

## APPENDIX 1

### Councillor mandatory online courses

<b>Course</b>	<b>When</b>
Acceptable Use of ICT and Information Policy (AUP)	Once per elected term
Basic Introduction to Safeguarding Children (BISC) - Rochdale BC Content	Once per elected term
Code of Conduct	Annually for all Members
Corporate Safety Policy and Acceptance	Once per elected term
General Data Protection Regulation	Once per elected term
Cyber Security and Data Handling	Once per elected term
Invacuation Process Number One Riverside	Once per elected term
Safeguarding Adults - Rochdale Content	Once per elected term
Safeguarding Against Radicalisation - The Prevent Duty	Once per elected term
Social Media Policy	Once per elected term
Modern Slavery	Once per elected term
Local Government Finance	Once per elected term

### Optional eLearning Courses

<b>Course</b>
Commissioning of services
Planning
Equality & Diversity
Equality & Diversity
Facilitation & conflict resolution
Handling Complaints
Influencing skills
Community engagement
Police & Crime Panels
Scrutiny for Councillors
Stress management
Supporting constituents
Effective Ward Councillors
Licensing & Regulation
Star Procurement
Age Discrimination

### Annual Role Specific Mandatory Courses

<b>Course</b>	<b>How</b>	<b>When</b>
Adoption Panel	In person	Before being able to sit on a Panel
Licensing	In person, virtual, online.	Before being able to sit on a Licensing Hearing
Planning	In person, virtual, online.	Before being able to take part of the Planning Committee.  Ongoing sessions throughout the municipal year of approx. 6 sessions including external training
Audit & Governance	In person, virtual, online	Within the first 3 months of appointment to Committee.  Ongoing sessions as required including options for external training.

### Role Specific Non Mandatory Courses

Overview and Scrutiny	External training available from Centre for Public Scrutiny
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