

TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM



ROCHDALE
BOROUGH COUNCIL

Township Ref

Service Ref

Township	Pennines	PTC/17/19	
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Name of Request Originator	Hamer Community Primary School		
Project Manager & Ext	Nathan McKendrey		
Completed by	Hannah Mills	Date Completed	07/11/19

A. DETAILS OF SCHEME

Scheme Name & Location	Calder Street extension of no waiting restrictions, installation of bollards, guard rails and pedestrian dropped crossing.
Scheme Description (include as much information as possible)	We have received reports from Hamer Community Primary School and PCSOs concerning the numerous car incidents due to parking at school times. A Township Officer has requested Highways look into this issue on behalf of Hamer School. It is understood that vehicles should drive into the school grounds using a one way system. This does not appear to be happening with vehicles indiscriminately parking along Calder Street causing congestion and damage to other vehicles.
Scheme comments from Highways	Highways recommend extending the no waiting and no loading restrictions both sides of Calder Street. Highways also plan to introduce a dropped crossing 15 metres North East from the junction of Calder Street with Albert Royds Street. Guard rail will be installed to guide pedestrians to the crossing point and prevent children from running from the pedestrian access gate into the carriageway. The combination of guard rail and bollards will be installed to prevent vehicles from mounting on to the footway. TRO – £4000 Civils (guardrail, bollards & dropped crossing) - £4000 Total - £8000
Desired Outcome (what is required by the scheme)	Reduce vehicles dropping off/picking up causing congested and hazardous driving and parking conditions at the school entrance.
Township Priorities Met	Place

Land Owner	Rochdale Council
Public Consultation	Yes
Proposed Source of Funding	Township Capital

B. ESTIMATE

Assumptions made during preparation of estimate

- The scheme content is fully understood by the Township Committee and has the full support of the Township Committee, especially the local ward councillors.
- There will be no amendments to the schemes once commissioning documents have been approved and signed off.
- The promotion of a Traffic Order is a statutory process and must be completed accordingly.
- The estimate does not include for dealing with or reporting back to committee any objections received during the legal process. To deal with objections may increase the cost due to staff time having to be expended.
- This estimate assumes that there will be no major amendments made to scheme at committee resulting the scheme requiring re-advertising.

Risks that may change estimate

- Objections being received during the legal process or amendments made to the scheme during its development will result in additional costs.
- The scheme requires amendments so as to satisfy the requirements of the emergency services or TfGM.
- Ward Councillors require further information, justification or scheme content.

Total Estimated Fees	£3,500 (TRO) + £500 (civils) = £4000		
Total Estimated Works Costs	£500 (TRO) + £3500 (civils) = £4,000		
**Total Cost Estimate valid for a 6 month period	£8,000		
Amount Approved by Township		Cost Code	

C. TIMESCALES

Estimated Start Date	To be assessed on receipt of the signed commissioning document.
Evidence	
<ul style="list-style-type: none"> • A start date will be identified once the commissioning document has been approved and received by Highways, this will be depend on staff availability and workload. • It is envisaged that a start date will be within 6 months of receiving the commission. • Evidence of the work commencing will be the expenditure of fees 	
Completion Date	Dependent on start date but will be at least 6 months after commencement of design
Evidence	
<ul style="list-style-type: none"> • A completion date will be dependent on the availability of staff both in Highways and Legal. • It will also be dependent on the level of objection should that be the case. • Evidence of the completion of works on site and settlement of final account. 	

D. AUTHORISATION

I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee

Date Committee Approved Scheme

Signature of Head of Service		Date	6.12.2019
Signature of Principal Townships Officer & Communities Manager		Date	
Signature of Township Chair		Date	

E. BENEFITS/OUTCOMES (FOR COMPLETION BY HIGHWAYS & ENGINEERING SERVICE ONLY)			
TAMP Objectives		LTP Criteria	
		Improve Safety	
Accessibility		Accident Reduction	
Condition		Reduce Congestion	
Township Priority		Improve Network	

