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CHARITABLE TRUSTEE COMMITTEE

MINUTES OF MEETING Tuesday 19th November 2019

PRESENT: Councillor O'Neill (Chair) Councillors Ali Ahmed, Besford, Holly and Zaheer

OFFICERS: N. Helliwell, K. Elliot, A. James and D. Sutcliffe (Resources Directorate)

1 **APOLOGIES**

No apologies were received.

2 **DECLARATIONS OF INTEREST**

Councillor Zaheer declared an interest in application 5/19 to the Herbert Norcross Scholarship Fund and left the room during consideration of the application.

3 **URGENT ITEMS OF BUSINESS**

There were no urgent items of business.

4 **APPOINTMENT OF VICE CHAIR FOR 2019/2020**

Resolved:

That Councillor Besford be appointed Vice-Chair of the Charitable Trustee Committee for the 2019/2020 Municipal Year.

5 **MINUTES**

Resolved:

That the minutes of the meeting of the Charitable Trustee Committee held on 13th September 2018 be approved and signed as a correct record.

6 **EXCLUSION OF PRESS AND PUBLIC**

Resolved:

The public be excluded from the meeting during consideration of the following items of business since it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public were present there would be disclosure to them of exempt information, namely information relating to the business or financial affairs of any particular person (including the person holding that information).

7 **CHARITABLE TRUSTEE COMMITTEE ANNUAL ACCOUNTS 18/19 AND PROJECTED FINANCIAL POSITION FOR 2019/2020**

The Committee considered the report of the Director of Resources which provided an update on the 2018/19 Financial Statements and the current 2019/20 projected financial positions of the Herbert Norcross Scholarship Fund, the James Handley Bequest and the Doctor Chadwick Trust Fund.

Resolved:

1. That the financial position of the Norcross Scholarship Fund, the James Handley Bequest and the Doctor Chadwick Trust Fund as outlined in section 4 of the submitted report be noted;
2. That the maximum reserves policy be considered at the next meeting of the Charitable Trustee Committee;
3. That a report be submitted to the next meeting of the Committee outlining a proposed application process for the Doctor Chadwick Trust Fund.

Eligible for call in – no

8 HERBERT NORCROSS SCHOLARSHIP FUND

The Trustees considered applications for assistance to the Herbert Norcross Scholarship Fund and gave due consideration to each application against the eligibility criteria as contained within the Trust Deed.

Resolved:

That the submitted applications to the Herbert Norcross Scholarship Fund be dealt with as follows:

Application Number	Decision
1/19	Application declined as it does not fit the criteria for the Trust
2/19	Award of £1000
3/19	Award of £1000
4/19	Award of £1000
5/19	Application declined as it does not fit the criteria for the Trust
6/19	Award of £1000
7/19	Award of £1000

Eligible for call in – no