

# TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM



Township Ref

Service Ref

<b>Township</b>	Pennines	PTC/10/20	
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<b>Name of Request Originator</b>	Resident/Highways		
<b>Project Manager &amp; Ext</b>	Nathan McKendrey		
<b>Completed by</b>	Emma Hartley	<b>Date Completed</b>	15/09/2020

## A. DETAILS OF SCHEME

<b>Scheme Name &amp; Location</b>	William Street, Wardle - Extension of existing No Waiting At Any Time Restrictions
<b>Scheme Description (include as much information as possible)</b>	A resident has reported problems with vehicles double parking on William Street very close to the junction of Halifax Road (A58). Vehicles are causing an obstruction and restricting sight lines immediately off the junction with the classified road. The only solution is to prevent parking by way of No Waiting at Any Time restrictions. The existing No Waiting at Any Time restrictions only protect approximately 5 metres of the junction along both sides of William Street and should be extended by an additional 10 metres to protect the junction effectively.
<b>Scheme comments from Highways</b>	Highways support the safe and efficient movement of traffic along its highway network.
<b>Desired Outcome (what is required by the scheme)</b>	Safe movement of vehicles and un restricted visibility.
<b>Township Priorities Met</b>	Place

<b>Land Owner</b>	Rochdale Council
<b>Public Consultation</b>	Yes
<b>Proposed Source of Funding</b>	Township Capital

## B. ESTIMATE

### Assumptions made during preparation of estimate

- The scheme content is fully understood by the Township Committee and has the full support of the Township Committee, especially the local ward councilors.
- There will be no amendments to the schemes once commissioning documents have been approved and signed off.
- The promotion of a Traffic Order is a statutory process and must be completed accordingly.
- The estimate does not include for dealing with or reporting back to committee any objections received during the legal process. To deal with objections may increase the cost due to staff time having to be expended.
- This estimate assumes that there will be no major amendments made to scheme at committee resulting the scheme requiring re-advertising.

### Risks that may change estimate

- Objections being received during the legal process or amendments made to the scheme during its development will result in additional costs.
- The scheme requires amendments so as to satisfy the requirements of the emergency services or TfGM.

<ul style="list-style-type: none"> <li>Ward Councillors require further information, justification or scheme content.</li> </ul>			
<b>Total Estimated Fees</b>		£3500	
<b>Total Estimated Works Costs</b>		£500	
<b>**Total Cost Estimate valid for a 6 month period</b>		£4000	
<b>Amount Approved by Township</b>		<b>Cost Code</b>	

### C. TIMESCALES

<b>Estimated Start Date</b>	To be assessed on receipt of the signed commissioning document.
<b>Evidence</b>	
<ul style="list-style-type: none"> <li>A start date will be identified once the commissioning document has been approved and received by Highways, this will be depend on staff availability and workload.</li> <li>It is envisaged that a start date will be within 6 months of receiving the commission.</li> <li>Evidence of the work commencing will be the expenditure of fees</li> </ul>	
<b>Completion Date</b>	Dependent on start date but will be at least 6 months after commencement of design
<b>Evidence</b>	
<ul style="list-style-type: none"> <li>A completion date will be dependent on the availability of staff both in Highways and Legal.</li> <li>It will also be dependent on the level of objection should that be the case.</li> <li>Evidence of the completion of works on site and settlement of final account.</li> </ul>	

### D. AUTHORISATION

<b>I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee</b>			
<b>Date Committee Approved Scheme</b>			
<b>Signature of Head of Service</b>		<b>Date</b>	
<b>Signature of Townships &amp; Communities Manager</b>		<b>Date</b>	
<b>Signature of Township Chair</b>		<b>Date</b>	

### E. BENEFITS/OUTCOMES (FOR COMPLETION BY HIGHWAYS & ENGINEERING SERVICE ONLY)

TAMP Objectives		LTP Criteria	
		<b>Improve Safety</b>	/
<b>Accessibility</b>	/	<b>Accident Reduction</b>	/
<b>Condition</b>		<b>Reduce Congestion</b>	/
<b>Township Priority</b>		<b>Improve Network</b>	/

\*\* Based on decision to proceed given in (timescale) and including scope/assumptions are correct.

#### KEY

	To be completed by whoever receives the original proposal
	To be completed by Service/Provider after discussion with the Township Office
	To be completed by Township Councillor/Officer