*** Based on decision to proceed given in (timescale) and including scope/assumptions are correct.*

KEY

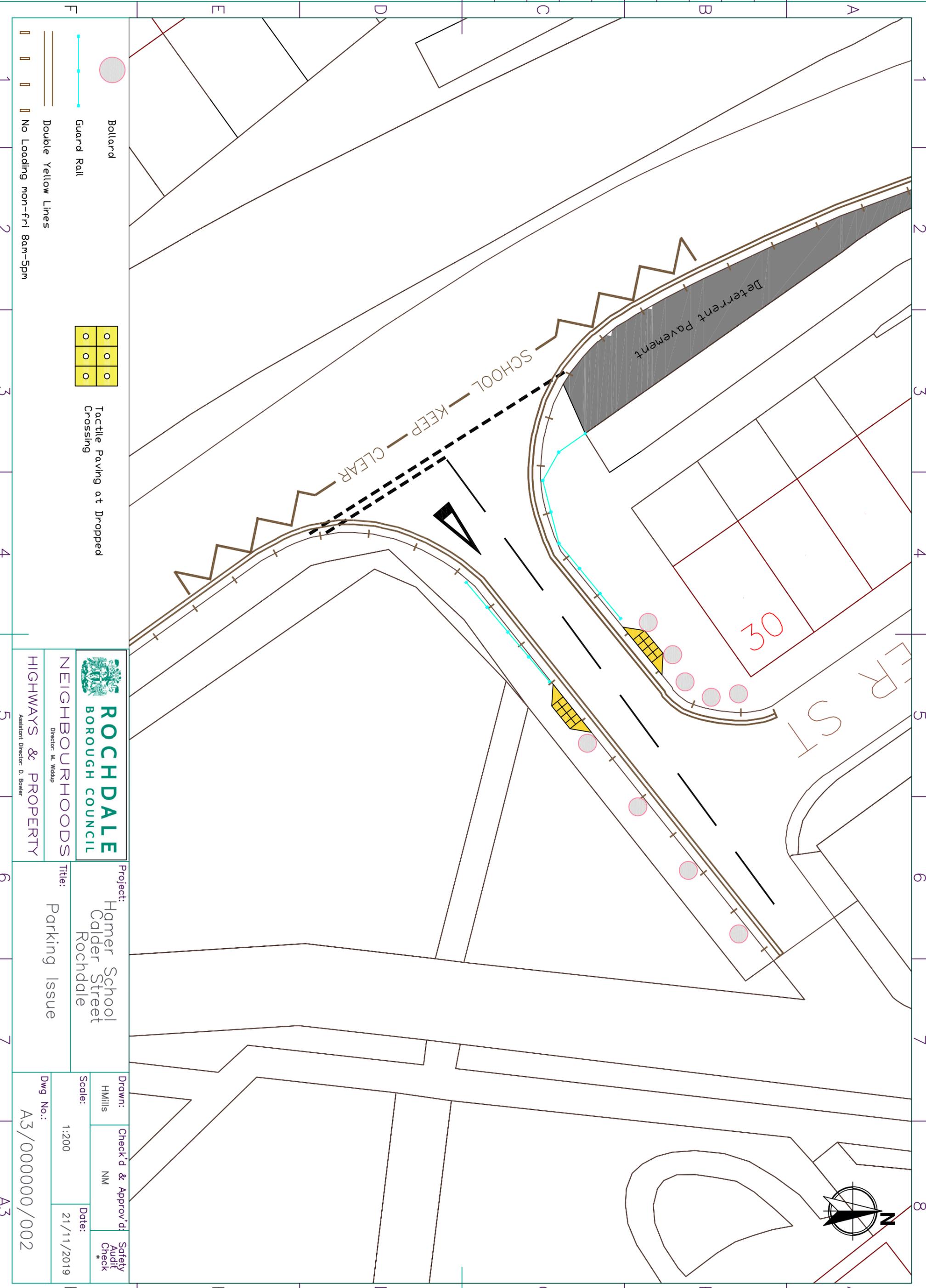
	To be completed by whoever receives the original proposal
	To be completed by Service/Provider after discussion with the Township Office
	To be completed by Township Councillor/Officer

SCALE WITH CAUTION AS DISTORTION CAN OCCUR

0 1 2 3 4 5 6 7 8 9 10cm

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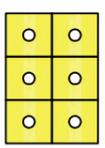


Bollard

Guard Rail

Double Yellow Lines

No Loading mon-fri 8am-5pm



Tactile Paving at Dropped Crossing



ROCHDALE
BOROUGH COUNCIL

NEIGHBOURHOODS
Director: M. Widdup

HIGHWAYS & PROPERTY
Assistant Director: D. Bower

Project:

Hamer School
Calder Street
Rochdale

Title:

Parking Issue

Drawn:

HMills

Check'd & Approv'd:

NM

Safety Audit Check *

Scale:

1:200

Date:

21/11/2019

Dwg No.:

A3/000000/002



1 2 3 4 5 6 7 8

F E D C B A

From: Sajda Sultana [REDACTED]
Sent: 12 June 2019 15:04
To: Tracey Knight
Subject: Hamer Primary School

Hello Tracey,

Further to our conversation on Monday I have outlined below some of the parking issues we are having at Hamer School.

Following many years of unsafe driving and parking around school, leading to complaints from members of the public and parents, we have recently experienced:

- 2 minor collisions on the school driveway involving cars
- a parent being skimmed by a car on a crossing at school.

Problems are exacerbated by poor car park design and lack of capacity. We are concerned that if problems persist, someone will be hurt.

A petition was sent to the police, highways, environmental health and GFM (the PFI facilities management company) in April 2019.

The PCSO's who visited the school on Monday suggested extending the yellow lines on Calder Street and possibly having bollards to deter drivers from parking on the pavement to the entrance into the school car park. Alan Shaw also said the drains were blocked and that there was a GPO box that drivers were parking on which if damaged would affect the phone lines in the area.

Any support or advice you can offer would be hugely appreciated as the safety of the children is our priority.

Kind regards

Sajda

[Sajda Sultana](#)
[School Business Manager](#)

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