

## **CORPORATE OVERVIEW AND SCRUTINY**

### **WORK PROGRAMME 2023/2024**

#### **Who are we?**

The Corporate Overview and Scrutiny Committee is made up of 11 Members (broadly reflecting the Council's political balance) who manage the functions of the Committee (as detailed within the Constitution of the Council- also see the *how we do it* section below).

#### **What we do**

The Committee's primary role is to hold the executive to account by way of undertaking policy and budget development reviews as well as questioning/challenging the judgement and decisions making of the Executive, Members, Portfolio Holders and Senior Officers. The Committee's work is also supported by the study groups it commissions and monitors.

#### **How we do it**

The functions of the Corporate Overview and Scrutiny Committee are:

- Develop a work programme detailing the objectives, timetable and methodology.
- Responsible Committee for scrutiny of Townships generally; corporate service development and delivery; for scrutiny of partnerships or key contractors; corporate performance monitoring; corporate financial monitoring and the annual budget development consultation, and for overview of the respective Portfolio Holders and Directors.
- Respond to consultation by Cabinet on relevant policy development and the annual budget proposals.
- Scrutinise the in-year performance of Council Services and other appropriate bodies, in accordance with the Council's Performance Management Framework and against approved Directorate Plans, where appropriate.
- Scrutinise in-year budget performance.
- Instigate the appropriate action in response to adverse service performance.
- Scrutinise inspection reports and associated action plans produced by external agencies (where appropriate to this Committee).
- Review and scrutinise executive decisions in accordance with the Council's Constitution, which have been called-in by Members of the Council.
- Receive reports, where appropriate, from the Council's representatives on outside bodies, and to direct representatives to report to the Council, where appropriate.

- Commission, scope and oversee studies and reviews relating to Council Services and issues directly affecting the Borough and, where appropriate, to make recommendations to the Cabinet arising from such studies and reviews.
- Consider Annual Service Plans in line with Council Policy (Part 4E - Constitution of the Council).

**CORPORATE OVERVIEW AND SCRUTINY COMMITTEE –  
MEETINGS IN 2023/2024**

<b><u>September 2023</u></b>		
Work Programme	To note the Committee's Work Programme	
Call-in/Member items/other referrals		
Directorate Plan Updates <ul style="list-style-type: none"> <li>• Corporate Directorate</li> <li>• Neighbourhoods (Corporate Services) Directorate</li> </ul>	Performance monitoring and management	
Quarter 1 2022/23 Finance Update	Financial scrutiny	
Budget - Guidelines, Timetable and Budget Update	Financial scrutiny	
Update on Funding to Support Vulnerable Households	Financial scrutiny	
Schools Final Outturns and Reportable Surplus 2021/22	Financial scrutiny	
GMCA Scrutiny Committee	Minutes for information	

<b><u>November 2023</u></b>		
Work Programme	To note the Committee's Work Programme	
Call-in/Member items/other referrals		
Setting the Business Rate	Financial scrutiny	

Base		
Calculation of the Taxbase	Financial scrutiny	
Finance Update	Financial scrutiny	
Revenue Budget Update	Financial scrutiny	
Capital Programme	Financial scrutiny	
Discretionary Fees and Charges	Financial scrutiny	
Insurance Claims Report	Financial scrutiny	
Complaints Report	Performance monitoring and management	
Directorate Plan Updates <ul style="list-style-type: none"> <li>• Corporate Directorate</li> <li>• Neighbourhoods (Corporate Services) Directorate</li> </ul>	Performance monitoring and management	
Property Investment Risk Update	Financial scrutiny	
GMCA Scrutiny Committee	Minutes for information	

<b>January 2024 (including budgetary proposals for 2024/2025)</b>		
Work Programme	To note the Committee's Work Programme	
Call-in/Member items/other referrals		
Directorate Plan Updates <ul style="list-style-type: none"> <li>• Corporate Directorate</li> <li>• Neighbourhoods (Corporate Services) Directorate</li> </ul>	Performance monitoring and management	
Discretionary Business Rate Relief Policy	Financial scrutiny	
Budget 2024/25 - 2026/27 - Local Government Act 2003 Requirements	Financial scrutiny	
Budget Report and Medium Term Financial Strategy	Financial scrutiny	
Discretionary Fees and	Financial scrutiny	

Charges		
Treasury Management	Financial scrutiny	
Capital Investment & Disposal Strategy	Financial scrutiny	

<b>March 2024</b>		
Work Programme	To note the Committee's Work Programme	
Call-in/Member items/other referrals		
Financial Update	Financial scrutiny	
Contact Centre Update	Performance monitoring and management	
GMCA Scrutiny Committee	Minutes for information	