Mandatory training of all staff in AT	31 March 2020	
This is in place and L&D team are tracking progress for full completion of training			
AC1908 Develop the most agreed arrangements (and associated documentation) to deliver the operational elements of Adult Social Care via a single line management arrangement with the LCO.		31 March 2020	
Ref.	Name	Due	Status
AC1908.A	Specification for operational elements of ASC	31 December 2019	

Action Plan		Due Date	Status
This is due to be completed by October. (Delayed due to operational work)			
AC1908.B	Agreed protocols for the interdependent arrangements between ASC ops and commissioning	31 October 2019	
Standard operating procedures in terms of placements have been put in place. Work is being undertaken to standardise all placement arrangements between operations and commissioning. Working group has been established work expected to be completed by September 2019. This sub action is now complete.			
AC1908.C	Agreed monitoring arrangements for the ASC specification (QTRLY performance board)	31 March 2020	
Monitoring arrangements in place through the ASC partnership board. This sub action is now complete.			
AC1908.D	MOU for ASC within the LCO	30 September 2019	
This was deferred and will be signed off in October			
AC1909 Improve the quality of regulated care services		31 March 2020	
Ref.	Name	Due	Status
AC1909.A	Ensure fully engaged in the GM ADASS strategy proposals in relation to quality assurance	31 March 2020	
Ongoing delivery in line with GM			
AC1909.B	Together with Adult Care operations and Clinical Commissioning Group quality assurance team to further develop an integrated approach to quality assurance.	30 September 2019	
Business as usual now through the quality partnership			
AC1909.C	Review of the virtual care home support teams and develop the long term service offer	30 September 2019	

Action Plan		Due Date	Status
Final model proposals due October and links to the transformation scheme review			
AC1909.D	Monitor and report on service quality across Regulated social care providers	31 March 2020	
This is now business as usual - in place			
AC1910 Review the home care providers specification and ability to deliver new models of home care on a neighbourhood basis		31 March 2020	
Ref.	Name	Due	Status
AC1910.A	Design new model of care using wellbeing team principles	30 September 2019	
Wellbeing work to be deferred to 20/21 due to volume of work needed			
AC1910.B	Develop a provider market dashboard to monitor the impact of personalisation on the market	30 September 2019	
In place- Governance and business support have developed and launched -quarterly production of comms dashboard is now business as usual			
AC1910.C	Review the new neighbourhood based contracts for home care provision	31 March 2020	
Review complete- homecare providers deliver in line with contract			
AC1910.D	Develop community assets as alternatives to statutory service provision	31 March 2020	
On track- this has been launched with a number of micro enterprises established			
AC1910.E	Test a new model of care e.g. wellbeing teams	31 March 2020	
Wellbeing work has been deferred to 20/21. However, the integrated neighbourhood teams work to a strengths based model which has been embedded and proving successful			

Action Plan		Due Date	Status
AC1910.F	Work with GM to develop the enhanced worker role and consider potential for local implementation	31 March 2020	
This is part of the GM workforce strategy. Work is led by GM along with engagement with clinical networks and care associations			
AC1910.G	Work with the providers to modernise their business models	31 March 2020	
Work has commenced on performance dashboard utilisation and linked to the accommodation strategy			
AC1911 In partnership with colleagues in housing, health and social care to needs assess, scope and deliver an agreed approach to supported housing		31 March 2020	
Ref.	Name	Due	Status
AC1911.A	Reviewing the current approach to commissioning supported housing and homelessness services with housing, health and social care colleagues	01 June 2019	
Review was completed in Q1			
AC1911.B	Publish an integrated accommodation strategy for Rochdale to include a Market position statement for the borough	31 March 2020	
Ongoing work. Workshops are underway and advancing. The market position statement will be produced following the strategy document			
AC1911.C	Working with the market to develop and implement new models of supported living accommodation including:-Lady Barn supported tenancy scheme	31 March 2020	
A review is underway to understand the tenancy arrangements and is linked to the RAS work			
AC1911.D	Complex needs site for Autism - linked to NHSE capital bid	31 March 2020	
The developer has revised the funding model to achieve delivery outside the NHSE bid. Officers are working with developer to finalise			
AC1911.E	Cherwell supported tenancy for vulnerable adults	31 March 2020	

Action Plan		Due Date	Status
The funding model is currently being worked through and is linked to the accommodation strategy. The expected timeline on this is winter 20/21			
AC1911.F	Support the mobilisation and transition to new provision and models of care	31 March 2020	
This project is linked to the accommodation strategy with specific working groups for older people and long term supported living needs			
AC1912	Ensure robust clear processes for the management of Adult social care contracts	31 March 2020	
Ref.	Name	Due	Status
AC1912.A	Review current internal process for adult care provider contracts and spot purchases	30 June 2019	
A consultation event with providers was successfully held in April. Plans are on schedule to recommission services in line with the Commissioning Intentions report from February 2019. This was completed in Q1.			
AC1912.B	Scope the potential for moving to more automated monitoring processes	31 March 2020	
Scope is complete Costing with the service provide Liquid logic have been explored with plan in progress			
AC1912.C	Introduce quarterly assurance reports on contract monitoring	31 May 2019	
Reports have been developed and to be presented to ASC partnership board from September			
AC1912.D	Deliver automated arrangements for contract management for adult care and support	31 March 2020	
Plans are being progressed and on track			
AC1913	Review of the commissioning cycle and put in place a 3 year plan for the commissioning of Adult care contracts to secure longer term stability of the system	31 January 2020	

Action Plan		Due Date	Status
Ref.	Name	Due	Status
AC1913.A	Compliant with procurement legislation	31 May 2019	
Commissioning cycle has been agreed at ICD.			
AC1913.B	Clear accountability and decision making in line with council procedures	30 September 2019	
Internal audit will be reviewing the processes in September with recommendations to be implemented following that			
AC1913.C	Reduction in the number of exemptions requested	31 January 2020	
The internal audit is due in September and is across all directorates. There have been a number of exemption reductions and key targets are in place			
AC1914 In line with section 48 of the Care Act 2014 develop a contingency plan in the event of a business failure of a regulated provider with a focus on: Home care and Residential care		31 October 2019	
Ref.	Name	Due	Status
AC1914.A	A plan is established that mitigates the impact of a provider failure and minimises the impact on customers/service users	30 September 2019	
This has been signed off by SMT and now with proof readers to be published in the next month			
AC1914.B	A clear operational protocol is in place	31 October 2019	
This is in place- now business as usual			