

TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM



Township Ref

Service Ref

Township	Middleton		
Name of Request Originator	Friends of Jubilee Park and Ward Councillors		
Project Manager & Ext	Michael Buczman		
Completed by	FOJP & Michael Buczman	Date Completed	18.05.2021
A. DETAILS OF SCHEME			
Scheme Name & Location	Installation of x6 Heritage style bollards on New Lane		
Scheme Description (include as much information as possible)	<p>To install x6 'Manchester' style heritage bollards on the boundary of Jubilee Park / New Lane to hinder vehicles from mounting and damaging the embankment.</p> <p>Works will include removing x3 timber post currently in situ. Please see below for location of current timber post and where x6 bollards will be installed. Please also see below for example of Manchester style heritage bollard.</p> <p>The Highways Department have confirmed this type of bollard is suitable for this location and require that the bollards be a minimum of 450mm from the edge of the curb.</p> <p>No planning permission is required for the bollards.</p>		
Desired Outcome (what is required by the scheme)	To hinder vehicles from mounting the curb and damage the embankment. To improve the park and surrounding heritage zone		
Township Priorities Met	Place		
Land Owner	Rochdale Council		
Public Consultation	No		
Proposed Source of Funding	Township Capital		

B. ESTIMATE

Assumptions made during preparation of estimate

Purchase and installation of bollards - £1,090
EM Project Management fee at 10% - £109

Risks that may change estimate

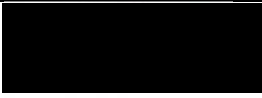
Total Estimated Fees		£109	
Total Estimated Works Costs		£1,090	
Total Cost		£1,199	
Amount Approved by Township	£	Cost Code	

C. TIMESCALES

Estimated Start Date	July 2021
<i>(start date subject to commissioning within three months of application)</i>	
Evidence	
Approx. 8 – 10 weeks lead time for manufacture and delivery (from point of order). Also dependent upon landscape team availability to install.	
Completion Date	August 2021
Evidence	

D. AUTHORISATION

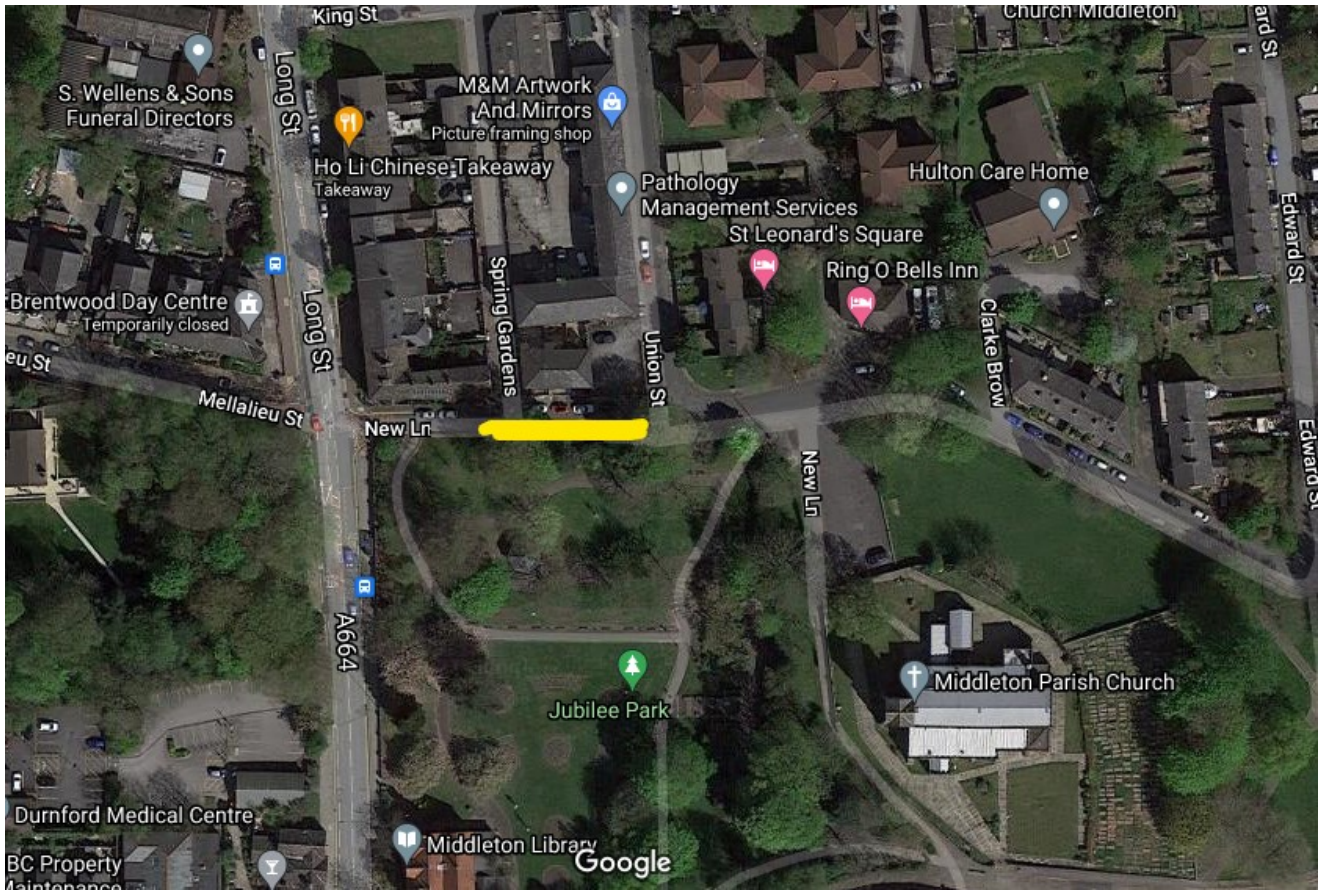
I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee

Date Committee Approved Scheme			
Signature of Head of Service		Date	21/5/21
Signature of Townships & Communities Manager		Date	
Signature of Township Chair		Date	

KEY

	To be completed by whoever receives the original proposal
	To be completed by Service/Provider after discussion with the Township Office
	To be completed by Township Councillor/Officer





Suggested location for bollards to be installed



Manchester style heritage bollard