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N2001 Lead an Electoral Review to ensure areas have the recommended numbers of voters		31 March 2021		67%
Ref.	Name	Due	Status	% Complete
N2001.A	Consultation and engagement on the proposals	31 August 2020		100%
<p>Consultation and engagement on the proposals has now been completed with over 40 submissions regarding the ward boundaries received by the Local Government Boundary Commission.</p>				
N2001.B	Final council report submitted to Boundary Commission	30 September 2020		100%
<p>Council report on proposed new ward boundaries was approved at Council and submit to the Local Government Boundary Commission the following day.</p>				
N2001.C	Final decision on the ward and councillors numbers made by the Boundary Commission	31 March 2021		0%
<p>The Local Government Boundary Commission will conduct a second consultation phase from December to February 2021. After this they will provide a final decision on the new ward boundaries prior to year-end.</p>				
N2002 Plan for and deliver Census 2021		31 March 2021		75%
Ref.	Name	Due	Status	% Complete
N2002.A	Confirm work programme following guidance from Office of National Statistics	31 August 2020		100%
<p>The Council has appointed Census Lead Officers who are in liaison with ONS about the requirements. A project plan is in development to outline the key tasks and the stakeholders that need to be involved. Meeting have taken place with officers earlier in the month regarding the census delivery and a timeline has been provided by ONS.</p>				
N2002.B	Recruitment and communication complete for census 2021	31 March 2021		50%

Action Plan		Due Date	Status	%Complete
Internal officers have been informed of their roles and requirements in the delivery of the census along with the formulation of a communications plan. External officers provided by the ONS are currently being recruited and trained in regards to their roles.				
N2003 Develop new Communications Strategy 2020-23		31 January 2021		10%
Ref.	Name	Due	Status	% Complete
N2003.A	Consult members and leadership to agree objectives and priorities	31 October 2020		10%
Initial internal discussion has taken place. Consultation sessions have been delayed due to Covid-19 work commitments.				
N2003.B	A refresh of the council's communication strategy will be completed during 2020/21, following the conclusion of our current three-year plan	31 January 2021		10%
Initial work plan is being developed in relation to this.				
N2004 Expand super-fast broadband to at least 25% of the borough through Full Fibre to premises project		31 March 2021		20%
Ref.	Name	Due	Status	% Complete
N2004.A	Agree with Greater Manchester partners how benefits of super-fast broadband will be maximised across the borough	31 December 2020		10%
A meeting with Greater Manchester colleagues is arranged regarding this.				
N2004.B	67 premises (of 99) with a public sector presence across the borough connected with full fibre to increase connectivity	31 March 2021		40%
All sites will be surveyed by end of October 2020, installation work will commence in November 2020. DCMS (Department of Culture, Media and Sport) have extended the deadline for when the grant money can be spent until 30/06/2021 due to some delays caused by COVID implications to the wider programme.				
N2004.C	Enable the use of the full fibre for residents and businesses through engagement and appointment of a market supplier	31 March 2021		10%
In terms of enabling the use of full fibre for residents and businesses. ICT are currently having conversations with Suppliers to look at how the overlay services can be procured and what products would achieve the desired outcome.				

