

# TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM



**ROCHDALE**  
BOROUGH COUNCIL


Township Ref

Service Ref

Township	Middleton		
Name of Request Originator	South Middleton Ward Councillors		
Project Manager & Ext	Ian Trickett / Wayne Joynes		
Completed by	Ian Trickett	Date Completed	20/6/21
<b>A. DETAILS OF SCHEME</b>			
Scheme Name & Location	Alkington South Ward new play area		
Scheme Description (include as much information as possible)	<p>To create and maintain for 25 years, a new play area in Middleton South Ward to deliver play facilities for an area of under-provision.</p> <p>Continuing the creation of a financial package to create an additional play area in the South of Alkington, as identified as a requirement in the EM Service Play Strategy which Middleton Township were consulted on and fed into.</p> <p>Thanks to Middleton Township contribution last financial year plus the decommissioning of derelict Limetrees play area to free up maintenance budget we have already £27,600 Capital funding to pay for basic infrastructure (fencing, gates, bench, bin) and a set of swings.</p> <p>This assumes there are no groundworks to prepare the site or unexpected additional costs.</p> <p><b>A request is hereby made for an additional £22,300 Capital to fund additional play equipment for the same younger age group 2-9.</b></p> <p>There is a consultation under way but it is anticipated the final design will provide good quality standard provision for local play areas for younger age ranges i.e. roundabout, seesaw etc. There may be additional items for expenditure that arise from the consultation responses e.g. early responses indicate the need for an additional bin in the greenspace general as well as one in the play area, requests for items that address disability inclusion needs, landscaping around the play area to include wildflower area / tree planting etc.</p> <p>Management fees were waived last financial year to enable sufficient budget for at least 1 piece of equipment but are included for this commissioning form. These fees are half the normal fee rate we would charge which means total project fees are less than a quarter amount we would normally charge. This recognises Township financial contribution to Capital costs but give us a little towards the officer time which has an income requirement in the budget.</p>		
Desired Outcome (what is required by the scheme)	New play area serving an area where there is currently a lack of suitable play area provision.		
Township Priorities Met	Place		
Land Owner	Rochdale Council		
Public Consultation	Yes		
Proposed Source of Funding	Township Capital		

<b>B. ESTIMATE</b>			
<b>Assumptions made during preparation of estimate</b>			
Quotes from previous play area jobs remain valid.			
<b>Risks that may change estimate</b>			
Contractors quoting higher costs due to corona virus			
<b>Total Estimated Fees</b>		£1,100 (represents 22% of the total project fee we would normally charge which would be £5,000)	
<b>Total Estimated Works Costs</b>		£22,300	
<b>Total Cost</b>		£23,400	
<b>Amount Approved by Township</b>	£	<b>Cost Code</b>	

<b>C. TIMESCALES</b>	
<b>Estimated Start Date</b>	Depending on Planning permission January 2021
<i>(start date subject to commissioning within three months of application)</i>	
<b>Evidence</b>	
Contract awarded and work started on site	
<b>Completion Date</b>	End March 2021
<b>Evidence</b>	
Post installation inspection carried out and play area passed fit to open	

<b>D. AUTHORISATION</b>			
I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee			
<b>Date Committee Approved Scheme</b>			
<b>Signature of Head of Service</b>		<b>Date</b>	20/6/21
<b>Signature of Townships &amp; Communities Manager</b>		<b>Date</b>	
<b>Signature of Township Chair</b>		<b>Date</b>	

**KEY**

	To be completed by whoever receives the original proposal
	To be completed by Service/Provider after discussion with the Township Office
	To be completed by Township Councillor/Officer