

TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM



Township Ref

Service Ref

Township	Pennines	PTC/02/20	HP-008167
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Name of Request Originator	Resident		
Project Manager & Ext	Nathan McKendrey		
Completed by	Emma Hartley	Date Completed	08/07/2020

A. DETAILS OF SCHEME

Scheme Name & Location	Proposed No Waiting at Any Time restrictions for junction protection Birch Road/Thimble Close, Rochdale.
Scheme Description (include as much information as possible)	A resident has reported problems with many vehicles parking on Birch Road at the junction with Thimble Close obstructing sight lines when trying to exit Thimble Close onto Birch Road. The only solution is to prevent parking by way of introducing No Waiting at Any Time restrictions at the junction.
Scheme comments from Highways	Highways support the safe and efficient movement of traffic along its highway network.
Desired Outcome (what is required by the scheme)	Safe movement of vehicles and unrestricted visibility.
Township Priorities Met	Place

Land Owner	Rochdale Council
Public Consultation	Yes
Proposed Source of Funding	Township Capital

B. ESTIMATE

Assumptions made during preparation of estimate

- The scheme content is fully understood by the Township Committee and has the full support of the Township Committee, especially the local ward councilors.
- There will be no amendments to the schemes once commissioning documents have been approved and signed off.
- The promotion of a Traffic Order is a statutory process and must be completed accordingly.
- The estimate does not include for dealing with or reporting back to committee any objections received during the legal process. To deal with objections may increase the cost due to staff time having to be expended.
- This estimate assumes that there will be no major amendments made to scheme at committee resulting the scheme requiring re-advertising.

Risks that may change estimate

- Objections being received during the legal process or amendments made to the scheme during its development will result in additional costs.
- The scheme requires amendments so as to satisfy the requirements of the emergency services or TfGM.

<ul style="list-style-type: none"> Ward Councillors require further information, justification or scheme content. 			
Total Estimated Fees		£3500	
Total Estimated Works Costs		£500	
**Total Cost Estimate valid for a 6 month period		£4000	
Amount Approved by Township		Cost Code	

C. TIMESCALES	
Estimated Start Date	To be assessed on receipt of the signed commissioning document.
Evidence	
<ul style="list-style-type: none"> A start date will be identified once the commissioning document has been approved and received by Highways, this will depend on staff availability and workload. It is envisaged that a start date will be within 6 months of receiving the commission. Evidence of the work commencing will be the expenditure of fees 	
Completion Date	Dependent on start date but will be at least 6 months after commencement of design
Evidence	
<ul style="list-style-type: none"> A completion date will be dependent on the availability of staff both in Highways and Legal. It will also be dependent on the level of objection should that be the case. Evidence of the completion of works on site and settlement of final account. 	

D. AUTHORISATION			
I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee			
Date Committee Approved Scheme			
Signature of Head of Service		Date	
Signature of Townships & Communities Manager		Date	
Signature of Township Chair		Date	

E. BENEFITS/OUTCOMES (FOR COMPLETION BY HIGHWAYS & ENGINEERING SERVICE ONLY)			
TAMP Objectives		LTP Criteria	
		Improve Safety	/
Accessibility	/	Accident Reduction	/
Condition		Reduce Congestion	
Township Priority		Improve Network	/

** Based on decision to proceed given in (timescale) and including scope/assumptions are correct.

KEY

	To be completed by whoever receives the original proposal
	To be completed by Service/Provider after discussion with the Township Office
	To be completed by Township Councillor/Officer