

# TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM



**ROCHDALE**  
BOROUGH COUNCIL

Township Ref

Service Ref

<b>Township</b>	Rochdale	<b>Township Ref</b>	RP/44/19	<b>Service Ref</b>	
<b>Name of Request Originator</b>	Ward members				
<b>Project Manager &amp; Ext</b>	Nathan McKendrey				
<b>Completed by</b>	Andrew Cowell	<b>Date Completed</b>	17 Feb 20		
<b>A. DETAILS OF SCHEME</b>					
<b>Scheme Name &amp; Location</b>	Speed surveys and traffic calming study – Martlet Avenue, Rochdale				
<b>Scheme Description (include as much information as possible)</b>	<p>Ward members have received complaints about the speed of vehicles travelling along Martlet Avenue, Rochdale, and wish to investigate a new scheme to introduce road humps.</p> <p>Martlet Avenue is situated in a large residential area and is the main spine road serving the housing estate positioned between Norden Road and Bamford Way. There are no residential properties which front on to the road. The road is already subject to a 20mph speed limit enforced with 20mph repeaters signs.</p> <p>The proposal would include undertaking two speed surveys to determine the average speed of vehicles travelling along Martlet Avenue. The results would then be discussed with ward members. If necessary, a road hump design, including signage, would then be devised with the aim of reducing the average speed of vehicles in line with the speed limit. The estimate is based on 9 round top road humps constructed at 70m spacing with the first humps 25m in from each end.</p>				
<b>Scheme comments from Highways</b>	Highways fully support any restrictions on the highway that improve the safe and efficient movement of traffic.				
<b>Desired Outcome (what is required by the scheme)</b>	A safe and efficient highway.				
<b>Township Priorities Met</b>	Place				
<b>Land Owner</b>	Rochdale Council				
<b>Public Consultation</b>	Yes				
<b>Proposed Source of Funding</b>	<del>Select source of funding</del> Township Revenue				

## B. ESTIMATE

### Assumptions made during preparation of estimate

- The scheme content is fully understood by the Township Committee and has the full support of the Township Committee, especially the local ward councilors.
- There will be no amendments to the schemes once commissioning documents have been approved and signed off.
- The promotion of a Traffic Order is a statutory process and must be completed accordingly.
- The estimate does not include for dealing with or reporting back to committee any objections received during the legal process. To deal with objections may increase the cost due to staff time having to be expended.
- This estimate assumes that there will be no major amendments made to scheme at committee

resulting the scheme requiring re-advertising.

#### Risks that may change estimate

- Objections being received during the legal process or amendments made to the scheme during its development will result in additional costs.
- The scheme requires amendments so as to satisfy the requirements of the emergency services or TfGM.
- Ward Councillors require further information, justification or scheme content.

**Total Estimated Fees**

£4000

**Total Estimated Works Costs**

£13,500

**\*\*Total Cost**

**Estimate valid for a 6 month period**

£17,500

**Amount Approved by Township**

**Cost Code**

#### C. TIMESCALES

**Estimated Start Date**

To be assessed on receipt of the signed commissioning document.

#### Evidence

- A start date will be identified once the commissioning document has been approved and received by Highways, this will be depend on staff availability and workload.
- It is envisaged that a start date will be within 6 months of receiving the commission.
- Evidence of the work commencing will be the expenditure of fees

**Completion Date**

Dependent on start date but will be at least 6 months after commencement of design

#### Evidence

- A completion date will be dependent on the availability of staff both in Highways and Legal.
- It will also be dependent on the level of objection should that be the case.
- Evidence of the completion of works on site and settlement of final account.

#### D. AUTHORISATION

**I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee**

**Date Committee Approved Scheme**

**Signature of Head of Service**

**Date**

26.2.20

**Signature of Principal Townships  
Officer & Communities Manager**

**Date**

**Signature of Township Chair**

**Date**

#### E. BENEFITS/OUTCOMES (FOR COMPLETION BY HIGHWAYS & ENGINEERING SERVICE ONLY)

TAMP Objectives		LTP Criteria	
		Improve Safety	
Accessibility		Accident Reduction	
Condition		Reduce Congestion	x
Township Priority		Improve Network	x

*\*\* Based on decision to proceed given in (timescale) and including scope/assumptions are correct.*

**KEY**

	To be completed by whoever receives the original proposal
	To be completed by Service/Provider after discussion with the Township Office
	To be completed by Township Councillor/Officer