

# TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM



Township Ref

Service Ref

Township	Pennines	PTC/06/20	
Name of Request Originator	Littleborough Lakeside Ward Councillors		
Project Manager & Ext	Wayne Joynes [REDACTED]		
Completed by	Ian Trickett [REDACTED]	Date Completed	21/9/20
<b>A. DETAILS OF SCHEME</b>			
Scheme Name & Location	Hollingworth Lake far-side Play Area		
Scheme Description (include as much information as possible)	<p>This additional play area was installed with external funding and EM Service agreed to carry out free of charge safety inspections and minor repairs until equipment / site needed major investment. At this stage back to Township / Friends / Ward Members to seek additional funding.</p> <p>Safety inspections show the site is now at a stage where major investment is required for a major upgrade to safety surfacing and fencing plus replacing ropes so that play area is safe to use. Quote obtained for the work:</p> <ul style="list-style-type: none"> <li>• Provide and install new wooden Fencing where currently none</li> <li>• Install Bounded Rubber Mulch under all the wooden trail</li> <li>• Replace all the ropes on the trail</li> </ul> <p>Total £14,984</p> <p>Link4Life are investigating if RSPCA will meet some or all of the costs as part of wider Hollingworth Lake project. Early signs are positive. If funding is obtained from RSPCA, EM Service will give Township the option to take back the money or to enable EM Service to spend it on another Hollingworth Lake project or Play project in Pennines.</p>		
Desired Outcome (what is required by the scheme)	Play area back to meeting safety standards		
Township Priorities Met	Place		
Land Owner	Rochdale Council		
Public Consultation	No		
Proposed Source of Funding	Township Capital		

## B. ESTIMATE

### Assumptions made during preparation of estimate

Project costs per quote

### Risks that may change estimate

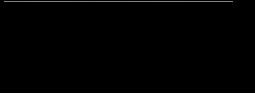
Unexpected find on site, any extra costs to be met by EM Service. EM Service will also meet cost of post installation safety inspection.

<b>Total Estimated Fees</b>		£0	
<b>Total Estimated Works Costs</b>		£14,984	
<b>Total Cost</b>		£14,984	
<b>Amount Approved by Township</b>	£	<b>Cost Code</b>	

### C. TIMESCALES

<b>Estimated Start Date</b>	15/11/20
<i>(start date subject to commissioning within three months of application)</i>	
<b>Evidence</b>	
Works started on-site.	
<b>Completion Date</b>	
<b>Evidence</b>	
Approx. 8 – 10 weeks lead time for manufacture and delivery (from point of order). Also dependent upon landscape team availability.	

### D. AUTHORISATION

<b>I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee</b>			
<b>Date Committee Approved Scheme</b>			
<b>Signature of Head of Service</b>		<b>Date</b>	21/9.20
<b>Signature of Townships &amp; Communities Manager</b>		<b>Date</b>	
<b>Signature of Township Chair</b>		<b>Date</b>	

#### KEY

	To be completed by whoever receives the original proposal
	To be completed by Service/Provider after discussion with the Township Office
	To be completed by Township Councillor/Officer