

TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM



ROCHDALE
BOROUGH COUNCIL

Township Ref

Service Ref

Township	Pennines	PF/04/20	
Name of Request Originator	Councillors Besford & Hartley		
Project Manager & Ext	Chris Woods [REDACTED]		
Completed by	Chris Woods	Date Completed	20/08/2020
A. DETAILS OF SCHEME			
Scheme Name & Location	BEAT Survey for Residents Only Parking		
Scheme Description (include as much information as possible)	A BEAT Survey is completed by making a note of all the registration marks of vehicles parked within a specified area every 1-2hours. In this instance it has been requested for Leighton Avenue, Knowl View and Dale View.		
Scheme comments from Highways	The results of a BEAT survey can be used to determine which streets are affected by cars parked that are not part of the local traffic, typically a commuter or a visitor who parks on a street travels to work or for leisure and returns to their vehicle and leaves. The survey is important because it identifies the need and any potential problems that a Residents Parking Permit Scheme may cause. It is also important because it provides the Council with robust justification for removing the highway rights of all other road users and provides a privilege to residents only.		
Desired Outcome (what is required by the scheme)	A brief summary report with Officer recommendation will identify if there is a quantifiable problem and if that problem could be solved by other waiting restrictions in the first instance as per the Residents Parking Policy. The survey will inform the report with; <ul style="list-style-type: none"> • If 75% or more of households have off street parking for 2 or more vehicles • Where the road fails to achieve the following standards; • A two way non-strategic road where the road width is less than 6.7m • A one way road where the road is less than 5.5m in width. • Extent of problem • If 75% of the kerb side space is un-available for more than 3 hours per day. 		
Township Priorities Met	Place		
Land Owner	Rochdale Council		
Public Consultation	No		
Proposed Source of Funding	Township Revenue		

B. ESTIMATE

Assumptions made during preparation of estimate

This cost is for 1 BEAT survey on 1 day of the week.

It is very difficult to time a BEAT with unexpected good/bad weather and/or an event at a destination. it may therefore be challenging to find an appropriate survey date that meets everyone's expectations in terms of what is viewed by the Officers on the day of the BEAT survey.

Risks that may change estimate

Requests to undertake several BEAT surveys covering a number of different days/weather/events.			
Total Estimated Fees	£2,000		
Total Estimated Works Costs	£0		
**Total Cost	£2,000		
Amount Approved by Township		Cost Code	

C. TIMESCALES	
Estimated Start Date	01/10/2020
<i>(start date subject to commissioning within three months of application)</i>	
Evidence	
Start within six months of receiving commission.	
Completion Date	20/11/2020
Evidence	
Report submitted to ward Members for consideration of next steps.	

D. AUTHORISATION			
I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee			
Date Committee Approved Scheme			
Signature of Head of Service		Date	
Signature of Townships & Communities Manager		Date	
Signature of Township Chair		Date	

E. BENEFITS/OUTCOMES (FOR COMPLETION BY HIGHWAYS & ENGINEERING SERVICE ONLY)			
TAMP Objectives		LTP Criteria	
		Improve Safety	
Accessibility		Accident Reduction	
Condition		Reduce Congestion	
Township Priority	X	Improve Network	

** Based on decision to proceed given in (timescale) and including scope/assumptions are correct.

KEY

	To be completed by whoever receives the original proposal
	To be completed by Service/Provider after discussion with the Township Office
	To be completed by Township Councillor/Officer