

TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM



Township Ref	Service Ref
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Township	Rochdale	Township Ref	TC/35/19	Service Ref	
Name of Request Originator	Norden Ward Councillors				
Project Manager & Ext	Michael Buczman				
Completed by	Michael Buczman	Date Completed	11/02/2020		
A. DETAILS OF SCHEME					
Scheme Name & Location	Bin installation on Woodhouse Lane Norden				
Scheme Description (include as much information as possible)	<p>Purchase and installation of a closed top bin on Woodhouse Lane Norden</p> <p>Please see attached for exact location</p> <p>Gerard Proudman has confirmed staff availability to empty the bin</p>				
Desired Outcome (what is required by the scheme)	To reduce the amount of litter on Woodhouse Lane				
Township Priorities Met	Place				
Land Owner	Rochdale Council				
Public Consultation	No				
Proposed Source of Funding	Township Capital				

B. ESTIMATE

Assumptions made during preparation of estimate

X1 installation of closed top 'Derby' style bin into tarmac - £399.30

Risks that may change estimate

Total Estimated Fees	£133.30
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Total Estimated Works Costs	£266.00
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Total Cost	£399.30
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Amount Approved by Township	£	Cost Code	
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C. TIMESCALES

Estimated Start Date	May 2020
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(start date subject to commissioning within three months of application)

Evidence

Approx. 8 – 10 weeks lead time for manufacture and delivery (from point of order). Also dependent upon landscape team availability.

Completion Date	June 2020
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Evidence

D. AUTHORISATION

I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee

Date Committee Approved Scheme	
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Signature of Head of Service		Date	11/2/20
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Signature of Townships & Communities Manager		Date	
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Signature of Township Chair		Date	
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KEY

	To be completed by whoever receives the original proposal
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	To be completed by Service/Provider after discussion with the Township Office
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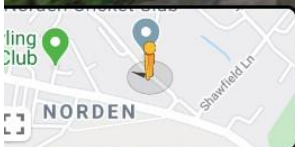
	To be completed by Township Councillor/Officer
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31 Woodhouse Ln

Rochdale, England

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