

TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM



Township Ref

Service Ref

Township	Rochdale South	TC/12/21	
Name of Request Originator	Councillor Shakil Ahmed		
Project Manager & Ext	Gerard Proudman – [REDACTED]		
Completed by	Gerard Proudman	Date Completed	20 July 2021
A. DETAILS OF SCHEME			
Scheme Name & Location	St Mary's Close Kingsway Access to Playing Fields		
Scheme Description (include as much information as possible)	<p>Creation of a new access route to enable playing fields to be maintained due to new fence being installed on site restricting access to Rochdale Borough Council grounds maintenance machinery</p> <p>Works to include:</p> <p>Removal of tree and planting area</p> <p>Create ramp in tarmac from back of edgings to hard standing (note due to the slope the ramp will carry on into the existing hardstanding battered edges)</p> <p>Provide an install new 3m wide palisade gate to match existing fencing</p>		
Desired Outcome (what is required by the scheme)	Rochdale Borough Council will be able to access the site for general grounds maintenance purposes		
Township Priorities Met	Place		
Land Owner	Rochdale Council		
Public Consultation	Yes		
Proposed Source of Funding	Township Capital		

B. ESTIMATE

Assumptions made during preparation of estimate

Due to Coronavirus pandemic material costs may increase.

Risks that may change estimate

As above

Total Estimated Fees (Nett)	£563.00		
Total Estimated Works Costs (Nett)	£5,630.00		
Total Cost (Nett)	£6,193.00		
Amount Approved by Township	£	Cost Code	

C. TIMESCALES

Estimated Start Date	ASAP
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(start date subject to commissioning within three months of application)

Evidence

Works will commence within one month of receiving order


Completion Date	ASAP
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Evidence

D. AUTHORISATION

I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee

Date Committee Approved Scheme	
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Signature of Head of Service		Date	20 July 2021
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Signature of Townships & Communities Manager		Date	
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Signature of Township Chair		Date	
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KEY

	To be completed by whoever receives the original proposal
	To be completed by Service/Provider after discussion with the Township Office
	To be completed by Township Councillor/Officer