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NS2301 Progress actions in the climate change strategy and action plan		31 March 2024		31%
Ref.	Name	Due	Status	% Complete
NS2301.A	Review implementation of sustainability assessment tool	30 June 2023		80%
<p>The assessment is still being trialled. We have experienced some teething issues with ModGov and officers not highlighting sustainability implications in their reports. We now have a sign off process for reports and we are continuing to provide training and support for completion of assessments. The guidance has also been updated. We have put up posters round the building to remind officers that this is a new requirement. We will review again in 2 months' time</p>				
NS2301.B	Go Neutral – Taking forward our shortlisted portfolio of assets (land, buildings, car parks) for the development of renewable energy projects	30 September 2023		50%
<p>ERDF schemes (3 schools and Globe House) - supplier now procured and contracts are being drawn up. Jason Chueng (GM Low Carbon Project Manager) has started in role - his priority is to produce an options paper which sets out our final portfolio of assets and routes to market for smart energy projects. A workshop has been arranged week commencing 26 June with GMCA to review the options and possible finance methods. This paper will be presented to Leadership Team and elected members in due course.</p>				
NS2301.C	Refresh and update of the Climate Change delivery/action plan	31 December 2023		0%
<p>Some work has started on this - looking what has been completed and what has not. Also reviewing consultation feedback to use as part of the process. Still lots of work to do</p>				
NS2301.D	Development of climate awareness training programme and roll out	31 March 2024		10%
<p>Carbon Literacy programme delivered by Groundwork now complete. 174 council officers/members trained. So far 95 have achieved accreditation - we are still waiting for some forms to be submitted /marked by Carbon Literacy Project. Our dedicated Workforce Practitioner started on 5 June. Her priority is to developing an e learning module which will form part of corporate induction and will be mandatory for all staff. Also a suite of bespoke course materials to deliver targeted climate awareness training to diff audiences including toolbox talks and some accredited carbon literacy where this is necessary.</p>				
NS2301.E	Local Area Energy Plan – Stakeholder engagement and investment options	31 March 2024		10%
<p>Leadership Team has requested that an action plan be developed. We have a meeting arranged with Manchester City Council to understand how they have created their action plan. Lots of work still required on this.</p>				








Action Plan		Due Date	Status	% Complete
NS2301.F	Public Sector Decarbonisation Scheme (PSDS) Phase 3b – Salix funding to support heat decarbonisation at Princess Street Highways Depot and Brook House, Middleton	31 March 2024		30%
Grant funding now secured as part of the Greater Manchester partners bid. Currently going through change control to drop Brook House and replace with Castleton Community Centre. It is considered that the distribution system at Brook House will not support a heat pump. Project Manager has been assigned to oversee delivery.				
NS2301.G	Town Centre Heat Network – Detailed Project Development (Phase 1 and 2)	31 March 2024		40%
Phase 1 almost complete. Consultant’s feasibility report is ready. Presentation of report findings to directors on Friday 23 June. Next steps is to agree whether to move forward on the detailed project development. Up to £200k available for this part of the process. Any work beyond feasibility will require council finance, political and leadership support.				
NS2302 Deliver recommendations from the CLES Community Wealth Building report		31 December 2023		12%
Ref.	Name	Due	Status	% Complete
NS2302.A	Establish governance framework for community wealth	30 June 2023		10%
Governance structures to support the Community Wealth Framework are being considered and draft proposals have been discussed with Leadership Team				
NS2302.B	Develop a Corporate Commissioning Framework to set out the council's vision and direction for commissioning, make our values and principles clear to suppliers, and create more consistency across council departments.	31 July 2023		20%
A commissioning network has been established to support the development of a corporate Commissioning Strategy. Vision, principles and behaviours have been drafted. The work to develop the document is on-going via collaborative workshops.				
NS2302.C	Develop a Social Value Framework to set out what we want from suppliers working in Rochdale, the outcomes we want and ensure maximum benefit from spend is secured for our communities.	31 July 2023		10%
A commissioning network has been established to support the development of a Social Value Framework. The work to develop the document is on-going via collaborative workshops. STAR procurement are engaged and supportive				
NS2302.D	Write a Community Wealth Building Framework for the Council.	31 December 2023		10%
Research is been undertaken on existing local authority community wealth building frameworks and inclusive economy strategies.				



