


TOWNSHIP PROJECT BRIEF AND COMMISSIONING FORM		 <b>ROCHDALE</b> BOROUGH COUNCIL	
		Township Ref	Service Ref
Township	Middleton		
Name of Request Originator	Middleton Township Councillors		
Project Manager & Ext	Claire Costigan		
Completed by	Claire Costigan	Date Completed	16/02/23
A. DETAILS OF SCHEME			
Scheme Name & Location	Middleton Holiday @ Home 2023		
Scheme Description (include as much information as possible)	<p>The intention of the scheme detailed in this application is to complement the HAF (Holiday Activity &amp; Food Fund) programme in Middleton during the 2023 summer school holidays. It will do this by providing opportunities for children and families in need of support that don't meet the criteria set by the HAF Programme of being in receipt of benefit related free school meals.</p> <p>Local organisations, clubs and community centres (previous Holiday @ Home and new partners) who share the same priorities of working with low income and disadvantaged families will be invited to deliver positive activities to ensure that children and young people continue to thrive throughout the summer holidays.</p> <p>This will be coordinated by Your Trust in the build-up to and throughout the summer holidays at no cost to Middleton Township. Coordination costs are provided in-kind by Your Trust to a value over £3300.</p> <p>We will work with local partners to provide the best quality provision at the best value for money we can find - learning and sharing ideas from previous year's successful projects.</p> <p>Through Your Trust there will be opportunities for parents and local residents to access training in community engagement, sport, leisure and healthy eating. They'll receive qualifications in First Aid, safeguarding, disability awareness and Sports Leadership. This will enable them to support the sessions and give back to the local community through volunteering.</p>		
Desired Outcome (what is required by the scheme)	<ol style="list-style-type: none"> <li>1) Increased support for children and families that can become isolated and lonely during school holiday periods.</li> <li>2) Improved physical health through activity of children in Middleton.</li> <li>3) Linked up approach from all partners involved to help as many families as possible and deliver the project at the best value for money.</li> </ol>		
Township Priorities Met	People		
Land Owner	Other		
Public Consultation	Yes		
Proposed Source of Funding	Township Revenue		

## B. ESTIMATE

### Assumptions made during preparation of estimate

Middleton Holiday @ Home is unlike any other Township funded project in Rochdale Borough (and nationally). We receive constant feedback that families and community groups outside of Middleton are in real need of subsidised holiday provision similar to Middleton Holiday @ Home.

The support Middleton Township Councillors have given children and families during holiday periods for many years is greatly appreciated by the beneficiaries. This can be seen by the feedback received from all the groups that delivered projects during the 2022 school summer holidays.

### Risks that may change estimate

The cost of living and the increases in prices such as utilities costs may result in smaller community organisations being unable to deliver programmes of activities for children and young people or may result in the delivery of a smaller programme.

Any future Covid-19 restrictions may prevent face to face delivery. Changing to virtual or doorstep deliveries that have previously been used in lockdowns to support households may have to be implemented.

<b>Total Estimated Fees (Nett)</b>	£15000
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<b>Total Estimated Works Costs (Nett)</b>	£15000
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<b>Total Cost (Nett)</b>	£15000
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<b>Amount Approved by Township</b>	£
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<b>Cost Code</b>	
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## C. TIMESCALES

<b>Estimated Start Date</b>	July 2023
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*(start date subject to commissioning within three months of application)*

### Evidence

- Participant key data for Middleton
- Areas in LSOA of deprivation in Middleton
- Case studies

<b>Completion Date</b>	November 2023
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### Evidence

- Information of children and families engaged
- Database of partners engaged in the project
- Pictures and case studies

## D. AUTHORISATION

**I have read the terms and conditions provided with this form and agree to the funds being allocated as approved at Committee**

<b>Date Committee Approved Scheme</b>	
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<b>Signature of Head of Service</b>		<b>Date</b>	
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<b>Signature of Townships &amp; Communities Manager</b>		<b>Date</b>	
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<b>Signature of Township Chair</b>		<b>Date</b>	
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### KEY

	To be completed by whoever receives the original proposal
	To be completed by Service/Provider after discussion with the Township Office
	To be completed by Township Councillor/Officer