Action Plan		Due Date	Status	%Complete
N2005 Work in partnership to implement new community safety plan to reduce Crime and disorder		31 March 2021		28%
Ref.	Name	Due	Status	% Complete
N2005.A	Implement new 'Reducing Crime and Anti-Social Behaviour' borough-wide action plan and strategy with partners	30 November 2020		50%
Draft action plan prepared. New priority group created and meeting in Oct 2020. Plans to be finalised and presented to RSCP (Rochdale Safer Communities Partnership) in January 2021.				
N2005.B	Implement new 'Reducing Reoffending' borough- wide action plan and strategy with partners	31 December 2020		25%
New NPS lead is forming a priority group. Work already under way to produce draft action plan and strategy. Meeting in Oct 2020 to review.				
N2005.C	Complete Community Safety Partnership information sharing protocol with partners	31 March 2021		10%
Basic draft produced. Awaiting capacity within IG Team to assist with reviewing in line with new legislation. On course to complete by March 2021.				
N2006 Implement plans to prevent community tensions and support a more cohesive and integrated community		31 March 2021		100%
Ref.	Name	Due	Status	% Complete
N2006.A	Work in partnership with the voluntary sector in the delivery of cohesion and integration activities to support the recovery of the borough post Covid 19	31 March 2021		100%
Participation of several community group meetings online with support from Action Together e.g. Fortnightly Inclusive Messaging Group, Fortnightly Grassroots gathering meetings and quarterly Equalities Assemblies.				
There is approval from the RSCP to explore opportunities to layer in Safer Communities priorities into some of these groups				

Action Plan		Due Date	Status	%Complete
N2007 Co-ordinate the roll out of Public Service Reform across the borough		31 January 2021		63%
Ref.	Name	Due	Status	% Complete
N2007.A	Partnership put in place to support reform activity across Council, partners and Health and Social Care following reform benchmark exercise	31 October 2020		100%
Partnership is in place (Public Services Reform steering group) and main governance structures have been aligned. Ongoing reform activity now fits within this structure.				
N2007.B	Continued development of new service models as health and social care and voluntary sector transformation takes place	31 January 2021		25%
Good Help and MEAM (Make Every Adult Matter) service models Q1 activity is complete. This has included formation of MEAM group, co-produced approach and draft governance with people with lived experience. Launched in Q2 at Good Help event and action plan in place for Qs2-4				
N2008 Complete roll out of integrated place teams and develop plan around future delivery		31 March 2021		38%
Ref.	Name	Due	Status	% Complete
N2008.A	Complete annual citizen-led leadership challenges in partnership with GMCA	31 December 2020		50%
Ageing in Place, MEAM and Good Help have been identified as priorities by citizens and leadership challenges are in place with associated action plans. The MEAM and Good Help work has coproduced metrics in place to enable transparency when working with citizens / people with lived experience. This includes participatory research, which will be undertaken during Qs 2-4.				
N2008.B	Following pilot stages, embed place teams, as part of neighbourhood and locality working, demonstrably contributing to the reform and effective delivery of public services	31 March 2021		25%
Place Teams are established in localities in terms of case work, however, the level of integration with the local neighbourhood teams varies by place and is more embedded in localities where a physical provision (pre covid) has been in place.				

Action Plan	Due Date	Status	%Complete
N2009 Finalise and commence delivery of Climate Change Strategy	30 November 2020		45%


Ref.	Name	Due	Status	% Complete
N2009.A	Agree priorities of dedicated budget	31 October 2020		20%

£1 million budget for 2020/2021. Due to the impact of Covid, climate change work stalled and budget allocation used to cover other budget pressures. £50K remaining which will be used to cover climate post (currently out to advert). £150k will be rephased to cover initial costs of an energy post and feasibility work that will enable us to be part of a GMCA funding bid around de-carbonisation of public buildings.

N2009.B	Development of delivery plan to address climate change	30 November 2020		20%
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A draft action plan has been scoped which captures work that is taking place across the Council. This still requires further development to capture the impact and co benefits. A steering group of council officers has been established to work on this. There is still an ongoing need to turn this into a borough plan which will be owned by the emergency working group, which still needs to be established







N2010 Transform and improve customer and digital provision	31 December 2020		38%
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Ref.	Name	Due	Status	% Complete
N2010.A	Final sign off and action plan in place for Rochdale Digital Strategy	31 October 2020		50%








A draft strategy is in place, but work has been delayed in finalising due to covid-19 commitments









N2010.B	Agree future role and scope of the Council's Customer Contact Centre	31 December 2020		55%
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Work is progressing with services and Socitm to bring together the future scope. There has been a shift away from transactional tasks, via channel shift. The emphasis now being more on people, engagement with new services, Health, CCG and others, has started to shape the new model of the Contact Centre.