Action Plan		Due Date	Status	% Complete
N2303 Incorporate and embed Climate Change and Sustainability Goals into the work of Public Protection Service.		31 March 2024		31%
Ref.	Name	Due	Status	% Complete
NS2303.A	Provide advice and guidance to businesses ahead of the new legislation relating to the use of single use plastics for takeaway food containers, trays, cups, cutlery, etc.	30 September 2023		10%
<p>The legislation is expected to come in on 1st October 2023, (subject to Parliamentary approval). Planning has commenced with the intention to start promotion in Qtr. 2.</p>				
NS2303.B	To implement the workplace/ personal pledges made as part of the carbon Literacy Training for those that attended, and to consider training more staff – subject to availability of the training	31 March 2024		60%
<p>14 members of staff within the PP service attended the Carbon Literacy training. 100% have implemented their personal pledge. Examples of some of the changes made by staff include; 'purchased and installed a washing line, rather than using tumble dryer', 'still having meat free Monday and usually another meat free meal during the week', 'committed to change all light bulbs in my house from Halogen to LED's', 'fitted timer switches to table and floor standing lamps', 'we now have 1 car between us and I use public transport where possible to commute to work. I car share where possible for meetings. I shop local and walk there to avoid travelling to supermarkets'. A number of staff have also implemented their workplace pledges, e.g. 'check submitted reports under planning that carbon has been considered'. There is interest by other staff in the service to attend the course if more sessions are held.</p>				
NS2303.C	Develop the Eco Business Scheme to include a 'Planet Pledge' for food businesses aimed at reducing food waste, menu sizes, incorporating more plant based meal options and reducing single use plastic	30 September 2023		60%
<p>The 'Planet Pledge' aspect of the Eco Business Award scheme has been developed. It is being promoted to food businesses across the borough. 770 letters went out to food businesses in this quarter to promote the scheme, and is being discussed on inspections and visits to premises. During Quarter 1, there was a total of 19 new eco business sign ups, with 17 of these being food businesses and 2 non-food businesses.</p>				
NS2303.D	Develop the Eco Business Scheme to include a new elements for individuals and / or households.	31 December 2023		0%
<p>The focus this quarter has been on the expansion of the eco-business award to include the planet pledge. The next Qtr. will scope out the further expansion of the scheme.</p>				

Action Plan		Due Date	Status	% Complete
NS2303.E	Support the development and implementation of the Greater Manchester Clean Air Plan	31 March 2024		25%
<p>Attendance at the bi-weekly GM Clean Air Management meetings. Further modelling work is being undertaken to assist with the development of a revised Clean Air Plan. Assisting with the commissioning of 4 new Air Quality monitoring stations for the borough. Promoted the 'Better Burn' campaign.</p>				
N2304	Deliver improved and innovative service delivery across Council through roll out of Office 365	31 March 2024		53%
Ref.	Name	Due	Status	% Complete
NS2304.A	Complete implementation of the Microsoft infrastructure	30 April 2023		100%
<p>Initial infrastructure has been deployed with the delivery partner.</p>				
NS2304.B	Implementation of the nine identified projects within the Office 365 programme of work	31 March 2024		40%
<p>Three of the initial work streams have been completed. Work is currently being undertaken on the migration of Exchange mailboxes to the Cloud</p>				
NS2304.C	Review impact and further opportunities for Artificial Intelligence	31 December 2023		20%
<p>The initial AI opportunities identified by PWC are being reviewed and these will then be re-prioritised and an implementation plan will be drafted for approval.</p>				
N2305	Assess and ensure that the council reviews and maintains robust security through appropriate controls and monitoring	31 March 2024		65%
Ref.	Name	Due	Status	% Complete
NS2305.A	Raise user awareness via a continued programme of work including conducting two phishing campaigns during 2023/24	31 March 2024		45%
<p>First phishing campaign of period, follow up training being rolled out was conducted in June 2023</p>				

Action Plan		Due Date	Status	% Complete
NS2305.B	Achieve ISO27001 compliance	31 December 2023		65%
Further work to achieve compliance has been achieved in the period				
NS2305.C	Ensure an Incident Management Team with relevant membership is in place to deal with a cyber-security incident	31 August 2023		80%
Representatives of each Service area have been identified to form part of an Incident Management Team. Work is being undertaken to prioritise which applications and services need to be brought back on line in the agreed timelines. The Mighty Oak project is aligned to this priority				
NS2305.D	Achieve Cyber Security Essentials Accreditation and continue to maintain systems in line with good practice	30 November 2023		70%
Accreditation is progressing with further clarity having been sought from the Assessor.				
N2306 Implementation and roll out of a CRM solution to improve the customer journey when interacting with the Council		31 January 2024		60%
Ref.	Name	Due	Status	% Complete
NS2306.A	Requirements gathering and procurement exercise to identify preferred solution	30 June 2023		80%
Two suppliers have been selected to enter the final procurement stage, demonstrations are to be held w/c 10/07 with a preferred supplier to be announced by the end of July 23				
NS2306.B	Implementation of CRM solution and roll out to staff in phase one.	31 December 2023		60%
Once the preferred supplier has been awarded the contract, a detailed implementation plan for each of the phases will be made available.				
NS2306.C	Development of management information reports	31 January 2024		40%
Information management reports are being scoped and these will be prioritised as part of the phased implementation.				

