

HEYWOOD TOWNSHIP FUND 2020/21 APPLICATION FORM



ROCHDALE
BOROUGH COUNCIL

REF
HTC/02/20

Please read the **Terms & Conditions** and **Guidance for Applicants**. If you need advice or support to complete your application form, please contact Heywood Township Office.

SECTION 1 – NAME OF PROJECT

Name of project	Sandon House Isolation to Inclusion
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SECTION 2 - APPLICANT DETAILS

a) Name of organisation	Sandon House Community Centre
b) Type of organisation	

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Voluntary/ community	Registered charity	Sports/ leisure club	Limited company	Private company	Social enterprise	Other type

c) How many members do you have?	175+
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d) Aims and objectives of your organisation and activities or services it provides

Sandon House is a non-profit Community Centre which returns all profits back to the community based in the heart of Heywood. It is run and maintained on a totally voluntary basis without any funding from the local authority. There were before lockdown luncheon clubs on Monday, Wednesday Thursday which offered home cooked meals for reduced prices together with entertainment and activities to promote social inclusion and wellbeing. The links that Sandon House has created, nurtured and fostered in the community has developed a Centre that provides inclusion for older members of the community who would otherwise be isolated at home, they have a camaraderie at Sandon House and they looked forward to their luncheon clubs and entertainment that was provided. Since lockdown and social distancing we looked at how we could help support our local community, and for the first 4 weeks we supplied and delivered meals on a Thursday evening free of charge (approx 130 – 150), and then from week 5 we applied a small charge of £2.50 (although about 35% are vulnerable families and there is no charge still). As we lost our income and we receive no government funding we applied to the big lottery and received funding for 6 months to cover our running costs and we have set up the meals to be delivered on Thursday evenings & Monday lunchtimes with a view to introducing a pre booked luncheon club for 20 once a week, with entertainment and activities, but adhering to social distancing rules and regulations. We are currently having alterations carried out to create a separate entrance and exit.

e) Contact name	Stephen McLoughlin
f) Contact telephone	██████████ ██████████
g) Contact address and postcode	Sandon House Community Centre Sandon House Taylor Street Heywood OL10 1EF
h) Email address	████████████████████
i) Web address	www.sandonhouse.org

SECTION 3 – ORGANISATION FINANCES

a) Have you applied for or received a Township grant before?

Yes

No

b) If you have answered yes to question a), please give details below

2018/2019 refurbishments to lounge

Information entered from Heywood Township Office records:

£3,250 awarded in July 2018 - HTC/07/18 Sandon House function room upgrade

£4,000 awarded in October 2017 – HTC/09/17 Sandon House training room upgrade

£500 awarded in June 2016 - HW/01/16 New flooring to complete refurbishment of Sandon House main hall

£1,742.90 awarded in June 2015 – HP/05/15 Equipment for community cafe

c) Does more than 50% of your annual base budget/income come from Rochdale Council?

Yes

No

If yes, detail below the amounts received and Council Services providing budget/income to your organisation (a copy of your application will be forwarded to your relevant Link Officer for their comments)

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SECTION 4 – PROJECT FINANCES

a) Cost of project

£1643.98

b) Amount of grant required

£1500.00

c) Amount from other sources

£143.98

d) Details of other funding

Funder	What they may fund	Dates of funding decisions
Funds already holding		

e) Breakdown of proposed expenditure relating to the grant funds required (enclose quotations, cost estimates or extracts from websites/catalogues. Costs for items to include VAT only if your organisation cannot claim VAT back from HM Revenue and Customs).	
Expenditure item	Cost
Dishwasher Installation	£1427.98 inc Vat £216.00 inc Vat
TOTAL	£1643.98

SECTION 5 – ABOUT THE PROJECT AND JUSTIFICATION

Details of the proposed project and what benefits will this project bring for participants, organisation, group or wider community?

Since lockdown and social distancing we looked at how we could help support our local community, and for the first 4 weeks we supplied and delivered meals on a Thursday evening free of charge (approx 130 – 150), and then from week 5 we applied a small charge of £2.50 (although about 35% are vulnerable families and there is no charge still). As we lost our income and we receive no government funding we applied to the big lottery and received funding for 6 months to cover our running costs and we have set up the meals to be delivered on Thursday evenings & Monday lunchtimes with a view to introducing a pre booked luncheon club for 20 once a week, with entertainment and activities, but adhering to social distancing rules and regulations. We are currently having alterations carried out to create a separate entrance and exit. We have realised since starting the operation that the preparation before and cleaning down after the meals have been cooked is a mammoth task working in a confined kitchen and adhering to social distancing rules and the volunteers/staff committee have decided the best and safest way to alleviate part of the problem would be to install a commercial dishwasher. Unfortunately when we applied for lottery funding we hadn't foreseen this problem and hadn't applied for extra funding and are currently unable to secure the funding elsewhere. This would alleviate a lot of pressure from our volunteers & staff and would in turn benefit the wider community, particularly the most vulnerable.