Action Plan		Due Date	Status	%Complete
N2011 Continue to modify the homelessness prevention strategy in line with legislative changes, GM and national priorities		31 December 2020		86%
Ref.	Name	Due	Status	% Complete
N2011.A	Audit existing strategy	31 July 2020		100%
<p>The system change process has been accelerated by the extraordinary measures dictated by the response to Covid 19 and this has modified the parameters of the audit of the existing strategy. The audit is 100% complete, subject to changes brought about because of impending government/Covid related changes and requirements. Phase 3, implementation of service delivery changes, is now ready to consult on and discussions have commenced with RBH regarding the possible in-sourcing of contracts. A bid for transformation funding is under consideration.</p>				
N2011.B	Identify strategic priorities including issues relating to housing access and supply, out of Borough placements and early intervention and prevention	30 September 2020		70%
<p>Modifications to the strategy are directly linked to Phase 3 and as with previous Quarter, the ongoing impact of Covid and demands upon SHS has and will continue to restrict meaningful progress. SHS has undertaken a lead role in the promotion and development of the MEAM programme that has been adopted as good practice at GM, however we would mark this element as no progress. OOB placements will remain a pressure. There is increasing demand in the local housing market combined with ongoing covid impacts and lack of strategic planning or commitment to ensuring adequate housing supply. It is unlikely any further progress will be achieved until addressed at sub regional level. This issue is being raised at GM through Homelessness channels but so far has not made any noticeable impression.</p>				
N2011.C	Establish a regional Strategy sub group	31 October 2020		100%
<p>Groups are in place, organised by the Combined Authority.</p>				
N2011.D	Develop a revised Homelessness strategy	31 December 2020		75%
<p>All the available factors that feed into the strategy have been assessed and quantified and we are drafting the revised strategy prior to consultation however, the additional factors generated by the Covid response have necessitated a review prior to commencing consultation. Still at 75% as the final details need to be developed in partnership with ACS, Children's Services, Health and service deliverers. Final development of the strategy will be subject to the outcome of contract in-sourcing discussions with RBH, which are underway.</p>				
N2012 Modify the Council's Housing Allocations Policy and Scheme to meet statutory requirements and makes the maximises the use of housing stock in the borough		31 March 2021		45%
Ref.	Name	Due	Status	% Complete








Action Plan		Due Date	Status	%Complete
N2012.A	Review of current policy and scheme to ensure it is fit for purpose	30 September 2020		75%
The draft revised policy remains at 75% complete, however the consultation process has commenced with the RPs to ensure that their input is included in the revisions.				
N2012.B	Complete phase 2&3 of Commission of business transformation study/service development	31 October 2020		50%
Phase 3, implementation of service delivery changes, is now ready to consult on and discussions have commenced with RBH regarding the possible in-sourcing of contracts. A bid for transformation funding is under consideration.				
N2012.C	Develop and implement quick wins from 6 agreed prototypes	31 December 2020		25%
Quick wins programme has been delayed by the need to implement the response to Covid. 25% complete. Discussions are underway with ACS to implement the first of the changes.				
N2012.D	Phase 2 – Develop consultation and implementation plans for longer term changes identified through Phase 1&2	31 January 2021		75%
Underway 75% complete and consultation underway to allow completion.				
N2012.E	Review housing outcomes	31 March 2021		0%
Review will follow implementation of the changes.				
N2013 Accelerated Housing Programme		31 March 2021		45%
Ref.	Name	Due	Status	% Complete
N2013.A	Delivery of 4 sites of agreed annual accelerated programme to planning stage and start on site	31 December 2020		40%
Discussions are underway with RPs and colleagues in Planning to assess S.106 needs across the pipeline of sites. Sites for high value housing being identified and an approach that will secure targeted development is being devised.				






