

TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM



ROCHDALE
BOROUGH COUNCIL

Township Ref

Service Ref

Township	Pennines		PTC/05/20	
Name of Request Originator	Ward Councillors			
Project Manager & Ext	To be confirmed: Post currently vacant			
Completed by	Ian Trickett	Date Completed	30/9/20	
A. DETAILS OF SCHEME				
Scheme Name & Location	Stonie Heyes Play area expansion			
Scheme Description (include as much information as possible)	<p>Ward Members have requested the existing Stonie Heyes Play area be expanded with additional equipment so it can cater for the amount of children using the playground. .</p> <p>Project is to extend the fenced area and install an additional accessible roundabout and see-saw unit plus safety surfacing. This will require an additional gate and post installation safety inspection fee.</p> <p>Total cost £20,400</p> <p>EM Service will absorb the additional inspection and maintenance costs as these are basic core provision equipment. If Township had wanted luxury top up items then an equivalent revenue cost to maintain would have been sought.</p>			
Desired Outcome (what is required by the scheme)	Complete revamp of landscaping to provide design that will look good for future decades and provide a sense of civic pride.			
Township Priorities Met	Place			
Land Owner	Rochdale Council			
Public Consultation	Yes			
Proposed Source of Funding	Township Capital			

B. ESTIMATE

Assumptions made during preparation of estimate


Cost of contractor work

Risks that may change estimate

Works will need to go out to tender

Total Estimated Fees	£		
Total Estimated Works Costs	£20,400		
Total Cost	£20,400		
Amount Approved by Township	£	Cost Code	

C. TIMESCALES	
Estimated Start Date	30/11/20
<i>(start date subject to commissioning within three months of application)</i>	
Evidence	
<i>Works quoted and order raised</i>	
Completion Date	25/1/20
Evidence	
Work completed on site	

D. AUTHORISATION			
I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee			
Date Committee Approved Scheme			
Signature of Head of Service		Date	30/9/20
Signature of Townships & Communities Manager		Date	
Signature of Township Chair		Date	

KEY

	To be completed by whoever receives the original proposal
	To be completed by Service/Provider after discussion with the Township Office
	To be completed by Township Councillor/Officer