Action Plan		Due Date	Status	% Complete
N2307 Facilitate the refresh of the Rochdale Safer Communities Partnership Community Safety Plan		31 March 2024		27%
Ref.	Name	Due	Status	% Complete
NS2307.A	Retrieve adequate statistical data from statutory partners to facilitate the undertaking of a statutory Strategic Needs Assessment	30 June 2023		50%
GMP have provided some statistical data but more is required to get a better understanding of wider crime issues and demand on system. Public Health are also supporting the RSCP with the undertaking of a strategic needs assessment for serious violence. Data and analysis from this work to be fed into this strategic needs assessment.				
NS2307.B	Analyse and interpret the data and findings to inform the Strategic Needs Assessment	31 August 2023		30%
Data is being analysed by the partner agency that have provided it. GMP are in the process of providing additional statistical data to help inform assessment				
NS2307.C	Analyse and report on the outcomes of the statutory Strategic Needs Assessment to inform the community safety approach	31 October 2023		20%
Analysis continues to be undertaken as data is provided by partner agencies. Next RSCP board meeting is on 24th July in which partners will need to help develop the strategic plan as part of a planned workshop.				
NS2307.D	Support the development and implementation of a refreshed Community Safety Plan to meet relevant statutory responsibilities	31 March 2024		10%
Draft plan being produced as priorities are identified following the sharing of data from partner agencies				
N2S08 Expand and embed additional services available for residents via “Our Rochdale” and increasing the scope service provision		31 March 2024		16%
Ref.	Name	Due	Status	% Complete
NS2308.A	Engagement with Adult Social Care to scope collaborative service delivery on tasks that fall within “Our Rochdale”	31 October 2023		40%
Started engagement with ASC and following several conversation a workshop has been set up for WC 26/6/23. This will include colleagues from ASC and Contact Centre with an object to scope opportunities the new 'Our Rochdale' line				
NS2308.B	Engagement with Children’s Services to scope collaborative service delivery on tasks that fall within “Our Rochdale”	31 October 2023		10%

Action Plan		Due Date	Status	% Complete
Started initial conversations with children services				
NS2308.C	Engagement with Charities, Voluntary and community services to scope collaborative service delivery on tasks that fall within "Our Rochdale"	31 March 2024		0%
No update				
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N2309 Develop and deliver reform and prevention programmes to reduce the impact of poverty, poor health and crime on communities and people facing disadvantage or experiencing inequalities in the borough of Rochdale		31 March 2024		41%
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Ref.	Name	Due	Status	% Complete
NS2309.A	Undertake merger of Prevention Workers into Adult Care	30 September 2023		25%
The prevention team in Adult Care aims to go live in September. The team have commenced work through interim arrangements in preparation.				
NS2309.B	Develop and deliver year 1 of a prevention reform programme through, e.g. Live Well	31 March 2024		25%
Bid submitted and arrangements / pre work in place for a programme commencing in September 23				
NS2309.C	Complete Boroughwide Good Help programme and develop legacy programme	30 September 2023		10%
Some delays with the final report due to staff shortages in the national team. Still on track to complete by deadline.				
NS2309.D	Deliver MEAM system change programme including delivery of year 3 Changing Futures GM innovation site.	31 March 2024		25%
Programme is underway and all on target. Team leader has been off sick this quarter but we've been able to cover from Strategic Housing / prevention.				
NS2309.E	Undertake regulation and inspection experiment with GM colleagues, Ofsted, CQC and HMIP	31 March 2024		25%

Action Plan	Due Date	Status	% Complete
<p>Rochdale has an experiment ready to go - awaiting confirmation from GMCA, Ofstead and CQC.</p>			
NS2309.F	Complete DVV international exchange programme on trauma informed English language provision.	30 June 2023	 100%
<p>Project concluded in June. Follow up conference in Berlin, October 23 and some spin off work with urban diplomacy is happening. Potential feed in to community led resilience project (DHLUC funding)</p>			
NS2309.G	Complete CCIN Policy Lab on Democratising Policy Solutions with Rochdale BC as the lead authority.	30 September 2023	 80%
<p>Content has been gathered and synthesis / writing planned in for July. Design and print in August. Ready for launch in November.</p>			