Action Plan		Due Date	Status	%Complete
N2013.B	Deliver recommendations and action plan from consultant study to inform approach to delivering higher value housing	31 March 2021		50%
Development of the guidance continues still at 50% but progress is being made. Details will need to be site-specific and options are being worked-up.				
N2014	Develop and deliver the infrastructure proposals that are required to support the Greater Manchester 2040 Transport Strategy which will help to support the emerging Greater Manchester Spatial Framework	31 March 2021		62%
Ref.	Name	Due	Status	% Complete
N2014.A	Complete Analysis of all relevant traffic modelling data	30 September 2020		75%
The Locality Assessments are now complete and being readied for public consultation via GMCA. 75% complete.				
N2014.B	Identify traffic mitigation measures	31 March 2021		50%
Traffic mitigation schemes are continuously monitored across the network.				
N2015	Re-procurement of the Highway Service Term maintenance Contract	31 March 2021		25%
Ref.	Name	Due	Status	% Complete
N2015.A	Undertake Option appraisal and Determine Scope and complete tender documentation for new Contract	31 January 2021		50%
Draft Cabinet Options report prepared for Members to agree preferred delivery.				
N2015.B	Commence formal tender of the contract	31 March 2021		15%
Still awaiting confirmation of preferred delivery.				

Action Plan		Due Date	Status	%Complete
N2015.C	Award Contract	31 December 2020		35%
Not Applicable at present				
N2015.D	Commence new Contract	31 March 2021		0%
Not Applicable at present				
N2016 Highways contributions to tackling climate change; develop and deliver the policy, strategy and infrastructure that will deliver on the objectives of the Greater Manchester Clean Air Plan		31 March 2021		33%
Ref.	Name	Due	Status	% Complete
N2016.A	Engage on a review of all potential EV charging sites	31 March 2021		50%
Work continues to engage with TfGM on possible sites across the Borough as well as discussions on RBC's own interventions.				
N2016.B	Develop a policy and live strategy for EV's	31 March 2021		15%
Work stream needs further development with Climate Change Officer. A greater understanding of the challenges has been gained since last update.				
N2016.C	Work with all Stakeholders to ensure all signage is agreed and ready for implementation for the Clean Air Zone	31 March 2021		35%
All sign locations have now been approved. We are now agreeing the principles of a road safety audit for some of the signs				
N2017 Develop and implement a strategy to tackle fly tipping more effectively		31 March 2021		21%
Ref.	Name	Due	Status	% Complete
N2017.A	Identify best practice in other local authorities	30 June 2020		50%

Action Plan		Due Date	Status	%Complete
Further research carried out of policies and procedures. Number of different models are employed, including extensive use of CCTV or use of external enforcement partners.				
N2017.B	Analyse data to identify contributing factors from an area/neighbourhood perspective	30 June 2020		25%
Further research undertaken including use of CCTV, number of options have been explored and an initial CCTV camera has been procured to be deployed at hotspots throughout the borough. User Testing of new modules for system continuing.				
N2017.C	Cabinet report on adoption of strategy and work plan	31 October 2020		10%
Delayed.				
N2017.D	Implement strategy and delivery programme	31 March 2021		0%
Work not due till later in the year.				
N2018 Environmental Management Contributions to tackling climate change; develop a highway, parks & open space tree management strategy		31 March 2021		32%
Ref.	Name	Due	Status	% Complete
N2018.A	Carry out a full review of all tree assets to include mapping and full condition survey to identify related risks and improvement requirements	30 June 2020		90%
Survey of trees in parks and cemeteries completed.				
N2018.B	Develop a long-term (ten year) tree assets management programme of work and related policy	30 September 2020		40%
Officer working group set up to identify priorities and budget requirements.				
N2018.C	Cabinet report on adoption of strategy and related policy alongside invest to save capital bid to enable delivery	30 November 2020		0%
Work not due till later in the year.				

