

Report to Council



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| Date of Meeting | 14 October 2020 |
| Portfolio | Cabinet Member for Resources |
| Report Author | Director of Resources |
| Public/Private Document | Public |

Appointment of Monitoring Officer

Executive Summary

1. The current Monitoring Officer will be retiring from the Council at the end of December 2020. The Council is required to appoint a Council officer to discharge the statutory function. A recruitment process to identify a successor has taken place during September and October and a preferred candidate has been identified.

Recommendation

2. That Asif Ibrahim be appointed as the Council's Monitoring Officer in accordance with the Local Government & Housing Act 1989 with effect from 1 January 2021.

Reason for Recommendation

3. The Council must act in a timely manner and take appropriate steps to designate a Monitoring Officer in compliance with Section 5 of the Local Government & Housing Act 1989.

Key Points for Consideration

4. David Wilcock, the current Monitoring Officer, will be retiring from the Council at the end of December 2020, after some 6 years.
5. Under Section 5 of the Local Government & Housing Act 1989 as amended by paragraph 24 of Schedule 5 Local Government Act 2000 ('the Act'), there is a duty on the Council to designate one of its officers as the Monitoring Officer to discharge the functions set out in the Act.
6. A recruitment process has been undertaken during September and October, involving Leadership Team, elected members and stakeholders. Following

completion of that process Asif Ibrahim has been identified as the preferred candidate for appointment to the post of the Assistant Director (Legal, Governance & Workforce) which incorporates the role of Monitoring Officer.

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| Costs and Budget Summary |
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7. Salary costs will be funded from within the existing approved staffing budget.

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| Risk and Policy Implications |
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8. The appointment of a Monitoring Officer is a statutory requirement.

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| Consultation |
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9. Members of Cabinet, the Shadow Portfolio Holder and stakeholders.

| Background Papers | Place of Inspection |
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| 10. The background papers contain exempt information. | |
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