Project start date	ASAP	Project completion date	One week after funding
How many people in Heywood will benefit from this project?			200/300

SECTION 6 – SUPPORTING DOCUMENTATION



Please supply the following documents when you submit your application. **IF YOU DO NOT SUPPLY THESE DOCUMENTS, WE WILL NOT BE ABLE TO PROCESS YOUR APPLICATION.** Please tick the boxes to show which documents you have attached to this application.

a) Annual accounts and bank statement(s)	<input checked="" type="checkbox"/>
b) Constitution/governing document	<input checked="" type="checkbox"/>
c) If your project works with children and young people under 18 years old or vulnerable adults, please confirm your organisation has the following:	
Child protection policies and procedures	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
Disclosure & Barring Service (DBS) checked staff and volunteers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
d) Quotes/estimates/extracts from websites/catalogues for proposed expenditure	<input checked="" type="checkbox"/>

SECTION 7 - DECLARATION

We, the undersigned agree to:

- Abide by Heywood Township Funds Terms and Conditions.
- No expenditure being incurred on this project prior to the grant decision being given.
- Certify that the information contained in this application is correct and that we are authorised by the organisation to accept these conditions on their behalf.
- Use funds, if granted, only as specified in this application, unless receiving authorisation from Heywood Township Office to make changes.
- Send the invoices/receipts for all payments made with this grant along with the completed Project Evaluation Form to the Heywood Township Office.
- Agree to participate in monitoring, auditing and evaluation related to this fund.
- Highlight the support of Heywood Township in all publicity material and agree to Rochdale Council's use of the organisation's name and photographs for promotional purposes.
- Inform Heywood Township Office immediately if either signatory leaves the organisation or can no longer fulfil their responsibilities, or someone else takes over responsibility for the grant on behalf of the organisation.

Contact Person		Organisation Chair or Treasurer (Different from Contact Person)	
Signature		Signature	
Full name	Stephen McLoughlin	Full name	Christine Downham-Clarke
Position	Secretary	Position	Chair
Date	15/06/2020	Date	15/06/2020

Before you send your application to us, please check that you have:

- answered all the relevant questions and
- enclosed all the information requested:
 - Annual accounts/Bank statement(s)
 - BACS form
 - Constitution/governing document
 - Quotations/cost estimates/extracts from websites/catalogues


Please send your completed application form and supporting documents to the Heywood Township Office Email: heywood.township@rochdale.gov.uk and sharron.worrall@rochdale.gov.uk



AddedCompare | Add to Wishlist



SKU: 873 | MPN: E80XD

Please choose your warranty in options 



In Stock

Product Specifications

Brand	Prodis
Category	500mm Basket Dishwashers (18 plates)

Availability	In Stock
MPN	E80XD
Power	6.5 kW
Warranty	Manufacturers 2 years parts only
Weight	44 KG
Power Supply	Hardwired - This unit requires a hardwired electrical supply to be installed by a qualified electrician
Plate Capacity	18
Width (External)	550mm
Height (External)	835mm
Depth (External)	600mm
Finish	Stainless Steel
Basket Size	500mm
Break Tank	No
Integral Water Softener	Optional (see options)
Built In Drain Pump	No
External Rinse Boost Pump	Optional (see options)
Loading Height	360mm
Number of Baskets	1
Packaged Width	650mm
Packaged Height	935mm
Packaged Depth	700mm

Packaged Weight | 56 KG

Prodis E80XD 18 Plate High Capacity Dishwasher - 500mm Basket

RRP: £2,000.00

SAVE: £810.01

Add to Quote

£1,427.99

£1,189.99

inc. vatexc. vat

Total Price: £1,427.99 inc. VAT1,189.99 exc. VAT

Add to Basket

Lease from £6.65 per week

2-3 Working Days FREE Delivery Available



£2,500 Buyer Protection With our money-back guarantee

Select Model: Gravity Drain

E80XD Gravity Drain E80XDP Drain Pump +£197.00



64%

Commercial Dishwasher Premium 500mm basket 20 baskets/hour Built-in water softener Break tank
Drain Pump Detergent dosing pump | Adexa ADX50BWS

Break Tank500x500mm Basket

[Click Image for Gallery](#)

Brand: Adexa

Product Code: ADX50BWS

Availability: In Stock

(£4,332.00 £1,558.80 incl VAT)

£1,299.00

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[DESCRIPTION](#)

[SPECIFICATION](#)

[REVIEWS \(0\)](#)

GENERAL INFORMATION

High quality, premium and fully equipped professional undercounter dishwasher for hotels, bakeries, pubs, shops, restaurants and other commercial catering establishments.

Single-skinned cabinet with double-skinned door.

Made in Italy

With break tank

With built-in water softener

With drain pump

With detergent dosing pump

Low noise

Easy-clean-filter system.

Two stainless-steel wash arms and two rinse arms made of composite material, independent and rotary.

Tank and door made of stainless steel AISI 304.

Removable cylindrical stainless-steel tank filter for waste collection

Adjustable rinse aid dosing unit.

Micro security door.

Electromechanical control panel

Cycle: 180 sec (20 baskets/h)

Basket size: 500 x 500 mm

Wash pump power: 0.4 kW

Wash pump capacity: 261 litres/min

Element power (tank): 2.5 kW

Element power (boiler): 3.5 kW

Water supply temperature: +55°C

Water supply pressure: 200 - 400 kPa

Water supply hardness max: min. 7 max. 12°f

Washing temperature: +55°C

Rinsing temperature: +82°C

Capacity tank: 25 litres

Capacity boiler: 5.5 litres

Water consumption per cycle: 2.5 litres

Sound emission: 62 dB(A)

Total power: 3.9 kW

Power supply: 230V / 1N / 50Hz

Included accessories

Baskets; 1x18 plates rack, 1 universal basket, 1 cutlery rack

Hoses (1 for each); Water connection, Drain, Transparent rinsing production

QUOTE



16/06/2020

Sando House

Taylor St

Heywood

Work to be carried out-

Supply and fit new water and waste pipework with required service values for new dishwasher.

Install supplied dishwasher.

Total cost of materials and labour £180 + VAT @20%