Action Plan		Due Date	Status	%Complete
N2018.D	Implement strategy and commence programme of works	31 March 2021		0%
Work not due till later in the year.				
N2019 Develop a Green Travel plan for staff based at Green Lane depot. Implement a communications plan to reduce food waste. Implement measures to reduce energy consumption and reduce our carbon footprint at Green Lane depot		31 March 2021		53%
Ref.	Name	Due	Status	% Complete
N2019.A	Identify and implement schemes to encourage staff to walk, cycle, car share or use public transport to get to work and travel between sites	31 March 2021		0%
Not started due to pandemic response and guidance from government to avoid public transport use and car sharing.				
N2019.B	Work with GMCA and WRAP on campaigns to reduce food waste in the residual waste bin	31 October 2020		25%
Comms on encouraging people to home compost in place. WRAP to launch new food waste campaign end of October 2020.				
N2019.C	Identify measures to help green our vehicle fleet	31 October 2020		90%
Compliance date put back to 2021 by TfGM. Vehicle replacement programme (VRP) re-profiled due to COVID. 90% of small vans now electric.				
N2019.D	Identify measures to increase energy generation at Green Lane depot and identified Parks/open space	31 March 2021		100%
Work completed and connected to mains on 03/10/20.				
N2020 Support the development and implementation of the GM Clean Air Plan to tackle nitrogen dioxide exceedances		31 March 2021		70%
Ref.	Name	Due	Status	% Complete

Action Plan		Due Date	Status	%Complete
N2020.A	Support TfGM with the development and delivery of other stakeholder engagement events	30 September 2020		50%
Digital information continues to be provided to stakeholders. Statutory public consultation to commence on 8/10/2020. Further stakeholder engagement in line with GM delivery plan				
N2020.B	Support TfGM with the development and delivery of the statutory consultation around the GM Clean Air Plan	31 December 2020		80%
Approval to consult via Cabinet decision. All consultation documents approved through delegated decisions. Statutory public consultation to commence on 8/10/2020				
N2020.C	Support TfGM in the production and submission of the Full Business Case for the GM Clean Air Plan	31 March 2021		80%
Supplementary evidence notes, technical notes and case of measures have been approved for submission to JAQU via delegated decisions.				
N2021 Support and promote the RBC Eco-Business Pledge Scheme		31 March 2021		77%
Ref.	Name	Due	Status	% Complete
N2021.A	Raise awareness of the RBC Eco Business Pledge Scheme with businesses and the general public	31 March 2021		100%
Launch complete, digital information available on the RBC website.				
N2021.B	Increase the number of businesses pledging to be Eco- Businesses	31 March 2021		33%
Due to Covid 19, business support and advice has concentrated on covid risk assessments and covid safe operating practices. Continuing business restrictions means that priority is being given to covid compliance. It is expected that as BAU resumes later in the year, the promotion of the eco scheme will resume.				
N2021.C	Promote and celebrate the businesses who pledge to be Eco-Businesses	31 March 2021		100%
Participating businesses are promoted and published on the Council website – action complete.				

Action Plan		Due Date	Status	%Complete
N2022 Maintaining Statutory Compliance to our assets		31 March 2021		100%
Ref.	Name	Due	Status	% Complete
N2022.A	Ensure all testing and inspection is in place to our operational assets	31 March 2021		100%
Statutory testing/inspection 50% completed, existing energy efficiency schemes				
N2023 Increasing energy efficiency to our asset portfolio		31 March 2021		27%
Ref.	Name	Due	Status	% Complete
N2023.A	Looking at new initiative ways to reduce our energy costs and promote reducing our carbon footprint	31 March 2021		30%
Added the six buildings to the GM bid for funding applications need to be in place for the beginning of November to determine the best type of efficiency for each asset.				
N2023.B	Work with GM authorities on new energy initiatives including green alternatives to gas	31 March 2021		25%
Meeting with other authorities to look at other options than gas.				