

# TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM



Township Ref

Service Ref

<b>Township</b>	Pennines	PTC/12/20	HP-007015
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<b>Name of Request Originator</b>	Resident Association		
<b>Project Manager &amp; Ext</b>	Nathan McKendrey		
<b>Completed by</b>	Emma Hartley	<b>Date Completed</b>	03/07/2020

## A. DETAILS OF SCHEME

<b>Scheme Name &amp; Location</b>	Proposed No Waiting at Any Time restrictions around Chadwick Close Area, Milnrow.
<b>Scheme Description (include as much information as possible)</b>	<p>A resident has reported problems with many vehicles double parking along Sheriff Street, Royds Street and Chadwick Close. Vehicles are obstructing sight lines and causing access issues for residents of Chadwick Close and safe passage of emergency vehicles and refuse wagons etc.</p> <p>A site visit carried out confirmed that double parked vehicles along Royds Street was a problem as well as vehicles parking at junctions to side roads causing sight line issues.</p>
<b>Scheme comments from Highways</b>	Highways support the safe and efficient movement of traffic along its highway network.
<b>Desired Outcome (what is required by the scheme)</b>	Safe movement of vehicles and un restricted visibility.
<b>Township Priorities Met</b>	Place

<b>Land Owner</b>	Rochdale Council
<b>Public Consultation</b>	Yes
<b>Proposed Source of Funding</b>	Township Capital

## B. ESTIMATE

### Assumptions made during preparation of estimate

- The scheme content is fully understood by the Township Committee and has the full support of the Township Committee, especially the local ward councilors.
- There will be no amendments to the schemes once commissioning documents have been approved and signed off.
- The promotion of a Traffic Order is a statutory process and must be completed accordingly.
- The estimate does not include for dealing with or reporting back to committee any objections received during the legal process. To deal with objections may increase the cost due to staff time having to be expended.
- This estimate assumes that there will be no major amendments made to scheme at committee resulting the scheme requiring re-advertising.

### Risks that may change estimate

- Objections being received during the legal process or amendments made to the scheme during its development will result in additional costs.
- The scheme requires amendments so as to satisfy the requirements of the emergency services or TfGM.

<ul style="list-style-type: none"> <li>Ward Councillors require further information, justification or scheme content.</li> </ul>			
<b>Total Estimated Fees</b>		£3500	
<b>Total Estimated Works Costs</b>		£500	
<b>**Total Cost Estimate valid for a 6 month period</b>		£4000	
<b>Amount Approved by Township</b>		<b>Cost Code</b>	

### C. TIMESCALES

<b>Estimated Start Date</b>	To be assessed on receipt of the signed commissioning document.
<b>Evidence</b>	
<ul style="list-style-type: none"> <li>A start date will be identified once the commissioning document has been approved and received by Highways, this will be depend on staff availability and workload.</li> <li>It is envisaged that a start date will be within 6 months of receiving the commission.</li> <li>Evidence of the work commencing will be the expenditure of fees</li> </ul>	
<b>Completion Date</b>	Dependent on start date but will be at least 6 months after commencement of design
<b>Evidence</b>	
<ul style="list-style-type: none"> <li>A completion date will be dependent on the availability of staff both in Highways and Legal.</li> <li>It will also be dependent on the level of objection should that be the case.</li> <li>Evidence of the completion of works on site and settlement of final account.</li> </ul>	

### D. AUTHORISATION

<b>I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee</b>			
<b>Date Committee Approved Scheme</b>			
<b>Signature of Head of Service</b>		<b>Date</b>	
<b>Signature of Townships &amp; Communities Manager</b>		<b>Date</b>	
<b>Signature of Township Chair</b>		<b>Date</b>	

### E. BENEFITS/OUTCOMES (FOR COMPLETION BY HIGHWAYS & ENGINEERING SERVICE ONLY)

<b>TAMP Objectives</b>		<b>LTP Criteria</b>		
<b>Accessibility</b>	/	<b>Improve Safety</b>	/	
<b>Condition</b>		<b>Accident Reduction</b>	/	
<b>Township Priority</b>		<b>Reduce Congestion</b>		
		<b>Improve Network</b>	/	

\*\* Based on decision to proceed given in (timescale) and including scope/assumptions are correct.

#### KEY

	To be completed by whoever receives the original proposal
	To be completed by Service/Provider after discussion with the Township Office
	To be completed by Township Councillor/Officer