

CORPORATE OVERVIEW AND SCRUTINY COMMITTEE

MINUTES OF MEETING

Monday, 22 May 2023

PRESENT: Councillor Anstee (Chair); Councillors A. Ahmed, Anstee, E. Blundell, Jackson, Mir and West.

OFFICERS: S. Smith (Deputy Chief Finance Officer), N. Rogers (Assistant Director, Information, Customers & Communities) and J. Jenkinson (Senior Governance and Committee Officer).

1 APOLOGIES

Apologies for absence were submitted on behalf of Councillor O'Neill, Councillor Rana and Councillor Aasim Rashid.

2 MINUTES

RESOLVED

That the minutes of the Corporate Overview and Scrutiny Committee meeting held on 29th March 2023 be approved as a correct record.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 URGENT ITEMS OF BUSINESS

There were no urgent items of business.

5 ITEMS FOR EXCLUSION OF PUBLIC AND PRESS

There were no agenda items that required the exclusion of the public and press.

6 CORPORATE SERVICES AND NEIGHBOURHOODS DIRECTORATE PLANS 2022-23: QUARTER 4 PERFORMANCE UPDATE

Consideration was given to a report which set out progress towards achievement of the targets contained in the Corporate Services and Neighbourhoods Directorate Plans 2022-23.

Members sought and received clarification in relation to performance indicators that were coloured 'Red' and 'Amber' meaning they were either not fully completed or not on track to be completed by the target date.

RESOLVED

That the Corporate Services and Neighbourhoods Directorate Plans 2022-23: Quarter 4 Performance Update be noted.

7 TERMS OF REFERENCE OF THE CORPORATE OVERVIEW AND SCRUTINY COMMITTEE

RESOLVED

That the Terms of Reference of the Corporate Overview and Scrutiny Committee be noted.

8 DRAFT WORK PROGRAMME 2023/2024

RESOLVED

That the standing items scheduled in the draft Work Programme 2023/2024 be noted.

9 CORPORATE SERVICES DIRECTORATE PLAN 2023/2024

The Deputy Chief Finance Officer introduced the Corporate Services Directorate Plan 2023-2024.

Members were invited to consider items they would like incorporated into the Corporate Overview and Scrutiny Committee Work Programme 2023/24.

During the discussion the following suggestions were submitted:

- People's Strategy (November)
- Constitution (including the Member/Officer Protocol) (March)
- Star Procurement (July)
- Township Funding (to review the addition funding provided and how it would be used) (November)

RESOLVED

That the Senior Democratic Services and Committee Officer be requested to schedule the items listed above into the Corporate Overview and Scrutiny Committee Work Programme.

10 NEIGHBOURHOODS DIRECTORATE PLAN 2023/2024

The Assistant Director, Information, Customers & Communities introduced the Neighbourhoods Directorate Plan 2023-2024.

Members were invited to consider items they would like incorporated into the Corporate Overview and Scrutiny Committee Work Programme 2023/24.

During the discussion the following suggestions were submitted:

- Implementation of Office 365

- Integration of Customer Relationship Management

Members also expressed an interest in reviewing housing related matters. However, as this fell under the remit of the Communities, Regeneration and Environment Overview and Scrutiny Committee, it was agreed, that the minutes of relevant meetings would be provided to the Corporate Overview and Scrutiny Committee.

RESOLVED

1. That the Senior Democratic Services and Committee Officer be requested to schedule the items listed above into the Corporate Overview and Scrutiny Committee Work Programme.
2. That the minutes of the Communities, Regeneration and Environment Overview and Scrutiny Committee which included housing related matters be circulated to Corporate Overview and Scrutiny Committee.