

TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM (2019/20)



ROCHDALE
BOROUGH COUNCIL

Township Ref Service Ref

Township	Pennines	PCW/06/19	
Name of Request Originator	Councillor Aftab Hussain		
Project Manager & Ext	Chris Woods x 4615		
Completed by	Chris Woods	Date Completed	09/12/2019
A. DETAILS OF SCHEME			
Scheme Name & Location	Footway between 1-3 Ditton Mead Close		
Scheme Description (include as much information as possible)	To install 1no. bollard on the footway that runs between 1-3 Ditton Mead Close to prevent parking on the footway.		
Scheme comments from Highways	Highways support the proposal as it will remove parking from the footway.		
Desired Outcome (what is required by the scheme)	Installation of bollard to prevent parking.		
Township Priorities Met	Place		
Land Owner	Rochdale Council		
Public Consultation	Yes		
Proposed Source of Funding	Township Capital		

B. ESTIMATE

Assumptions made during preparation of estimate

None.

Risks that may change estimate

Complaints received which delay or alter the scheme.

Total Estimated Fees £25.00

Total Estimated Works Costs £125.00

****Total Cost Estimate valid for a 6 month period** £150.00

Amount Approved by Township

Cost Code

C. TIMESCALES

Estimated Start Date	Within 2 months of receiving commission
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(start date subject to commissioning within three months of application)

Evidence

Evidence: Bollard installed

Completion Date	Completion within 1 day of start date
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Evidence

Evidence: completion of works on site and settlement of final account

D. AUTHORISATION

I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee

Date Committee Approved Scheme	
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Signature of Head of Service		Date	
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Signature of Townships & Communities Manager		Date	
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Signature of Township Chair		Date	
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E. BENEFITS/OUTCOMES (FOR COMPLETION BY HIGHWAYS & ENGINEERING SERVICE ONLY)

TAMP Objectives		LTP Criteria	
		Improve Safety	X
Accessibility	X	Accident Reduction	
Condition		Reduce Congestion	
Township Priority		Improve Network	X

KEY

	To be completed by whoever receives the original proposal
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	To be completed by Service/Provider after discussion with the Township Office
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	To be completed by Township Councillor/Officer
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** Based on decision to proceed given in (timescale) and including scope/assumptions are correct.