

# TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM



**ROCHDALE**  
BOROUGH COUNCIL

Township Ref

Service Ref

<b>Township</b>	Pennines	PTC/05/20	
<b>Name of Request Originator</b>	Ward Councillors		
<b>Project Manager &amp; Ext</b>	To be confirmed: Post currently vacant		
<b>Completed by</b>	Ian Trickett	<b>Date Completed</b>	30/9/20
<b>A. DETAILS OF SCHEME</b>			
<b>Scheme Name &amp; Location</b>	Stonie Heyes Play area expansion		
<b>Scheme Description (include as much information as possible)</b>	<p>Ward Members have requested the existing Stonie Heyes Play area be expanded with additional equipment so it can cater for the amount of children using the playground.</p> <p>Project Quote option A:</p> <ul style="list-style-type: none"> <li>• Extend fenced area plus required additional gate</li> <li>• Supply &amp; install an additional accessible roundabout</li> <li>• Supply and install see-saw</li> <li>• Safety surfacing &amp; installation safety inspection fee.</li> </ul> <p>Total cost £20,400</p> <p>Project Quote Option B:</p> <ul style="list-style-type: none"> <li>• Bigger extended fenced area plus required additional gate</li> <li>• Supply &amp; install roundabout and see-saw as per option A</li> <li>• Supply &amp; install swings with 4 toddler seats</li> <li>• Safety surfacing &amp; installation safety inspection fee.</li> </ul> <p>Total Cost £37,000</p> <p>EM Service will absorb the additional inspection and maintenance costs as these are basic core provision equipment. If Township had wanted luxury top up items then an equivalent revenue cost to maintain would have been sought.</p>		
<b>Desired Outcome (what is required by the scheme)</b>	Complete revamp of landscaping to provide design that will look good for future decades and provide a sense of civic pride.		
<b>Township Priorities Met</b>	Place and People		
<b>Land Owner</b>	Rochdale Council		
<b>Public Consultation</b>	Yes		
<b>Proposed Source of Funding</b>	Township Capital		

## B. ESTIMATE

### Assumptions made during preparation of estimate


Cost of contractor work

### Risks that may change estimate

Works will need to go out to tender

<b>Total Estimated Fees</b>		£	
<b>Total Estimated Works Costs</b>		£20,400 or £37,000	
<b>Total Cost</b>		£20,400 or £37,400	
<b>Amount Approved by Township</b>	£	<b>Cost Code</b>	

<b>C. TIMESCALES</b>	
<b>Estimated Start Date</b>	30/11/20
<i>(start date subject to commissioning within three months of application)</i>	
<b>Evidence</b>	
<i>Works quoted and order raised</i>	
<b>Completion Date</b>	25/1/20
<b>Evidence</b>	
Work completed on site	

<b>D. AUTHORISATION</b>			
<b>I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee</b>			
<b>Date Committee Approved Scheme</b>			
<b>Signature of Head of Service</b>		<b>Date</b>	30/9/20
<b>Signature of Townships &amp; Communities Manager</b>		<b>Date</b>	
<b>Signature of Township Chair</b>		<b>Date</b>	

**KEY**

	To be completed by whoever receives the original proposal
	To be completed by Service/Provider after discussion with the Township Office
	To be completed by Township Councillor/Officer