

TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM



ROCHDALE
BOROUGH COUNCIL

Township Ref

Service Ref

Township	Rochdale	RP/37/19	
Name of Request Originator	Councillor Farnell and Councillor Meredith		
Project Manager & Ext	Megan Jones		
Completed by	Megan Jones	Date Completed	4/2/20
A. DETAILS OF SCHEME			
Scheme Name & Location	Balderstone Park ornate metal fence to Oldham Road frontage		
Scheme Description (include as much information as possible)	<p>To supply and install a bespoke ornate fence along Oldham Road frontage to Balderstone park from the main entry gate to the first house at junction with Broad Lane. The final design and specification is to be agreed with Ward Councillors.</p> <p>Supply and install costs £13,400 Project management & admin fees at 10% £1,340 Maintenance fees to ensure 20yrs good condition at 10% £1,340</p>		
Desired Outcome (what is required by the scheme)	Improve perimeter treatment to the park and deter youths from throwing objects at passing cars from the park		
Township Priorities Met	Place		
Land Owner	Rochdale Council		
Public Consultation	Yes		
Proposed Source of Funding	Township Revenue		

B. ESTIMATE

Assumptions made during preparation of estimate

Contractor estimate for bespoke fencing.

Risks that may change estimate

Price of steel is very volatile

Total Estimated Fees	£2,680		
Total Estimated Works Costs	£13,400		
Total Cost	£16,080		
Amount Approved by Township	£	Cost Code	

C. TIMESCALES

Estimated Start Date 15/3/20

(start date subject to commissioning within three months of application)

Evidence

Quotes obtained and order raised

Completion Date

1/6/20

Evidence

Work completed on site

D. AUTHORISATION

I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee

Date Committee Approved Scheme

Signature of Head of Service



Date

4/2/20

Signature of Townships & Communities Manager

Date

Signature of Township Chair

Date

KEY

	To be completed by whoever receives the original proposal
	To be completed by Service/Provider after discussion with the Township Office
	To be completed by Township Councillor/Officer